

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 65th Regularly Scheduled Meeting
10 AM, 23 September 2004

Call to order and Approval of Minutes:

The 65th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. No minutes were approved at this meeting.

Public Forum:

Ted Wright, 63 Baldwin Lane, expressed his concerns about a dangerous curve off Oak Bay Road on Baldwin Lane and asked if a safety barrier could be installed to prevent a vehicle from sliding off the road down the hill. There used to be a row of evergreens in that area acting as a natural barrier. Josh Stewart, Jefferson county engineer, will check if a roadside barrier can be installed at the indicated location as soon as possible. An official request to install a safety barrier will be send to the county by Commissioner Laker.

Mr. Stewart reported the county receiving an official PLDD letter requesting county participation in Oak Bay Road Conveyance System Repair Project Phase III. The Commissioners asked for a prompt response.

Mr. Stewart also reported the county checking condition of the roadside ditches within the PLDD. The county found it satisfactory. The ditches get cleaned once every three years. The Commissioners pointed out several ditches in need of cleaning. Mr. Stewart will check into it.

Walter Taylor, 111 Condon Lane, asked the county to haul away a large tree that had fallen down last month and might be blocking a culvert between Montgomery and Condon Lane. Mr. Stewart will check on it.

Old Business:

- I. Oak Bay Road Conveyance System Repair Project Phase I has been completed. Effected area was hydro-seeded. Low-grow low-maintenance grass is expected to sprout next week. Phase II should be completed the day of this meeting. The PLDD will hold a meeting with representatives of the Ludlow Maintenance Commission, the owner of the property on which the work was performed, to discuss landscaping of the effected area. The PLDD intends to ask the LMC to maintain the area if it is landscaped.

2. Melvin and Katie Smith, Montgomery Lane, requested that the PLDD replaced two rare evergreens (one was damaged, another was cut down by Seton Construction during Oak Bay Road Conveyance Repair Project Phase II). The Smiths had granted the PLDD a temporary construction easement to perform the work. The Commissioners will look into replacing the trees.
3. Discussions were held pertaining to the Ludlow Cove Phase I drainage facilities. So far, Port Ludlow Associates (PLA) have done everything PLDD asked them to do to properly drain this new development. Unfortunately, additional modifications (another catch basin or a speed bump type flow diverter installation) might be necessary to drain the road going into this development. Mark Dorsey, PLA engineer, will be contacted to resolve this situation. The Commissioners will also visit area of the Ludlow Cove Phase II to assess drainage plans proposed by PLA engineers. They also plan to call a meeting with PLA to discuss those facilities.
4. Commissioner Amundson reported receiving a request from Rick Lander, a contractor building a house on Condon Lane lot # 1-2-024, to provide a written authorization to perform drainage rerouting work on a drainage easement in the LMC greenbelt. The Commissioners will visit this construction site before responding to this request.


New Business:

1. Discussions were held pertaining to 2005 budget. Treasurer Amundson gave a detailed report on a preliminary PLDD budget for the next year. Mr. Baker will be consulted with regards to the 2005 engineering costs immediately after the next (October 14) PLDD meeting. In 2005, the Commissioners plan to build up PLDD capital improvement reserve by performing small cost construction projects. The Commissioners have to finalize their 2005 budget by November.
2. The Commissioners discussed a list of 2005 projects, which included resolving drainage problems on Adventurer Lane and Olympic Lane, amending Comprehensive Stormwater Management Plan to include North Condon Lane Project, and starting design for the 2006 Walker/Swansonville Greenbelt Water Rerouting Project.

The next regularly scheduled meeting of the Drainage District will be held on 14 October 2004.

The 23 September meeting adjourned at 11:27 AM.

Respectively Submitted:



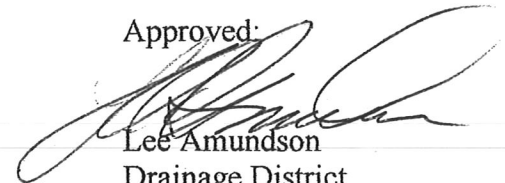
James Laker
Drainage District
Secretary

Approved:



Richard Regan
Drainage District
Chairman

Approved:



Lee Amundson
Drainage District
Treasurer