

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 52nd Regularly Scheduled Meeting
10 AM, 26 February, 2004

Call to order and Approval of Minutes:

The 52nd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. The first order of business was approval of the minutes of the 12 February 2004 regularly scheduled meeting. Minutes were approved as written.

Public Forum:

No one in the audience requested to speak on any Drainage District subject at this meeting

Old Business:

1. Treasurer Amundson reported receiving and depositing into PLDD account the remainder of the Public Works Trust Fund loan in the amount of \$5,000.
2. Commissioner Regan reported attending Port Ludlow Village Council meeting with the Jefferson County Commissioners and Community Development Department staff on Wednesday, February 25, 2004. At the meeting Mr. Regan spoke about nonexistence of county drainage requirements for the structures smaller than 5000 square feet and the problems that no control on drainage requirements cause some unsuspected home buyers. The Commissioners will continue to work with the County on making an adequate drainage plan a requirement for the issuance of a county building permit.
3. The Commissioners were given an update on the progress of the Oak Bay Road Conveyance System Repair Project. Mr. Baker reported the surveyors working on identifying temporary construction easements located on private properties. Commissioner Regan's comments are being incorporated into the bid package. Both tasks should be completed sometime next week. Mr. Baker met with the Fish and Wildlife representative to discuss restoration of the natural habitat of the beach as a mitigation requirement for this project. Mr. Baker reported that work proposed would not be expensive and could be easily done. The first two phases of the project should be ready for bidding by the next (March 11) PLDD meeting.

Mr. Baker proceeded by explaining phase III. Mr. Baker brought in plans showing existing and proposed measurements of the Oak Bay Road cross-sections. A copy was submitted to Mr. Turpin for a consideration. Proposed at this meeting Phase III

design called for significant modifications to the roadside ditch within the county right-of-way and the LMC greenbelt. Following a prolonged technical discussion of the proposed design and several other options, the Commissioners directed Mr. Baker to draft for the next (March 11) PLDD meeting a simpler phase III plan involving maintenance of the existing ditch and installation of risers on three existing culverts. The plan should have a cost estimate. Mr. Turpin asked that the county roadside maintenance department be given a chance to evaluate the risers prior to installation. Mr. Baker was also directed to look into building an Oak Bay detention pond, an identified in the Comprehensive Plan.

The Commissioners discussed some legal and financial phase III related issues that should be worked out between the PLDD and the County before phase III contract can be awarded. The County has no improvements planned for the identified part of the Oak Bay Road in the next six years.

4. Discussions were held pertaining to the drainage plans review provided by the PLDD for the Architectural Control Committee. Mr. Baker brought in revised text and drawings for the Commissioners to review. The drawings feature sample plans for approved discharge, sump pump, control release, and dispersion systems. Once approved this document will be included into ACC new construction request package.
5. Mr. Turpin reported another meeting with William Wilson, 20 Foster Lane, regarding the drainage problem affecting that street. Mr. Wilson had cleaned out three to four feet of the county ditch in front of his property, which seems to have solved the problem. Commissioner Regan brought in a package of photographs showing the flooding of the Foster Lane. Mr. Turpin will make copies of these photographs for his files and return the originals to Mr. Regan at the next (March 11) PLDD meeting.
6. To date, the Commissioners received no quitclaim paperwork regarding the Condon Lane drainage easement identified by the PLDD Commissioners earlier this year. Mr. Turpin will follow up on this issue.
7. Commissioner Regan recommended hiring a crew to perform a one-day TV inspection of the culverts within the PLDD boundaries. After the meeting, Commissioner Regan and Mr. Baker compiled a list of the culverts that will be inspected to allow for a more specific cost estimate to be obtained by the next (March 11) PLDD meeting.

New Business:

1. Discussions were held pertaining to a drainage problem between Condon Lane lots # 23 and # 24. Lot # 25 is expected to be developed sometime this year and might be affected by the problem identified. This problem had not been reported while the Comprehensive Plan was drafted and, therefore, was not identified by the Comprehensive Plan. Further on, since the drainage improvements in that area will benefit only the owner of the particular lot, the PLDD might not be legally capable to

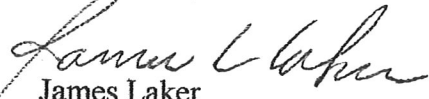
undertake this project. Following discussion, the PLDD Commissioners agreed to seek a legal advice on this and several other issues pertaining to PLDD involvement into drainage improvement projects not benefiting the whole community. The Commissioners will invite Blair Burroughs, PLDD attorney, to attend the next (March 11) PLDD meeting.

8. Dick Smith, the Beach Club Manager, questioned a significant increase in the amount of the PLDD assessment on one of the LMC greenbelt parcels. Mr. Baker will check this assessment for correctness.


The next regularly scheduled meeting of the Drainage District will be held on 11 March 2004.

The 26 February 2004 meeting adjourned at 11:50 AM.

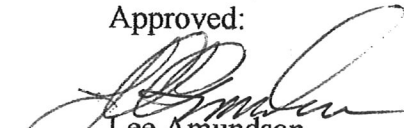
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer