

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 111th Regularly Scheduled Meeting

10:00 a.m., 13 December, 2007

Call to order: The 111th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the special 08 November 2007 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 08 November 2007 to 13 December 2007 for the total amount of \$40,246.87. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
07-083	LEE AMUNDSON	980.00
07-084	DEPT OF ECOLOGY	6,108.49
07-085	LMC	433.60
07-086	WALTER CAIRNS	70.00
07-087	OLYMPIC TREE SERVICE	1,299.60
07-088	GRAY & OSBORNE	3,033.20
07-089	SETON CONSTRUCTION	27,679.13
07-090	SUSAN BARTKUS	442.85
07-091	VIRGINIA BROWN	200.00

Public Forum:

- The capability of recently completed projects handling storm activity well was briefly discussed.
- Chairman Commissioner Amundson reported receiving a memo from the Auditor with a preliminary damage assessment form for the PLDD to submit if there was any need for Washington State assistance. Engineer Barry Baker reported evaluating areas he was able to access, noting that he did not see any damage yet, but the outfalls will have to be observed from the beach area, possibly by boat, as he was unable to view them properly from above. This will have to be ascertained prior to the form being submitted without a request for funding assistance.
- The Oak Bay road Culvert leading to the Waste Water Treatment Plant came under discussion, as well as a letter sent from Gray & Osborne requesting PLDD Commissioners signatures authorizing Mr. Baker to conduct a survey for that area. Commissioner Amundson was concerned as the estimate was \$2,000.00 more than had been previously budgeted; Mr. Baker explained that the more intensive survey was not necessary but to alleviate more extensive future line items, this would be his recommendation. By a motion duly made, seconded and unanimously approved, the extra funding was approved for Mr. Baker to conduct a more thorough survey of the Oak Bay Road culvert leading to the Waste Water Treatment plant. Commissioners signed the letter and gave it to Mr. Baker.
- Questions from the public to the PLDD Commissioners regarding recent Green Belt Committee actions were addressed; these included the removal of blackberry bushes and alder trees north of Swansonville Road, and cedar trees north of Baldwin Lane. Homeowners were concerned about the possible impact this might have on drainage in these areas and whether the PLDD had been asked for their approval. PLDD approval had not been sought by the Green Belt Committee.

Old Business:

1. Engineer Barry Baker presented a change order for PLDD Commissioners to sign, giving their approval for

- additional paving work on the **Foster Lane Drainage Improvement Project**. The change order will be for additional work requested, and paid for, by Jefferson County. Commissioner Laker reported that people who live near there have told him they are very happy with the results. By a motion duly made, seconded and unanimously approved, the Foster Lane Drainage Improvement Project was accepted as complete.
2. By a motion duly made, seconded and unanimously approved, the **Condon Lane Outfall Project** was accepted as complete.
 3. Discussions were held pertaining to the **Montgomery Lane Drainage Improvement Project** (pipe between lots 51 and 52). Mr. Baker reported viewing the area with Monty Reinders of Jefferson County. Jefferson County would like to work in co-operation with the PLDD to replace culverts on the west side of Montgomery Lane, to 18" or 24" pipe. Engineer Baker will work on an interlocal agreement for the PLDD and Jefferson County, each will contribute to the cost of the project on a percentage basis.
 4. The **Baldwin Lane Feasibility Study** was discussed; Engineer Baker did a preliminary experiment with expandable foam, to see if it would adhere to the metal, it did, he will now go back and finish it when it is dry.
 5. Mr. Baker reported that the **McCurdy Lane Easement** survey will be conducted today.
 6. PLDD Chairman Commissioner Amundson reported speaking with John Fischbach about the progress on the **Status of proposed UDC changes** that were submitted to the county in April of 2006 by the PLDD. This is regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last. Commissioner Amundson was told by Mr. Fischbach that the changes will be discussed at their January meeting.
 7. Commissioners discussed the issue of Port Ludlow Associates (PLA) not recognizing the PLDD's legal authority to approve or disapprove of the drainage plan for the **PLA's upcoming Admiralty III project**. This project plans to use infiltration as the means of drainage. PLA claims to have the right to grandfather in their plan back to 1992 and that Jefferson County is the only authority in this matter. Elizabeth Van Zonneveld, Ludlow Maintenance Commission (LMC) Vice President, will be presenting a rebuttal tomorrow December 14, 2007, to the LMC board. This project is still under the appeals process with a hearing examiner presiding over the issue. Mr. Baker said if needed, there are other avenues to explore in resolving this issue.
 8. Discussions were held pertaining to the **North Condon Lane Catch Basin Improvement Project**. Mr. Baker believes it may be possible to combine this project with the Montgomery Lane Improvement Project for the contractor's proposal, thereby saving costs. Mr. Baker will prepare a schedule, adding items for the County and PLDD.
 9. Commissioner Cairns reported that the **Libby Court Maintenance** small works roster project done by Joe Thompson was very well done, homeowner Mrs. Smith agreed. Commissioners are very impressed with Mr. Thompson's work, as well as his reasonable rates. Further discussion about problems in this area took place with Commissioners concurring that a catch basin may need to be put there in the future to accommodate the flow.
 10. There was nothing new to report concerning the **Ludlow Cove II project** proposal (formerly known as the Old Log Dump).

New Business:

- Commissioner Cairns reported being called by **Cindy and John Orchanian** (lot # 1-5-010), Machais Loop, to look at runoff from a 30 foot rock drain reserve that was overflowing onto their property. They are concerned that this could affect the footing for their deck. Commissioner Cairns visited the site and agrees that this heavy overflow needs attention; he also believes that the 90 degree convergence there of the Jefferson County culverts and how they go into the Green Belt area, may need to be steepened to alleviate this. After brief discussion, Commissioners Cairns and Amundson decided to observe the situation with Mr. Baker as soon as possible.
- Engineer Baker reports that the 2008 Assessments are nearly done, he will be sending an electronic copy to Commissioners.
- Commissioners discussed the possibility of utilizing the Fire Hall as a possible PLDD meeting site, deciding to further examine this issue in the near future.
- Brief discussion took place concerning the Detention Pond and how the flow of water is quite rapid at the one end, yet observed to be only about one third full at the other, as observed by Commissioner Cairns.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday, January 10, 2008, at 10:00 a.m., at the Beach Club in the Bay View Room.

The December 13, 2007 meeting adjourned at 10:54 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer