

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 88th Regularly Scheduled Meeting
10:00 AM, 12 January 2006

Call to order and Approval of Minutes:

The 88th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Commissioner Chairman Richard Regan with the first order of business being approval of the minutes of the regular 8 December 2005 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 8 December 2005 to 12 January 2006 for the total amount of \$ 4,124.88. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
06-001	919.90	LMC
06-002	170.00	LELAND AMUNDSON
06-003	2,726.48	GRAY & OSBORNE
06-004	7.34	L&I
06-005	18.05	FUTA
06-006	83.11	OLGA WILSON
06-007	200.00	VIRGINIA BROWN

Public Forum:

Melvin Smith, a Grove Court resident, expressed his concerns with the amount of water coming out of the county culvert draining on his lot # 16. He was assured that the water flow will decrease significantly once Phase III is completed. Mr. Smith insists that the water flow has increased, which Barry Baker, PLDD engineer, argued to be physically impossible. Following discussion, the commissioners directed Mr. Baker to check elevations of the culvert and the ditch 20' south of the culvert to see if adjustments are in order.

LMC Vice President John Van Zonneveld expressed LMC concerns that PLDD authority might have been undermined by the Jefferson County Department of Community Development Final Staff Report recommendation to disregard PLDD comments regarding proposed drainage plans for the Final Resort Development by Port Ludlow Associates. Mr. Van Zonneveld was assured that PLDD Commissioners, PLDD engineer Mr. Baker, and maybe PLDD attorney Ted Knauss will personally attend the hearing regarding this application to present PLDD testimony.

Commissioner Regan stated that PLDD is getting ready to file a petition with the WA Superior Court for reconsideration of the county decision to issue a building permit for PLA Resolute Lane lot # 2-2-065 new house construction project against PLDD advise. Not only the drainage plan approved by the county as a part of this construction application does not comply with the current Department of Ecology Stormwater Management Manual, the permit has been issued based on a false and misleading information that no other drainage option is available. The fact that the owner of the adjacent property agreed to provide a drainage easement was concealed. A meeting with Al Scalf, Director of Community Development Department, and a written notification of PLDD intend to appeal, rendered no results leaving the commissioners no other choice but to file an appeal, which will be done on Friday, January 13. The Architectural Control Committee is withholding their approval of this project pending resolution of the drainage situation.

Judith Morris, Jefferson County Treasurer, announced Jim Laker reelected PLDD Commissioner. There were no official elections held as no one else had filed for this position. Mr. Laker will serve a six-year term.

Ms. Morris thanked Mr. Baker for submitting PLDD 2006 assessment roll on time.

Old Business:

1. LMC Vice President John Van Zonneveld made an announcement that a 3' wide crushed rock trail replacing the original park trail eliminated by the Adventurer Lane Drainage Improvement Project has been completed.
2. Mr. Baker brought in two engineering work proposals for the Wastewater Treatment Plant Ditch Improvement Project. A standard design work package that includes a full field survey was estimated at approximately \$8500, a design work package with an office survey was estimated at \$4485. The second estimate is within the Comprehensive Plan budget. Mr. Baker is confident he can design this project without a full field survey once the vegetation is removed. The area is heavily overgrown. Having thoroughly discussed the two design proposals, Treasurer Amundson made a motion to authorize PLDD Chairman Richard Regan to sign documentation for the design work estimate of \$4485. Seconded by Commissioner Laker, this motion carried by a unanimous vote. The commissioners proceeded to discuss tracking of engineering expenses.
3. Last month Mr. Baker brought in a bid for \$5000 from Yard Dogs Landscaping and Maintenance Inc. to clean up the drainage area by the Wastewater Treatment Plant. Since the area has now been identified as an easement, this work was authorized by a motion duly made, seconded, and carried.

4. Monte Renders reported the county issuing a check for the Phase III of the Oak Bay Road Conveyance Repair Project, which the commissioners should be receiving shortly after this meeting.
5. Last month Commissioner Regan reported a drainage problem on Olympic Lane lot # 1-4-026 where construction of a drainage line had to be stopped due to the extremely wet conditions. Drainage plan as approved cannot be implemented until the dry season. Temporary measures have been taken to drain this property. At this meeting, Commissioner Regan stated that this might not be a problem effecting a single property owner and PLDD might need to get involved in resolving this drainage situation for the benefit of that area. The problem appears to be similar to Adventurer Lane problem resolved in 2005. There is a utility easement along the properties effected. Since the project has not been identified by the Comprehensive Plan and later findings and, therefore, has not been budgeted for in 2006 budget, Mr. Amundson requested that a work estimate be done before any scheduling decisions are made. Cost sharing may be an option. Mr. Baker was directed to assess the site and prepare a cost estimate for this drainage improvement project.

New Business:

1. Mr. Regan reported a discussion he had with Al Scalf regarding drainage plans submittals. The remaining undeveloped lots in the area are difficult drainage lots. Therefore, Mr. Regan recommended requiring that all drainage plans are drafted, inspected, and sealed by a licensed engineer. This recommendation will have to be passed as a county ordinance to become a requirement. Following discussion, Commissioner Amundson recommended getting on the agenda of a County Commissioners' meeting to address this subject. Mr. Baker was charged with providing PLDD attorney with a model of a typical ordinance passed by other jurisdictions. An estimate for this engineering task will be prepared and submitted to the commissioners within a week; the funds will be allocated from the general engineering budget.
2. Mr. Regan reported a recent discovery of a drainage system built outside of a designated drainage easement located on Montgomery Court lot # 5-0-008. The system seems to be working. However, the easement will have to be redefined around the system. Mr. Baker was directed to assess the situation.
3. Having discussed their 2006 meeting schedule, the commissioners agreed to hold one meeting a month in the months of January, February, and March. This subject will be further discussed in April, at which time the commissioners will consider holding two meetings a month during the construction season as they did during the past few years.
4. Mr. Regan brought in a copy of a drainage plan submitted for a new Kitsap Bank building. The bank will be built within the PLDD boundaries. Mr. Baker was charged with reviewing this application.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 9 March 2006 at 10:00 AM at the Beach Club Bay View Room.

The 12 January 2006 meeting adjourned at 11:45 AM.

Respectfully Submitted:

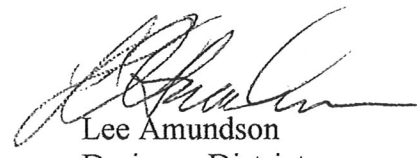
Approved:

Approved:

James Laker
Drainage District
Secretary



Richard Regan
Drainage District
Chairman



Lee Amundson
Drainage District
Treasurer