

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 108th Regularly Scheduled Meeting
10:00 a.m., 13 September, 2007

Call to order: The 108th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 9 August 2007 meeting. The minutes were approved as written.

Expenses:

- The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 9 August 2007 to 13 September 2007 for the total amount of \$10,030.66 A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
07-060	LMC	433.60
07-061	GRAY & OSBORNE	5,341.56
07-062	GRAY & OSBORNE	3,776.97
07-063	WALTER CAIRNS	140.00
07-064	SUSAN BARTKUS	138.53
07-065	VIRGINIA BROWN	200.00

Public Forum:

There were no public comments at this meeting.

Old Business:

1. Engineer Barry Baker reported that the Foster Lane Drainage Improvement Project is substantially complete. The contractor will be meeting with Jefferson County next week to finish the paving.
2. Progress on The Condon Lane Outfall Project is now underway. The beach work was done, with the catch basin being put into place last Friday September 7. The upland work will begin within the next two weeks. Mr. Baker answered technical questions by the Commissioners regarding construction. He commented that when finished it will function essentially the same as Libbey Court Drainage Improvement Project. By a motion duly made, seconded, and unanimously carried Mr. Baker was directed by PLDD Commissioners to put in a type II catch basin and all attending work Mr. Baker may deem necessary, to alleviate the drainage problem near Fessler's property after the area is TV surveyed tomorrow, providing the cost will not exceed \$6,000.
3. Discussions were held pertaining to the Montgomery Lane Drainage Improvement Project (pipe between lots 51 and 52). Mr. Baker reported that the area will be TV surveyed tomorrow. Intentions to build next year are underway. A permit will need to be obtained as the location is in a Jefferson County right of way. Commissioner Cairns advised Mr. Baker that there had been some problems with a water pipe on the east side of the street and to use caution when providing final design location.
4. The proposed meeting with Jefferson County about the prior drainage method agreement was discussed. PLDD attorney Ted Knauss, engineer Barry Baker and PLDD Commissioners agreed to schedule the meeting for Thursday October 11, 2007 at 1:00 p.m., following the regularly scheduled PLDD meeting. Commissioners provided a list of names to Mr. Knauss as to whom they would like him to invite, clarification of the issue to be discussed was given to Mr. Knauss by the PLDD Commissioners pertaining to direct discharge as the preferred means of drainage in the district, with dispersion second and infiltration last, this being the opposite order

usually preferred by the County. Mr. Knauss asked to be provided with a copy of the original agreement; one will be obtained for him following this meeting.

5. In depth discussion took place concerning the Baldwin Lane Feasibility Study. A letter drafted by Mr. Baker, was provided to PLDD Commissioners. Right of entry and/or easement permission will be obtained by Mr. Baker from the residents, prior to further analysis taking place. Commissioners asked Mr. Baker to come up with a concept and a diagram to provide to residents.

New business:

1. Status of proposed UDC Changes submitted to the County April 17 of 2006. Commissioner Amundson contacted Mr. Fishbock, who looked for the report presented last year. No action had been taken by the County Commissioners. PLDD Commissioner Amundson will bring this issue up at the next Board of Commissioners Council meeting, if nothing further has happened to process this application, Commissioner Amundson will take further action.
2. Commissioner Cairns was approached by the Green Belt Committee concerning payment to take down the Sitka Spruce next to Mel Smiths' property. Further discussion took place about a former Arborist's report, offers by neighbors to pay for the tree to be removed and responsibility for removal lying with the Green Belt Committee.
3. MERU infiltration rate was brought up by Commissioner Cairns in regard to a study he conducted for the Port Ludlow Village Council Utilities Committee; he is concerned with increased infiltration and its effect on the sewage treatment plant. He issued an invitation during this meeting for all who would like to attend the upcoming Utilities meeting to further investigate this issue
4. Commissioner Cairns asked Mr. Baker if there were any issues concerning drainage that may need to be addressed concerning the southern border of the district (near Osprey Ridge) as he has noticed that most of the PLDD work has taken place in other end of the district. Engineer Baker said most of this area is of newer development, and therefore primarily just needs regular maintenance. In regard to this area, Commissioner Laker brought up an issue he became aware of near the bottom of Machias Loop; he believes that the property may be in danger of washing away in a huge storm as during the storms of November 2006, the property owner had water running under his house and onto the properties down from him. Commissioners clarified where the area was, and then asked Mr. Baker to take a look at the situation.
5. Former PLDD Commissioner Richard Regan brought up a problem with a pipeline that extends from a storm water manhole on the west side of Oak Bay Road and runs under the road. It may need to be slip lined; he reported that 4 or 5 years ago the developer was going to slip line it but that this has not yet happened.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday October 11, 2007 at the Beach Club Bay View Room.

The September 13, 2007 meeting adjourned at 11:05 p.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer