

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 54th Regularly Scheduled Meeting
10 AM, 25 March 2004

Call to order and Approval of Minutes:

The 54th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. The first order of business was approval of the minutes of the 11 March 2004 regularly scheduled meeting. Minutes were approved as written.

Public Forum:

No one in the audience requested to speak on any Drainage District subject at this meeting

Old Business:

1. The Commissioners were given an update on the progress of the Oak Bay Road Conveyance System Repair Project. Earlier this month the Commissioners received the paperwork necessary to obtain temporary construction easements located on two private properties. One parcel belongs to a non-resident owner who to date could not be contacted. The other belongs to Melvin and Katie Smith, who, having familiarized themselves with the project and the paperwork associated with granting a temporary construction easement, personally attended this meeting to get some clarifications. They have stated their questions in their 15 March 2004 letter to the PLDD. Mr. Baker, Gray & Osborne Inc., responded by assuring the Smiths that no structure of theirs will be dismantled and/or moved during the project, the landscape disturbed by the project will be restored, and the easement itself will be terminated once the project is completed. Since the Smiths are being asked to allow a contractor to work on their property, they respectfully requested that they be named insured on the insurance policy associated with this project. The Commissioners will consult Mr. Burroughs, PLDD attorney, about this and ask for his written response to the Smiths. Discussion followed.

Mr. Baker brought in the latest print of the specifications, proposal, and contract for Libby Court outfall replacement. He sent the bid package to the various contractors inviting them to assess the project site on Thursday, 8 April 2004. The bid opening is scheduled for Thursday, 22 April 2004, the day of the PLDD regular meeting.

Mr. Turpin brought in Josh Stewart, a county engineer. Having reviewed the plans for Oak Bay Road drainage modifications (phases I & II), Mr. Stewart recommended moving one of the catch basins (phase II) to help reduce maintenance. This change cannot be made due to technical requirements of catch basin installation. Also, since

some of the work involved into phases I and II will be done in the county right-of-way, the Commissioners will need to get a county permit for this project. Mr. Baker will apply for a permit necessary as soon as possible.

Minor changes recommended by the county to the design of phase III were discussed and will be incorporated. Phase III plans should be ready to show to the county next week.

2. The Commissioners received a quitclaim paperwork regarding Montgomery Lane to Condon Lane drainage easement identified by the PLDD Commissioners earlier this year.
3. Further discussions were held pertaining to the drainage problem between Condon Lane lots # 23 and # 24. Mr. Baker checked the PLDD questionnaires collected for the Comprehensive Plan Study and found a total of six questionnaires returned by the owners of the Condon Lane properties. Among those there was a concern about drainage collecting on lot # 24. This concern had not appeared significant enough to be included into Comprehensive Plan.

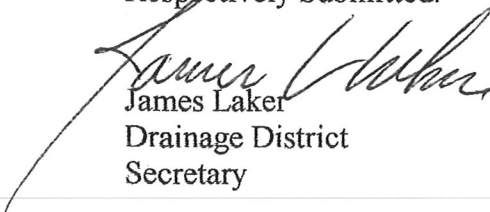
Commissioner Regan received a copy of a corrected geo-technical report prepared for the described above lot. New report identifies the drainage easement located directly to the north of that property and recommends installation of a curtain drain and a pipe directing water runoff off the bluff.

4. Mr. Baker reported a one-day TV inspection of the culverts located within the PLDD boundaries being performed the day of this meeting. The crew was given a prioritized list of five culverts, identified by Commissioner Regan and Mr. Baker, and directed to start with the setup identified as number one priority and go down the list as the day progresses completing as many setups as possible in one day.
5. Mr. Baker was instructed to obtain repayment schedules for the loans issued to the PLDD for the completion of the Comprehensive Plan.

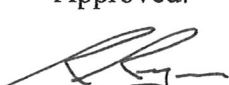
The next regularly scheduled meeting of the Drainage District will be held on 8 April 2004.

The 25 March 2004 meeting adjourned at 11:01 AM.

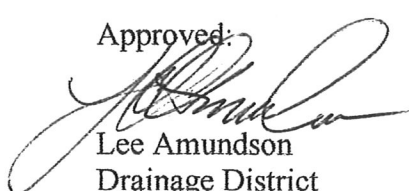
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer