

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 63rd Regularly Scheduled Meeting
10 AM, 12 August 2004

Call to order and Approval of Minutes:

The 63rd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. All Commissioners were in attendance. The minutes of the 22 July 2004 regularly scheduled meeting were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from July 8 to 12 August 2004 for the total amount of \$3,123.90. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
04-047	\$221.64	Payroll (Wilson)
04-048	\$36.72	Payroll Taxes (Bank of America)
04-049	\$200.00	Rent (Ludlow Maintenance Commission)
04-050	\$770.00	Commissioners' Expenses (Laker)
04-051	\$1695.54	Engineering (Gray & Osborne, Inc.)
04-052	\$200.00	Bookkeeping (Brown)

Public Forum:

Michael Fessler, 31 Condon Lane, expressed his concerns regarding drainage plans for the new house planned to be built on Condon Lane lot # 24 and existing drainage problems in that area of Condon Lane. This problem spot has not been identified by the Comprehensive Plan Study and, therefore, has not been included in PLDD Comprehensive Stormwater Management Plan. Mr. Fessler's written comments are filed with these minutes. A copy of his letter was passed on to Barry Baker, Gray & Osborne, Inc., for a review. Discussion followed.

Old Business:

1. The Commissioners were given an update on the progress of the Oak Bay Road Conveyance System Repair Project. The contractor has started Phase I. Mr. Baker gave a detailed account of what had been accomplished to date and would be done next. A catch basin was successfully placed on the beach next to the bluff. Heavy machinery has been removed from the beach. Several large trees kept in the construction area will be checked for safety on Monday. The trees in question are

growing in the greenbelt. Old pipe will be excavated, and sections of the new pipe will be brought in and welded together late next week.

Phase II is also under construction. A downstream mantel(?) has been set and connected to downstream system. Mr. Baker has inspected it. The contractor is preparing to lay the pipe. The area has been cleared. The Commissioners received an e-mail from Melvin and Katie Smith concerned with the proposed layout of the ditch and suggesting laying additional pipe. Mr. Baker found some of their comments valid and suggested visiting the site after this meeting.

Discussions were held pertaining to restoration of the effected areas. The PLDD current project plans call for hydro-seeding the area for erosion control. Several people living in the area of the effected greenbelt asked that the greenbelt be fully restored to the original like state. The area is controlled by the LMC Greenbelt Committee.

2. Discussions were held pertaining to financing of the Oak Bay Road Conveyance Repair System Project Phase III. Mr. Baker described the project. Plans have been reviewed and agreed upon by county engineers. Preliminary cost estimates have been received and confirmed with pipe suppliers. All work will have to be done in the county right of way. Phase III is necessary to make Phases I & II fully operational. Treasurer Amundson suggested asking the county to participate in Phase III. The Commissioners asked Ted Knauss, PLDD attorney, for his professional opinion. Following discussion, Mr. Baker was directed to draft a letter to the county asking for their participation in Phase III.
3. Further discussions were held pertaining to Condon Lane drainage (lot 1-2-024). Rick Lander, Lander Custom Homes, asked the PLDD to approve his plans, inspect the work after completion, and accept all liability for the drainage system that will be installed on that property and in the adjacent greenbelt. The construction should start on Monday after this meeting. Mr. Baker responded that PLDD had no legal authority to accept or reject any work and, therefore, could not accept responsibility for its operation. Discussion followed. Commissioner Laker stated that if Mr. Lander stipulated that PLDD had a right to inspect the drainage facilities once completed, than the PLDD could stipulate that they accept and maintain the facilities discussed. Commissioner Regan recommended that Condon Lane drainage issue be reflected in an addendum to the Comprehensive Plan, Mr. Lander's solution to the drainage problem on Condon Lane be considered a temporary solution, and that providing a permanent solution in the area identified be one of the PLDD future projects. Others agreed. Following prolonged discussion, Commissioner Amundson made a motion to amend the Comprehensive Plan to address drainage concerns on the drainage easement adjacent to Condon Lane lot 1-2-024 in 2005. Motion carried.
4. Discussions were held pertaining to Ludlow Cove Phase I drainage facilities. This development is under construction. Roads and drainage system are considered completed by the developer, who had dedicated drainage facilities of this

development to the PLDD without PLDD consent. The Commissioners had since visited the area. Mr. Baker described the facilities in question. Serious safety issues were identified. Mr. Baker recommended that the county use their authority to stop this development until the safety issues were addressed. Mr. Regan reported meeting with Al Scalf and PLA representatives to discuss these facilities earlier this summer. The incompleteness of the drainage plans was also addressed at that time. To date, no progress has been made.

5. Further discussions were held pertaining to the county inspectors' training. Mr. Baker is working on a schedule.
6. Mr. Baker brought in a proposal from Yard Dogs Landscaping and Maintenance Inc. of Chimacum to do Area 7 detention pond and bioswale annual maintenance for \$781 which is within PLDD budget for this project. Having checked this contractor's references, Mr. Baker recommended approval of this proposal. The contractor is ready to start any day. Treasurer Amundson made a motion to accept this bid. Seconded by Commissioner Laker, this motion carried. Mr. Baker will inform the contractor.
7. Discussions were held pertaining to 80 Olympic Lane drainage problem brought to the Commissioners' attention earlier this year. The owner of the property in question had asked the PLDD to review Tilman Engineering proposal and/or find other way to stop flooding of their property. Having checked district's financial situation, by a motion duly made, seconded, and carried the Commissioners authorized Mr. Baker to review this case in search for a possible solution.

New Business:

1. Treasurer Amundson started 2005 budget preparation. 2005 budget discussion was tabled till the next (September 9) PLDD meeting.


The next regularly scheduled meeting of the Drainage District will be held on 9 September 2004.

The 12 August 2004 meeting adjourned at 11:40 AM.

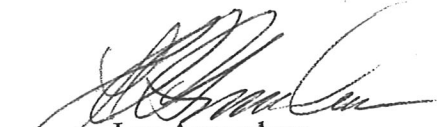
Respectively Submitted:

Approved:

Approved:


James Laker
Drainage District
Secretary


Richard Regan
Drainage District
Chairman


Lee Amundson
Drainage District
Treasurer