

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 80th Regularly Scheduled Meeting
10 AM, 11 August 2005

Call to order and Approval of Minutes:

The 80th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business being approval of the minutes of the regular 28 July 2005 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 14 July to 11 August 2005 for the total amount of \$ 7,734.19. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
05-048	139.95	CASCADE 1 INC
05-049	30.00	KNAUSS LAW FIRM
05-050	1,154.50	LELAND AMUNDSON
05-051	2,430.00	WASH. GOV. ENTITY POOL
05-052	3,537.53	GRAY & OSBORNE
05-053	200.00	VIRGINIA BROWN
05-054	207.79	OLGA WILSON
05-055	34.42	BANK OF AMERICA

Public Forum:

James Webber, 11 Harms Lane, thanked the PLDD for assessing the drainage problem recently uncovered on his property. Mr. Webber requested a second site inspection since he was not in Port Ludlow at the time the first inspection took place. Barry Baker, PLDD engineer, was directed to visit the site immediately after this meeting to further discuss the problem, its causes, and possible solutions. This problem appears to be caused by a combination of roof runoff and ground water.

New Business:

1. Monte Reinders, Jefferson County Publics Works Department, expressed his concerns with the amount of applications for longer than necessary access culverts. The county is trying to limit the length of access culverts to thirty feet. Longer culverts for additional street parking are typical for urban communities with closed up drainage systems. Port Ludlow rural setting combination of drainage tiles and open

ditches makes occasional longer culverts hard to maintain. The county has a practice of not allowing long culverts. However, the rules get violated. The PLDD Commissioners agreed that shorter culverts and open ditched without rocks added for landscaping purposes are easier to clean out and, therefore, more acceptable for the rural setting of the North Bay area. However, they noted that PLDD has no authority over the culverts and ditches in the county right of ways. Mr. Renders will draft an article describing county policies regarding ditches and culverts. He asked that this information be placed on the PLDD web site. The Commissioners agreed to provide this service to the county. Discussion followed.

Old Business:

1. The date of the hearing for the Ludlow Cove Phase II has been set for Tuesday August 16. Mr. Baker and at least one of the Commissioners will personally attend that hearing to state their case. The hearing examiner will be given a list of inconsistencies found in the documents associated with this application and a clarification request to what entity is taking over maintenance of what drainage facilities once the development is established.
2. A pre-construction meeting for the Oak Bay Road Conveyance Repair Project Phase III was held earlier this month. The contractor should mobilize within a week from the date of this meeting.
3. Discussions were held pertaining to the Comprehensive Plan update. Mr. Baker is working on the text chapters of the Comprehensive Plan amendment. Draft chapters will be mailed to the Commissioners next week. A list of capital improvement projects is now prioritized.
4. The Commissioners walked the Swansonville Road greenbelt with representatives of Greenbelt Committee and Ludlow Maintenance Commission immediately after their previous (July 28) meeting to discuss PLDD large greenbelt project on site. Mr. Baker reported compiling a list of the property owners within 500' from the project and working on the notification letter that when completed will be mailed through LMC as a part of the LMC/PLDD mailing agreement. Mr. Baker was directed to draft a separate letter to the owners of the four vacant lots presently hosting the drainage channel explaining the situation and examining the solutions. Mr. Baker also reported starting obtaining cost estimates for improving downstream tiles versus building an upstream detention pond. Discussion followed.
5. A pre-construction meeting for Adventurer Lane project was held earlier this month. The contractor is ready to start.
6. Having researched other possibilities, Treasurer Amundson reported that PLDD current insurance policy remains PLDD best option.

7. Small Works Roster contract for the maintenance of the small existing drainage channels within drainage easements is being reviewed by PLDD attorney.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 25 August 2005.

The 11 August 2005 meeting adjourned at 10:55 AM.

Respectfully Submitted:

Approved:

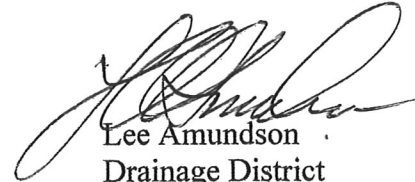
Approved:



James Laker
Drainage District
Secretary



Richard Regan
Drainage District
Chairman



Lee Amundson
Drainage District
Treasurer