

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 44th Regularly Scheduled Meeting
10 AM, 25 September, 2003

Call to order and Approval of Minutes:

The 44th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. The first order of business was approval of the Minutes of the 11 September 2003 regularly scheduled meeting. Minutes were approved as written.

Public Forum:

Bill and Eve McDougall, 30 Foster Lane, brought to the Commissioners' attention an existing drainage problem on Foster Lane, which was escalated by the recent modifications made to the road by the Jefferson County road repair crew. They brought in pictures of their flooded driveway. The flooding occurred during the rainstorm that happened a week before this meeting. Since Bob Turpin, Jefferson County Engineer, could not attend this meeting and Mr. and Mrs. McDougall had other business to attend to, the Commissioners postponed seeing this site till the next (October 9) PLDD meeting.

Old Business:

1. The Commissioners were given an update on the PLA log-dump project. Mark Dorsey, PLA Engineer, brought in Ludlow Cove development plans, which included a drainage plan. With initial logging done earlier this year, the construction will start next spring. Development drainage plans include restoration of existing wetland, directing roof drains into existing streams, creation of two bioswales, and building several private roads with inverted road sections. There will be no master association in this development. Homeowners association will be charged with maintenance of their private roads. Development declaration will grant PLDD all necessary drainage easements dedicating Ludlow Cove drainage system maintenance to PLDD leaving its ownership to the homeowners association.
2. The PLDD Commissioners were given an update on the progress of the Comprehensive Plan Study. Jefferson County Planning Department and WA State have submitted their comments. By the next (October 9) PLDD meeting comments will be incorporated, and a revised copy of the plan will be submitted to the PLDD Commissioners for a final review. The plan will then be adopted by the PLDD Commissioners, and sent for adoption by the Jefferson County Commissioners as a part of an overall Comprehensive Stormwater Management Plan for the Jefferson County.

3. The Commissioners received a memo from Bert Loomis, Loomis Properties. Although Mr. Loomis indicates "comments regarding the PLDD draft comprehensive plan" as a subject of his memo, this memo does not address the comprehensive plan but contains various objections and questions to the new PLDD assessment methodology formally adopted by the Jefferson County Commissioners last month. The memo was received after the public comment period was closed both for the Comprehensive Plan (August 14) and the Assessment Methodology (August 18). Commissioner Amundson will draft an official response to Mr. Loomis, which once finalized will be send to Mr. Loomis (cc the County) signed by all three Commissioners.
4. Mr. Loomis also brought to the Commissioners attention a possible error made on the County tax roll and subsequently carried over to the PLDD assessment roll. According to Mr. Loomis, parcel #000000260 is classified as a county road excluding it from the PLDD and exempting it from the PLDD assessment, while in fact it is a 1,5-acre property owed by Pope Resources. Mr. Baker has already requested County clarification on this issue.
5. Ron Gregory, Home Associates Builders, Inc., requested a copy of the PLDD Comprehensive Stormwater Management Plan. Mr. Baker estimated plan reproduction costs at \$50.00 a copy (\$30.00 for the report and \$20.00 for the technical appendix). Mr. Gregory will be given an option of purchasing a copy of the plan at the price quoted or personally copying the plan at a copying facility of his choice. The plan is available for a three-day checkout at the Beach Club front desk. Commissioner Laker will write a letter to Mr. Gregory explaining his options.
6. The Commissioners discussed inviting candidates running for Jefferson County Commissioner office to one of their October meetings to talk about their views about drainage. Mr. Regan will see if this could be arranged.
7. Discussions were held pertaining to development of the PLDD budget for the year 2004. Mr. Baker had extended proposed PLDD budget through 2007 based on the data summarized earlier this month by Treasurer Amundson. Treasurer Amundson reported PLDD up to date expenditures well within the budget with enough funds left to complete first stage of the Oak Bay Road Conveyance System Repair Project (pipe replacement at Libby Court). Chairman Regan insisted on keeping assessment portion of the budget as close to \$150,000 as possible. Treasurer Amundson talked about producing a more detailed budget. Treasurer Amundson will meet with Mr. Baker at a special budget workshop meeting in October. PLDD budget should be submitted to the County for a review and adoption in November. The Commissioners will further discuss their 2004 budget at subsequent regular October meetings and will finalize it at their November 13 meeting.
8. The Commissioners were given an update on the progress of the pipe repair project design on the Montgomery Lane at Libby Court (this project is a part of the Oak Bay Road Conveyance System Repair Project). Mr. Baker reported sending project

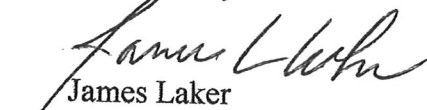
specifications and plans to five contractors listed on the PLDD Small Works Roster. Copies of these plans and specifications were also submitted for the Commissioners' review. Mr. Baker also reported applying for a county development permit necessary to perform this project. Pending mandatory two-week public comment period this one-year permit will not be issued till mid October. Mr. Baker recommended deferring this project till spring or summer of 2004. Following prolonged detailed discussion of the whole Oak Bay Road Conveyance System Repair Project, Commissioner Amundson made a motion to instruct Mr. Baker to prepare specifications for the whole Oak Bay Road Conveyance System Repair Project to be completed by September 1, 2004. Seconded by Commissioner Laker, this motion carried.

9. Discussions were held pertaining to printing of a PLDD end of the year newsletter. Dick Smith, Beach Club Manager, reminded the Commissioners that LMC/PLDD inter-local agreement provides PLDD with administrative support in issuing and distributing of such a mailing.

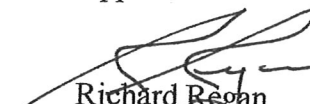
The next regularly scheduled meeting of the Drainage District will be held on 9 October 2003.

The 25 September 2003 meeting adjourned at 12:05 AM.

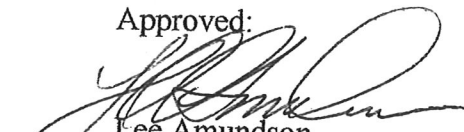
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer