

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Minutes for Board of Commissioners' Regular Meeting # 0226

Thursday, June 8, 2017 at 10:00 AM

Held at the Beach Club
121 Marina View Drive, Port Ludlow, WA. 98365

Call to Order: Meeting was called to order by Interim Chair Commissioner Forbes at 10:00 a.m. in the Bay View Room of the Beach Club, 121 Marina View Drive, Port Ludlow, Washington 98365

Roll Call: Commissioner Katie Smith present. Commissioner Don Forbes present. Commissioner Allen Uyeda present. No absences. In attendance: Engineer Nancy Lockett.

Guests: Brian Belmont, Walt Cairns, and Mel Smith.

Consent Agenda:

1. Approval of the May 11, 2017 Regular Meeting Minutes
2. Approval of the Voucher/Warrants #17-035 - #17-0039 from May 1, 2017 through May 31, 2017 in the amount of \$4,835.40

Commissioner Smith made a motion to approve the Consent Agenda as presented. Commissioner Uyeda seconded, Motion approved 3-0. (Voucher and Financial Detail is included in these minutes.)

Public Forum: No drainage issues were brought to the Commissioners' attention.

Correspondence Log: Commissioner Smith summarized correspondence items which included a series of emails relating to 103 Schooner Lane, Engineer project reviews, Enduris board meeting, MRSC InFocus, noting public records items, L&I penalty waiver granted for Q1-2017 late filing, Enduris policy rate outlook for 2018 reflects 2.9% increase or approximately \$90/yr for the District.

Old Business:

1. **Waste Water Treatment Plant (WWTP) Overflow Containment Project** –Engineer Lockett is working on scheduling a time to meet with maintenance manager, Russ Lowry of Yard Dogs Landscaping, to review the concept and determine feasibility for a possible simpler solution of constructing a weir underneath the existing fence, that would allow any overflow into a drop down and utilize the existing outflow to the beach.
2. Status of **Condon Lane Outfall** (Project #9) Due to water still appearing in the Condon Lane catch basin located in the right of way, repair to catch basin connection to pipe was noted as still pending for dry weather to allow the repair.
3. **103 Schooner Lane** – Commissioner Uyeda indicated he was the original contact on the April 13 “soggy lawn” request and had not had any further questions subsequent to when he looked it over before. Commissioner Smith recapped May 12-15 emails with Ms.Reed in response to the property owner's indication that she had not heard from the District. Smith's email extended an apology and offered to establish a time in June when the District engineer could meet with Ms. Reed to review her concerns.

New Business:

1. **Inspection of Beach Outfall Facilities** – Engineer Lockett provided maps and discussed the beach inspection and discovery of a very well done 18” over-the-bluff pipe in the reserve area and asked Brian Belmont, the LMC manager, if there might be any information on this pipe in LMC records. A report will be finalized on the beach inspection, and the District may consider whether to bring these two additional facilities on Montgomery Court into the District maintenance facility list. Discussion was held regarding two commissioners attending the inspection and the need for notice and advertising of a special meeting when a quorum is present.
2. **Public Works Trust Fund PRO9-951-006** – Commissioners Forbes and Smith thanked Engineer Lockett for obtaining an updated loan amortization schedule from the State for the District's one outstanding indebtedness: the pre-construction loan with Public Works Trust Fund (PWTF), which has a rate of 0.5% simple interest, balance of \$21,914.04 following the April 28, 2017 annual payment of \$2,121.68, maturing in 2029.

Engineer Reports: Engineer Lockett summarized the four Project Review items received from the County for District comment. All four plans are by the developer of Ludlow Cove II properties and are based on drainage for the entire plat. Each lot either discharges to a gravel-filled dispersion pad near the waterline, or at the downhill slope of the property to a common park area. Lots on the north eventually drain to the wetland area.

1. May 12 -Site Plan Review for Jefferson County Bldg. Permit application 17-00177, Lot 24 Ludlow Cove II
2. May 12 -Site Plan Review for Jefferson County Bldg. Permit application 17-00183, Lot 35 Ludlow Cove II
3. May 12 -Site Plan Review for Jefferson County Bldg. Permit application 17-00184, Lot 36 Ludlow Cove II
4. May 12 -Site Plan Review for Jefferson County Bldg. Permit application 17-00178, Lot 37 Ludlow Cove II

Commissioners' Reports and Comments:

1. Commissioner Uyeda - Status of April 3 request from Carol Primson Reed, lot # 3-0-003, 103 Schooner Lane: As mentioned in #3 Old Business, nothing additional except that Commissioner Uyeda stated that he believes he looked at the property but has not yet met or spoken with the owner.
2. Commissioner Smith covered administrative items under the Correspondence Log review. Smith discussed having explored three options for relocation of District files, but none proved viable. One remaining possibility is an inquiry to Chief Brad Martin regarding the possibility of placing PLDD files at the Fire Station. This topic will be reviewed in their June 13 regular board meeting, which Smith will attend. The next PLDD regular meeting will be held at the Port Ludlow Fire Station, at no cost to the District.

Meeting Adjournment:

Commissioner Uyeda made a motion to adjourn the meeting, Commissioner Smith seconded the motion. Motion approved 3-0.

The June 8, 2017 regular meeting of the Port Ludlow Drainage District adjourned at 10:25 a.m.

The next regularly scheduled meeting of the PLDD will be held in the Public Meeting Room of the Port Ludlow Fire and Rescue Station, 7650 Oak Bay Road, Port Ludlow, on Thursday July 13, 2017 at 10:00 a.m.

Approved:

Approved:

Approved:



Allen Uyeda
Drainage District
Commissioner 3

Don Forbes, Interim Chair
Drainage District
Commissioner2

Katie Smith
Drainage District
Commissioner 1

