

Minutes of the 175<sup>th</sup> Port Ludlow Drainage District  
Regularly Scheduled Meeting  
Thursday, April 11, 2013 10:00 AM  
~ Approved ~

**The meeting was called to order** at the Beach Club, Port Ludlow, WA at 10:00 AM by Commission Chair Dwayne Wilcox.

**Attendance:** Commissioners Dwayne Wilcox, Elizabeth Van Zonneveld and Allen Uyeda, Engineer Nancy Lockett. Several members of the community were also in attendance, including Richard Regan and Walt Cairns, former commissioners. Administrative Assistant Sue Bartkus was not in attendance.

Minutes for preceding months meetings were not available for approval. These include March 14, 2013 Regular Meeting and Workshop Meeting minutes for March 28, 2013. All are deferred to the meeting scheduled for May 8, 2013.

**Expenses:**

MSP 3-0 to approve vouchers presented in the amount of \$9,081.96.

**Voucher Summary:**

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
13-017	Dept. of L & I	\$ 9.98
13-018	Glessing & Associates	110.30
13-019	Gray & Osborne, Inc.	3,849.10
13-020	Allen Uyeda	450.00
13-021	Dwayne Wilcox	419.67
13-022	Seton Construction	1,701.75
13-023	Yard Dogs Landscaping	2,541.16
	<b>TOTAL VOUCHERS</b>	<b>\$ 9,081.96</b>

**Financial Standing:**

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PLDD Cash Account	\$134,157.57
PLDD Reserve Account	40,000.00
PLDD Interest Income Reserve	6,240.89
Expenses-Current Month (above)	<u>(9,081.96)</u>
Net <b>TOTAL</b> All Accounts	<b>\$171,316.50</b>

Special Assessment 2013	\$167,600.00
Paid to Date	<u>13,469.58</u>
Unpaid (remaining)	\$154,130.42

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#### **Old Business:**

**Rainier Sports Court Drainage** Engineer Nancy Lockett reported the location has been discussed with Greenbelt committee. She has an appointment in the next week to review with Dept of Community Development of Jefferson County. Materials to replace the deteriorated drain pipe are being researched.

**Trader Lane Drainage Project** has also been reviewed for the Greenbelt committee with no foreseeable changes recommended from them.

**Cascade Lane Flood Abatement Project.** Project was reviewed with Greenbelt committee. The use of an easement over private land rather than LMC reserve property is being explored.

**Liability Insurance Schedule of Improvements:** Engineer Lockett is updating the schedule of improvements to be included in the liability insurance coverage from Enduris.

**PLDD website.** With the absence of Admin. Sue Bartkus for family illness, this project including training and then posting of materials to the new website must be delayed with apologies from Commissioner Van Zonneveld and Sue Bartkus.

**Seton Construction release of lien.** MSP 3-0 that the retainage held on Oak Bay / Baldwin construction be released per approval recommendation of Lockett. The project was completed in October, 2012 and release recommended in November, 2012.

#### **New Business:**

Request was made by Walt Cairns that PLDD engineer look at drainage problem at the property of Frances Wright, Baldwin Lane. Nancy Lockett agreed to do so following this meeting.

Request was made from the floor that the PLDD Commissioners investigate the possibility of expanding the District's activity to include acquisition and operation of Olympic Water and Sewer, Inc. Considerable discussion followed about whether this could be done, and what steps would be required. MSP Chair Dwayne Wilcox will write to PLDD attorney Shane Seamans and request an opinion whether RCWs under which PLDD is established provide for this expansion, and what is required.

MSP Regular Meeting was recessed at 11:10AM to allow the Commission to meet in Executive Session to discuss Personnel actions and legal correspondence.

**Meeting Resumed.** At 11:35 AM The Regular Meeting was called into order with Commissioners Wilcox, Uyeda and Van Zonneveld present.

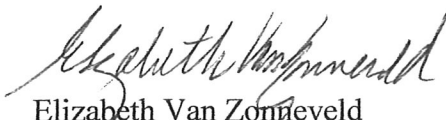
There was no further business and no comments from the floor. Meeting was adjourned at 11:37 AM.

The next regularly scheduled meeting of the PLDD will be held on Thursday, May 9, 2013 in the Bay View room at the Beach Club.


Submitted by:

Elizabeth Van Zonneveld  
Secretary Commissioner

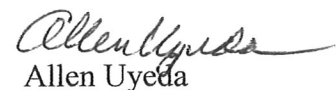
Approved:

  
Elizabeth Van Zonneveld  
Drainage District  
Commissioner

Approved:

  
Dwayne Wilcox  
Drainage District  
Commissioner

Approved:

  
Allen Uyeda  
Drainage District  
Commissioner


# Port Ludlow Drainage District

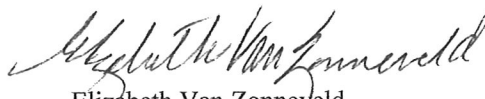
Post Office Box 65261, Port Ludlow 98365

✓ Amendments to the Vouchers  
of the Regular April 11, 2013  
Commissioners Meeting

## Voucher Summary

13-07	Department of L&I, was 9.98 as corrected is	12.38
13-023	Yard Dogs Landscaping was \$2,541.16, is	voided
Total Vouchers	were 9,084.36 as now corrected	\$6,543.20

  
Dwayne Wilcox  
District Commissioner

  
Elizabeth Van Zonneveld  
District Commissioner

  
Allen Uyeda  
District Commissioner

## VOUCHER SUMMARY 4/11/13

VOUCHER #	VENDOR	AMOUNT
13-017	DEPARTMENT OF L&I	\$ <del>9.98</del> 12.38 S/B
13-018	GLESSING & ASSOCIATES	\$ 110.30
13-019	GRAY & OSBORNE INC.	\$ 3,849.10
13-020	ALLEN UYEDA	\$ 450.00
13-021	DWAYNE WILCOX	\$ 419.67
13-022	SETON CONSTRUCTION	\$ 1,701.75
13-023	YARD DOGS LANDSCAPING	\$ <del>2,541.16</del> void

TOTAL VOUCHERS

\$ ~~9,081.96~~

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, and the claim is a just, due and unpaid obligation against the district herein and that I am authorized to authenticate and certify to said claim.

SUBSCRIBED THIS 11TH DAY OF APRIL, 2013

Dwayne Wilcox  
 Approved  
 Port Ludlow Drainage District

COMMISSIONERS SIGNATURES

Robert Van Zonneveld  
Dwayne Wilcox  
Allen G. Uyeda

For Finance use only

Audited by \_\_\_\_\_  
 Date \_\_\_\_\_

Please correct and  
 send new original

Thanks.