

Minutes of the 172nd Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday January 10, 2013 10:00 a.m.

~Approved~

Call to order: The 172nd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by acting Chair Commissioner Elizabeth Van Zonneveld at 10:00 a.m.

Attendance: Present were Chair Commissioner Dwayne Wilcox, Commissioner Elizabeth Van Zonneveld, Commissioner Allen Uyeda, Engineer Nancy Lockett, and Administrative Assistant Sue Bartkus. Guests in attendance were Brian Belmont, Walter Cairns, Ron Kletti, and Katie & Mel Smith

Minutes: Commissioner Wilcox made a motion to approve the minutes of the regular December 13, 2012 Meeting as written; motion was seconded by Commissioner Uyeda and carried by Commissioner Van Zonneveld. Motion approved 3-0.

Expenses: Commissioners postponed payment of the vouchers until the February 14, 2013 meeting as the District is in the process of acquiring new accounting services. On Tuesday, January 15, 2013, Commissioner Van Zonneveld reported that she will be meeting with Glessing and Associates to set up their services. Meanwhile she will look at the financial records that Ginger Brown dropped off at the Beach Club for storage here, as well as obtain any electronic copies of financial records that will be needed. During past meetings Commissioners directed administrative assistant Sue Bartkus to obtain filing cabinets that would meet the needs of the PLDD and be acceptable to Ludlow Maintenance Commission (LMC) General Manager Brian Belmont, as all records will now be stored at the Beach Club. As Commissioners reviewed the expenses this matter was noted.

New Business:

1. (9:40) Yoshino Rosenstein, resident of 33 Adventurer Lane, lot # 2-3-206 requested PLDD assistance in ascertaining why she was having drainage problems, namely flooding in her garage. Commissioners noted that Ms. Rosenstein's property had been observed prior to her purchase and had in fact had work done by the PLDD to help alleviate surface water. Former PLDD Commissioner Walter Cairns who was present at this day's meeting noted that when the property belonged to the Garrison's in 2010 the PLDD had put in a berm and a curtain drain to run it out into the street ditch. Commissioner Wilcox made a motion to have assistant Bartkus send a letter to Ms. Rosenstein that he would draft, with copies of the project file concerning what had been done. Commissioner Uyeda seconded the motion; Commissioner Van Zonneveld carried the motion. Motion approved 3-0.
2. (17:00) Commissioner Wilcox commended Engineer Lockett for the site visit reports she compiled in preparation for this day's meeting.

Old Business:

1. (18:00) Engineer Lockett reported about the site visit she and Commissioners Uyeda & Van Zonneveld had conducted after the December PLDD meeting. **John & Cindy Orchanian, residents of 121 Machias Loop**, lot # 1-5-010 had reported that water had ponded in the northeast corner of their property and the water had entered their garage. It was noted that sandbags were placed within the Greenbelt area to the north of the property, presumably to prevent surface flow from entering the property. It was also noted that a downspout discharged at the northeast corner of the garage. Ms. Lockett did provide a history of the work that the PLDD had done in 2010 reading from her site report that "*The District completed an extensive drainage project in the County right-of-way and Reserve Area/Drainage Easement to the north and east of the Orchanian property in May 2010 to eliminate the incised ditch that had formed to the east of*

is being suggested is acceptable prior to contacting the LMC GBC. She did reassure Commissioners that the money for this project is in the budget.

5. (46:00) Engineer Lockett reported that the surveyors came back out to get a survey of Cascade Lane to Olympic Lane area and they are currently working on getting baseline data for the **Cascade Lane Flood Abatement project**.
6. (47:00) The **West Baldwin Lane** project completion was briefly discussed. The **Waste Water Treatment Ditch** was also discussed with Katie Smith noting that she and her husband keep looking at it and water is roaring through there. Engineer Lockett noted that the PLDD would want to have Seton come back and grade a little more when the weather is dryer. . Katie Smith replied that she walked the beach and that there's quite a stream coming down. Commissioner Van Zonneveld noted that about half of the water disappears underground and she thought the PLDD should take a look at it
7. (50:00) Engineer Lockett gave the Commissioners two copies of the **PLDD 2013 Assessment Role** to be stored in the front office of the Beach Club and be available for all residents to check out with the hostess on duty.
8. (51:00) Commissioner Van Zonneveld reported meeting for many hours to work with Diane Allen on the **PLDD Website Content**. As always Commissioner Van Zonneveld encouraged guests present at this meeting to give her feedback, when asked who would maintain the site when the upgrades were done she thought it would probably be Sue and herself.

Public Forum:

1. Resident Ron Kletti noted that a roll call had to be taken. Commissioner Van Zonneveld acknowledged this and formally did so with Commissioners Dwayne Wilcox, Allen Uyeda and Elizabeth Van Zonneveld stating their presence, noting that a quorum was attained.
2. Resident Katie Smith stated that she thought Ginger Brown did a great job for the PLDD for 10 years. Commissioners Van Zonneveld and Wilcox noted that this was true, the books were in good order and they were willing to give her a good recommendation if she wanted one, but there was a matter of having a bookkeeper here at the Beach Club during meeting times that conflicted with Ms. Brown's ability to be present for those.


Commissioner Van Zonneveld made a motion to adjourn the meeting, motion was seconded by Commissioner Uyeda, motion carried by Commissioner Wilcox. Motion approved 3-0.

The January 13, 2013 regular meeting of the Port Ludlow Drainage District adjourned at 10:55 a.m.

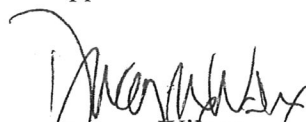
The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday, February 14, 2013 at 10:00 a.m., at the Beach Club in the Bay View Room.

Respectfully Submitted:
Susan Bartkus, Administrative Assistant


Approved


Elizabeth Van Zonneveld
Drainage District
Commissioner

Approved:


Dwayne Wilcox
Drainage District
Commissioner

Approved:


Allen Uyeda
Drainage District
Commissioner