

# Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 77<sup>th</sup> Regularly Scheduled Meeting  
10 AM, 23 June 2005

## Call to order and Approval of Minutes:

The 77<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business being approval of the minutes of the regular 14 April, 12 May, and 9 June 2005 meetings. The minutes were approved as written.

## Public Forum:

Dick Smith, LMC General Manager, introduced his replacement Brian Belmont. Mr. Smith's employment with LMC ends 1 July 2005.

Helen Carter, resident of Admiralty II Condominiums, expressed her concerns with water collecting in the yards and getting the cliff side of the building soggy. Barry Baker, PLDD engineer, was directed to make a site visit to the Admiralty II and present his findings at the next (July 14) PLDD meeting.

## Old Business:

1. Mr. Baker reported reviewing Ludlow Bay Village Final Supplemental Environmental Impact Statement for the PLDD and compiling a list of questions asked by the PLDD in their earlier response to this development proposal and developer's responses in the FSEIS. A number of questions have not been addressed at all. Mr. Baker brought in a draft response that will be presented to the hearing examiner at the public hearing for this case. The date of the hearing is yet to be determined. Mr. Baker and at least one of the Commissioners will personally attend that hearing to state their case.
2. Mr. Baker reported reviewing Ludlow Cove Phase II (Trendwest Development) application. Mr. Baker requested a revised binding site plan that became available last week. He expects to receive it by the end of this week and have a draft PLDD response ready for the commissioners' review early next week. Comments deadline is 1 July 2005. The commissioners discussed assessment of this development. Mr. Baker assured the commissioners that current methodology would not have to be changed.
3. Having reviewed the bid for the Oak Bay Road Conveyance Repair Project Phase III received two weeks ago, Mr. Baker made a recommendation to award this project to Seton Construction of Port Townsend. Following discussion of PLDD financial

situation, Treasurer Amundson made a motion to approve a \$39,824.62 contract with Seton Construction for the completion of the Oak Bay Road Conveyance Repair Project Phase III. Motion carried. Mr. Baker was directed to prepare this contract. The contract should be ready for the commissioners to sign at the next (July 14) PLDD meeting. Once the contract is signed, Mr. Baker will set up a pre-construction meeting and send out a notice to proceed.

4. Discussions were held pertaining to the Comprehensive Plan update. The Commissioners should have a draft copy of the amendment for a review in July-August of this year.
5. Discussions were held pertaining to the large greenbelt project. Mr. Baker brought in plans for phasing the project. Three phases identified three improvement areas. Plans for each area were accompanied by preliminary cost estimates and counts of trees that would have to be removed. Prolonged technical discussion followed. When the trees are identified for removal they will be harvested by the LMC. PLDD is fully aware that greenbelt trees are LMC property. The commissioners will walk the greenbelt with representatives of GBC and LMC to identify the trees that will have to be removed. When the time of the tree removal is set it will be as close to the construction date as possible to prevent excessive run-off from the cleared areas. A walk through will take place immediately after 28 July PLDD meeting. Further discussion of the phases followed. Phase II appears to be the most critical out of three as it includes managing Cressey Lane drainage, PLDD number one priority in that area. Discussion followed.
6. Discussions were held pertaining to Adventurer Lane project. Mr. Baker brought in a signed contract with Seton Construction, reviewed by Ted Knauss, PLDD attorney. Seton request to hold off fifty percent of the payment instead of requiring bond posting was found legal and reasonable taking in account Seton's professional reputation and a relatively low cost of the project. Following brief discussion, Treasurer Amundson made a motion to sign a contract with Seton Construction for Adventurer Lane Drainage Improvement Project.
7. Mr. Baker brought in a list of small existing drainage channels within drainage easements. He should have a map and maintenance cost estimates by the next (July 14) PLDD meeting. This started a prolonged discussion of PLDD drainage channel maintenance obligations and Greenbelt Committee vision of greenbelts.

**New Business:**

1. Treasurer Amundson recommended starting a PLDD web site. With annual cost of a starter plus web site program and domain name being under \$50 a year, the costs of this information vehicle are minimal. Following discussion, Treasurer Amundson made a motion to establish a PLDD web site. Motion carried. The commissioners are hoping a web site will draw attention of the residents and become a valuable

communication tool. The PLDD is planning to link their site to the existing LMC and PLVC sites.

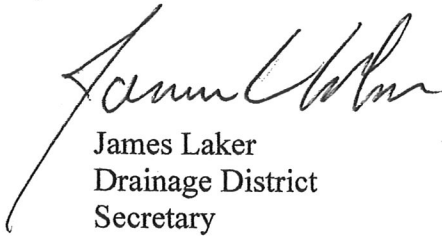
The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 14 July 2005.

The 23 June 2005 meeting adjourned at 11:45 AM.

Respectfully Submitted:

Approved:


Approved:



James Laker  
Drainage District  
Secretary



Richard Regan  
Drainage District  
Chairman



Lee Amundson  
Drainage District  
Treasurer