

Minutes of the 195<sup>th</sup> Port Ludlow Drainage District  
 Regularly Scheduled Meeting  
 Thursday November 13, 2014 10:00 AM  
 ~ Approved ~

The September 11, 2014 PLDD Meeting was Called to Order in the Bay View Room at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:09 a.m. by Chair Commissioner Dwayne Wilcox.

**Roll Call:** Chair Commissioner Wilcox, present. Commissioner Uyeda, present. Commissioner Boyer, present. A quorum was reached.

**Attendance:** Administrative Assistant Sue Bartkus, Engineer Nancy Lockett. Guests included: Brian Belmont, Walt Cairns (10:55 a.m.), Ron Gregory, Robert Mackey, Lyle Newlin, and Katie & Mel Smith

**Minutes:** Commissioner Wilcox made a motion to approve the minutes of the October 9, 2014 Regular Meeting and the October 23, 2014 Budget Meeting. Commissioner Boyer seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

**Expenses:** Commissioner Wilcox reviewed expenses, explaining each charge for guests. Commissioner Wilcox made a motion to approve the vouchers from October 7, 2014 to November 7, 2015 for a total of \$6,335.51. Motion was seconded by Commissioner Uyeda. Motion was carried by Commissioner Boyer. Motion approved 3-0.

Voucher Number	Item Description	Amount
14-068	Susan Bartkus	568.49
14-069	Seaman Law Firm	602.50
14-070	Yard Dog Landscaping	1,270.36
14-071	Jim Boyer	540.00
14-072	Gray & Osborne	3,260.32
14-073	Glessing & Associates	93.84

**Financial Summary:**

PLDD CASH ACCOUNT	\$291,222.22
PLDD RESERVE ACCOUNT	\$ 40,000.00
PLDD INT. INCOME RESERVE FUND	\$ 6,339.71
EXPENSES – CURRENT MONTH FROM ABOVE	<u>\$ (6,335.51)</u>
NET TOTAL ALL ACCOUNTS	\$ 331,226.42
SPECIAL ASSESSMENT 2014	\$ 150,400.00
PAID TO DATE	<u>\$(131,778.10)</u>
UNPAID (REMAINING)	\$ 18,621.90

**Public Forum:**

Guest Ron Gregory thanked Commissioner Boyer and Lyle Newlin, retired auditor, for re-working the 2015 Budget.

**New Business:** No new business was discussed this day

**Old Business:**

1. Robert Mackey asked if the **Trader Lane** project could be put onto the PLDD Small Works Roster, and what were the guidelines for this. Engineer Lockett noted that this was an option for municipalities, the limit is \$300,000.00 but most use it for projects totaling under \$30,000.00. Mr. Mackey asked if there were any bids as yet. Commissioner Boyer stated that there had not been any received as yet, but there was still time left. Engineer Lockett commented that the closing date needed to be put onto the website (a closing date of November 21, 2014 was decided and will be posted), Dennis Meehan needed to sign the paperwork for the easement, and the District needed a bid from a responsible contractor. Mr. Mackey had other questions regarding the project, including who decided the area from the greenbelt was a wetland. Ms. Lockett noted that David Wayne Johnson, from the Department of Community Development was the one who gave it that designation. Commissioner Boyer called for a motion that the Trader Lane project be treated as PLDD's responsibility. Commissioner Uyeda seconded the motion. Commissioner Wilcox carried the motion. Motion approved 3-0. It was noted by LMC General Manager, Brian Belmont, that in the past, LMC had signed easements for individual projects with the PLDD and that one for Trader Lane would be beneficial. Commissioner Boyer made a motion to have Engineer Lockett prepare this easement agreement. Commissioner Wilcox seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.
2. Engineer Lockett noted that the SEPA checklist for the **Cascade Lane Flood abatement project** was okay and that Gray & Osborne would pay the General Master Permit Application fee and then bill PLDD. She stated that the Commissioners needed to recognize that additional engineering was needed to complete the project (easements, recording, etc.), noting that there was nothing budgeted for it on the 2015 Budget draft. Commissioners asked her to forward an estimate of this so they could add those costs to the Budget. Commissioner Uyeda noted that he still felt other costs could be reduced on the project, notably fewer check dams. Mr. Belmont asked what the percentage of reduction from last year's budget was anticipated. Commissioner Boyer commented that after reviewing many times with Donna Eldridge and Rose Carroll, it's approximately 15%, but this would be adjusted to the final costs of the above mentioned engineering. Ron Gregory commented that an attempt to share expenses with Jefferson County needed to be made, he and other tax payers feel they're being doubly taxed and they would rather petition to sue them for their responsibility to pay. Commissioner Uyeda asked him how much delay he was willing to put up with and how much money was he willing to spend on legal fees. Katie Smith noted that the best \$150.00 per year she spends is the money she pays for PLDD work; she thinks project improvements thus far have been very successful. Commissioner Boyer spoke passionately about reducing costs for North Bay residents and eliminating double taxation.

Commissioner Wilcox made a motion to adjourn the November 13, 2014 PLDD Regular Meeting at 11:13 a.m., Commissioner Boyer seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

The Final Annual PLDD Budget Meeting for 2015 will be held in the room at the Beach Club on Tuesday, November 25, 2014 at 10:00 a.m. The next regularly scheduled meeting of the PLDD will be held on Thursday, December 11, 2014 in the Bay View room at the Beach Club.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Dwayne Wilcox  
Drainage District  
Commissioner

Allen Uyeda  
Drainage District  
Commissioner

Jim Boyer  
Drainage District  
Commissioner