

Minutes of the 204th Port Ludlow Drainage District
 Regularly Scheduled Meeting
 Thursday, August 13, 2015 10:00 AM
 ~Approved~

The August 13, 2015 Port Ludlow Drainage District (PLDD) Meeting was Called to Order in the Bay View Room at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:05 a.m. by Commissioner Jim Boyer.

Roll Call: Commissioner Boyer, present. Commissioner Uyeda, present. Commissioner Wilcox, present. A quorum was reached.

Attendance: Engineer Nancy Lockett, Attorney Shane Seaman, Administrative Assistant Sue Bartkus. Guests included: Brian Belmont, Walt Cairns, Ron Gregory, Dave McDearnid, Mel & Katie Smith, and Carol Taplin.

Minutes: Commissioner Boyer made a motion to approve the minutes of the July 9, 2015 Regular Meeting as written. Commissioner Uyeda seconded the motion. Commissioner Wilcox carried the motion. Motion approved 3-0.

Expenses: Commissioner Boyer reviewed expenses, explaining each charge for guests. Commissioner Wilcox made a motion to approve the vouchers from July 7, 2015 to August 10, 2015 for a total of \$7,571.79. Motion was seconded by Commissioner Uyeda. Motion was carried by Commissioner Boyer. Motion approved 3-0.

Voucher Summary:

Voucher Number	Item Description	Amount
15-056	Susan Bartkus	\$450.82
15-057	Gray & Osborne	\$2,372.79
15-058	Port Townsend Leader	\$181.25
15-059	Seaman Law Firm	\$180.00
15-060	Enduris Washington (Insurance)	\$3,008.00
15-061	Yard Dog Landscaping	\$1,270.36
15-062	Glessing & Associates	\$108.37
Total		\$7,571.59

Financial Summary:

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PLDD CASH ACCOUNT	\$273,080.49
PLDD RESERVE ACCOUNT	\$ 40,000.00
PLDD INTEREST INCOME RESERVE FUND	\$ 6,376.83
EXPENSES – CURRENT MONTH FROM ABOVE	\$ (7,571.59)
 NET TOTAL ALL ACCOUNTS	 <u>\$311,885.73</u>
 SEPCIAL ASSESSMENT 2015	 \$123,000.00
PAID TO DATE	<u>\$(69,895.37)</u>

UNPAID (REMAINING)

\$ 53,104.63

Public Forum and Commissioner Announcements:

Dave McDearmid, a resident of Rainier Lane, attended this day's meeting to inquire whether he should remove rock located on his property that will be in the area that Seton will be working in for the Cascade Lane project. Commissioners informed him that every effort will be made to restore the area, but to insure that his rocks will be preserved to his liking; it would be safest to relocate them.

Brief discussion was held regarding work recently performed by Joe Klinker in a Greenbelt area. Commissioner Boyer had tried to contact Mr. Klinker about the work, but was unable to reach him. Brian Belmont informed Commissioner Boyer that Mr. Klinker left a tree and re-aligned the culvert.

Commissioner Boyer noted that there was an old email he reviewed from Richard Babaian regarding a berm and a curb on Condon Lane, which was supposed to be installed by Jefferson County in 2010. Commissioners agreed to have Engineer Lockett look into the matter.

Commissioner Boyer reported that he and volunteer, Lyle Newlin, will be attending a meeting on August 19, 2015 with the County Auditor to clarify the PLDD election process.

A preliminary Budget Workshop Meeting to work on the 2016 PLDD Budget was scheduled for 10:00 a.m. Thursday, September 24, 2015 in the Gallery Room of the Beach Club. Commissioner Boyer requested that Engineer Lockett attend to advise and assist the PLDD.

Old Business:

1. Engineer Lockett reported that there will be a pre-construction meeting for the Cascade Lane project on Thursday, August 20, 2015 with Seton. Nancy will have a contract ready for signing; construction is expected to start the following week.

New Business:

All new business was discussed during the Public Forum and Commissioner Announcement portion of the meeting.

Executive Session:

Commissioner Wilcox made a motion to recess the Regular Meeting at 10:39 a.m. to consult with Attorney Shane Seaman, and Engineer Lockett regarding Cascade Lane Contract provisions. Commissioner Uyeda seconded the motion. Commissioner Boyer carried the Motion. Motion approved 3-0.

Regular Meeting Resumed at 11:06 a.m.

Chair Commissioner Boyer announced that the Cascade Lane Contracts were signed and dated. Commissioner Wilcox made a motion that the PLDD move forward with the Cascade Lane project as


per the explanation's given by Engineer Lockett and Attorney Seaman. Commissioner Uyeda seconded the motion. Commissioner Boyer carried the motion. Motion approved 3-0.

The next regularly scheduled meeting of the PLDD will be held on Thursday, September 10, 2015 in the Bay View room at the Beach Club at 10:00 a.m.


The preliminary Budget Workshop Meeting for the 2016 PLDD Budget will be held on Thursday, September 24, 2015 in the Gallery Room at the Beach Club at 10:00 a.m.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

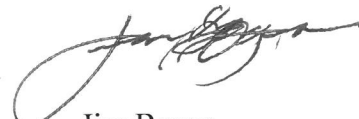
Approved:


Dwayne Wilcox
Drainage District
Commissioner

Approved:


Allen Uyeda
Drainage District
Commissioner

Approved:


Jim Boyer
Drainage District
Commissioner