

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 40th Regularly Scheduled Meeting
10 AM, 24 July, 2003

Call to order and Approval of Minutes:

The 40th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business was approval of the Minutes of the 10 July 2003 regularly scheduled meetings. Minor word changes were made. Minutes were approved as corrected.

Public Forum:

Commissioner Amundson reported a letter from Donna Eldridge, Jefferson County Auditor, advising the Commissioners of a computer financial software system change. Commissioner Amundson assured the rest of the Commissioners that this conversion will not affect PLDD finances.

Commissioner Regan reported a letter from a Drew Lane lot owner concerned about possible drainage problem affecting his property. Mr. Baker was instructed to check on this issue and answer the letter.

Old Business:

1. The PLDD Commissioners were given an update on the progress of the Comprehensive Plan Study. The public hearing on the Comprehensive Plan Study will be held at 7 PM on Thursday, August 14, 2003, at the Beach Club in the Bay View Room. Commissioner Laker placed a notice of this hearing in Port Townsend Leader. The hearing is also advertised in the Port Ludlow Voice and the Beach Club Beacon.
2. Discussions were held pertaining to the North Bay Condo Project. The work started earlier this week. The Commissioners visited the site of this project immediately after this meeting.
3. The PLDD Commissioners discussed Area 7 Detention Pond Maintenance Project. Olympic Tree Service of Port Ludlow, WA had started the work by clearing the pond of vegetation. Bioswale should be cleared next week. At the Commissioners request, Mr. Baker instructed the contractor purchase a lock for the detention pond gate. The contractor will be reimbursed for the cost of the lock and four keys.
4. Discussions were held pertaining to changing PLDD assessment methodology. After much consideration, the Commissioners agreed upon a 35:65 split between gross and

impervious areas with a fifty-percent gross area rate reduction for the five-acre parcels. Commissioner Amundson then moved to adopt proposed methodology and send it to the County Commissioners for a review. Motion carried. The PLDD Commissioners and the Jefferson County Commissioners will hold a joint public hearing to present new assessment methodology and take public testimony at 7 PM on August 18, 2003. Jefferson County Commissioners will then make a decision, on how the assessment will be applied. The County Commissioners decision will be made at their regular (August 25) meeting. If approved, the new assessment methodology will be used to collect PLDD assessment revenues during 2004 and into the future. A notice of this meeting was placed in Port Townsend Leader, Port Ludlow Voice, and Beach Club Beacon, and posted on the Beach Club bulletin board.

5. Mr. Baker submitted for Commissioners' review a survey and design work cost estimate on the pipe repair project on the Montgomery Lane at Libby Court. This project is a part of the Oak Bay Conveyance System Repair Project. Following discussion, the Commissioners passed a motion to instruct Mr. Baker to proceed with surveying the project area as indicated in the estimate presented. Following further discussion, the Commissioners instructed Mr. Baker to contact Blair Burroughs, PLDD attorney, with regards to the easements involved. Mr. Baker was also instructed to prepare loan application for the Oak Bay Road-Montgomery Lane Conveyance System Repair Project. This project draft pre-design report should be ready by the next (August 14) PLDD meeting.

The next regularly scheduled meeting of the Drainage District will be held on 14 August 2003.

The 24 July 2003 meeting adjourned at 11:25 AM.

Respectively Submitted:

James Laker
Drainage District
Secretary

Approved:

Richard Regan
Drainage District
Chairman

Approved:

Lee Amundson
Drainage District
Treasurer