Minutes of the Port Ludlow Drainage District 2015 Final Budget Meeting 10:a.m., November 25, 2014 At the Beach Club, 121 Marina View Drive Port Ludlow, WA. 98365 Approved

Call to order: The final annual budget meeting with the public of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by Chair Commissioner Dwayne Wilcox. In attendance were Commissioner James Boyer, Commissioner Allen Uyeda, Administrative Assistant Susan Bartkus, Lyle Newlin and Mel & Katie Smith.

Commissioner Boyer and Lyle Newlin (who volunteered his time to prepare the 2015 budget) went over each line of the revised budget; the first proposal was discussed during the October 25, 2014 evening budget meeting. Commissioners noted after that meeting that there were some adjustments needed, consequently this final budget meeting with the public was called and scheduled. Katie Smith pointed out one error on this day's draft budget with the payment for the Public Works Trust Fund Loan Payment; two payments were entered instead of one. Commissioner Boyer made a motion to approve the Draft budget with discussed adjustments for the amount of \$123,800 for 2015, Commissioner Uyeda seconded the motion. Commissioner Wilcox carried the motion. Motion approved 3-0.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday December 11, 2014 at 10:00 a.m., at the Beach Club in the Bay View Room.

The November 25, 2014 Final Annual PLDD Budget meeting for the 2015 PLDD Budget was adjourned at 10:42 a.m.

Respectfully Submitted: Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Dwayne Wilcox Drainage District Chair Commissioner Allen Uyeda Drainage District Commissioner James Boyer Drainage District Commissioner

Proposed 2015 Budget #8 Final

PWTF Planning Loan Funds

<u>Revenue</u> Loan

Total

	PWT	F Planning Loan Funds		
Surplus/Deficit from pr	evious	year (estimated)	\$	251,000
Capital Reserve Balance Forward			\$ \$	40,000 251,000
Revenue from PWTF Lo	oan		\$	160,000
Subtotal			\$	411,000
Assessment (amount n	eeded	to balance the budget)	\$	123,800
Total Expenses Surplus/Deficit from pr Expenses	evious	year (estimated) Jan 1, 2016	\$ \$	474,400 60,400
LAPENSES		Personnel	\$	13,000
695001010.53150.10	.001	Secretary (Sue Bartkus) Payroll Taxes		
695001010.53150.20	.001 .002	FWH & FICA WA L&I		
		Field Expenses	\$	28,000
695001010.53150.31	.001	Misc Supplies		
	.003	Drainage Maintenance Operations WWTP Ditch Landscape Maintenance		
695001010.53150.411	.002	Temporary Labor		
		Engineering	\$	15,000
695001010.53150.411	.001	General District Engineering including Meetings	•	
695001010.53150.411	.002	Budget Assistance		
695001010.53150.411	.003	Assessment Roll Preparation		
695001010.53150.411	.004	Update Comprehensive Plan		
695001010.53150.411	.005	Project Review		
695001010.53150.411	.006	Unanticipated Engineering Costs		
695001010.53150.411	.001	Engineering - Capital Projects	\$	62,000
		Cascade Lane Drainage Project		
		Cascade Lane Drainage CM		
		Forrester/Trader Drainage Improvement		
		Olympic Lane Drainage Improvement		
		Olympic Lane Drainage CM Montgomery Lane Drainage Improvement		
		Montgomery Lane Drainage Improvement		
		Montgomery Lane Drainage CM		
		Miscellaneous Design Project		
		Commissioners Meeting, Mileage & Expenses	\$	8,000
695001010.53150.10	.002	Meetings/District Business		
695001010.53150.43	.001	Mileage/Travel Expense		
	004	Miscellaneous/Office Expenses	\$	10,000
695001010.53150.45 695001010.53150.42	.001 .001	Rent		
695001010.53150.42 695001010.53150.44	.001	Postage/Mailings Public Notices/Leader		
695001010.53150.44	.000	Supplies		
695001010.53150.46	.000	Insurance		
695001010.53150.47	.000	Web Site renewal & update		
606001010 62160 54	004	Assessments/County Fees/Elections	\$	2,000
695001010.53150.51 695001010.53150.51	.001 .002	Jefferson County Fee for collecting Assessement Election Cost - Jefferson County		
6000	0	Loan Payments/Transfers to Reserve Replace Reserve moneys	\$	4,000
Antic	ipated I	Loan Repayment - Rainier Oak Bay (Preconstruction)		
		Anticipated Loan Repayment - Cascade Construction		
96666.6666		Professional Services	\$	31,000
695001010.53150.41	.010	Legal		
695001010.53150.41	.015	Clerk		
Subtotal			\$	173,000
695001010.59431.60	.000	Capital Improvement Plan	\$	280,000
605001010 50424 60	000	Construction Costs		
695001010.59431.60	.002	Forrester -Trader Lane Improvements Cascade Lane Improvements		
		Olympic Lane Improvements		
		Montgomery Lane Improvements		
Subtotal		5 · / · · · · · ·	\$	453,000
Budget Adjustments	2015	Contingency (5%)	\$	21,400

\$ 474,400

Assumptions: 1. Cash Account at the end of 2 of 2014 \$251000. 2. PWTF Loan used to fund majority of the construction of the Cascade Drainage Improvements (\$160,000loan drawn) 3. Loan Repayment assumes remaining balance of design loan (\$31,875.01) and Cascade Drainage Improvement Construction (\$240,000), 4. 20 ver (an @0.5% interest, Annual navment \$19.188

4. 20 year loan @0.5% Interest. Annual payment \$ 19,188	
5. Maintenance Contract with Yard Dogs executed. Payment every month.	LOANS
	New
PWTF Construction Loan	

nnuai payment	¢	19,100					
Dogs executed.	Payment er	very mon	ith.	LOANS	\$ 31,875		
					New	\$ 160,000	
						\$ 191,875	
			Interest	\$ 9,594			
			20th Ioan	\$ 9,594			
				\$ 19,188			

Tot	al	J	anuary	Fe	ebruary		March		April		May		June		July		August	S	eptember	C	october	No	vember	D	ecember
\$	12,486		1,041		1,041		1,041	\$	1,041	\$	1,041	\$	1,041	\$	1,041		1,041	\$	1,041	\$	1,041	\$	1,041	\$	1,041
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\$ \$	1,192		99.34		99.34		99.34		99.34		99.34		99.34		99.34		99.34		99.34		99.34		99.34		99.34
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