

# Port Ludlow Drainage District

Post Office Box 65261  
Port Ludlow 98365

Minutes of the 38<sup>th</sup> Regularly Scheduled Meeting  
10 AM, 26 June, 2003

## **Call to order and Approval of Minutes:**

The 38<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business was approval of the Minutes of the 12 June 2003 regularly scheduled meeting. Minutes were approved as written.

## **Public Forum:**

No one in the audience requested to speak on any Drainage District subject at this meeting

## **Old Business:**

1. The PLDD Commissioners were given an update on the progress of the Comprehensive Plan Study. Mr. Baker submitted for the Commissioners' review a copy of the Comprehensive Plan Technical Appendices. Public copy is now available for review. Several copies of the Plan were placed at the Beach Club office for a three-day checkout. Copies of the Plan will be sent to Bob Turpin, who will personally deliver those to the heads of the Departments of Public Works and Community Development early next week. Copies of the Plan will be sent to the Department of Ecology and a number of other agencies.
2. Discussions were held pertaining to the North Bay Condo Project. The Commissioners allowed time to discuss project insurance. The Commissioners instructed Mr. Baker to send a notice to proceed to Seton Construction Inc. as soon as the contract is signed. The contractor should start the project within ten days after receiving the notice to proceed. Mr. Baker was also instructed to prepare a PLDD project sign for the construction site. The sign will be posted the day of the next (July 10) PLDD meeting.
3. The PLDD Commissioners discussed Area 7 Detention Pond Maintenance Project. On Tuesday, June 24, 2003, Mr. Baker had sent a notice to proceed to the Olympic Tree Service of Port Ludlow, WA. The contractor has ten days to start the project. Work to be done includes removal of all trees and brush inside chain-link fence, clearing outer perimeter of fence eight to ten feet, removal of trees and brush in drainage easement totaling ten feet in width, and removal of all debris from the site of the project.

4. Discussions were held pertaining to changing PLDD assessment methodology. Mr. Baker should complete his engineering report to accompany a letter to the County Commissioners requesting reevaluation of the PLDD assessment methodology the day after this meeting. In his report Mr. Baker will present documented proof of some previously made assumptions being incorrect, therefore, making a case for an assessment change. The PLDD Commissioners and the Jefferson County Commissioners will hold a joint public hearing to present new assessment methodology and take public testimony. Jefferson County Commissioners will then discuss and agree or refuse to change PLDD assessment methodology. The PLDD Commissioners will send an official letter to the County Commissioners containing a request to set up the meeting discussed. A notice of this meeting will then be placed in the local newspapers, Port Ludlow Voice, and Beach Club Beacon.
5. The Commissioners were given a report on the pipe repair project on the Montgomery Lane at Libby Court. A complete inspection report should be ready by the next (July 10) PLDD meeting. The report will include repair recommendations and cost estimates. Discussion followed.
6. Discussions were held pertaining to PLDD involvement in drainage issues associated with the PLA log-dump development project. As a public agency PLDD has a right to comment on any project involving drainage issues, including the ones approved by the County. Mr. Baker gave the Commissioners a status report on the indicated project. PLA had obtained all the necessary permits. Following discussion, the Commissioners instructed Mr. Baker to continue research of this project. Commissioner Amundson will contact Mark Dorsey, PLA engineer, to invite him to the next (July 10) PLDD meeting to discuss PLA drainage design plans for the area. The Commissioners are trying to make sure that no drainage problems are created by this project.

The next regularly scheduled meeting of the Drainage District will be held on 10 July 2003.

The 26 June 2003 meeting adjourned at 11:00 AM.

Immediately after this meeting the Commissioners visited several drainage problem sites, including Condon and Adventurer Lanes. The Commissioners were accompanied by Mr. Baker.

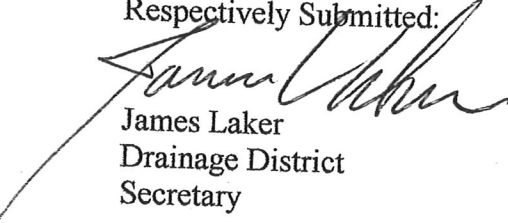
#### **111 Condon Lane:**

Responding to the owner's request, the PLDD Commissioners inspected the drainage system by 111 Condon Lane. The pipe appears to be in good working order. Later on the PLDD Commissioners may order a TV inspection of this pipe to better assess its condition.

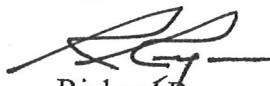
**90 Adventurer Lane:**

This spring Shirley Porter, 90 Adventurer Lane, brought to the Commissioners' attention a drainage problem affecting her downstream neighbor Donald Platzer, 630 Pioneer Lane. Mr. Platzer was convinced that flooding of his property was caused entirely by Ms. Porter, while she herself believed that water flow affecting Mr. Platzer was a runoff from the adjacent Kehele Park. Accompanied by Mr. Baker, Commissioners assessed the problem in search for possible solutions. They determined that Ms. Porter's place borders the greenbelt hosting a utility easement, providing for rather easy solution to an existing drainage problem, which should include installment of a drain along the park trail directing water flow currently affecting Ms. Porter's property into Adventurer Lane road ditch. The Commissioners had also met with Mr. Platzer. The Commissioners agreed that Mr. Platzer's drainage problem is caused by a poor drainage design implicated on his property and not by Ms. Porter. The Commissioners instructed Mr. Baker to write a letter to Mr. Platzer stating their findings and recommendations.

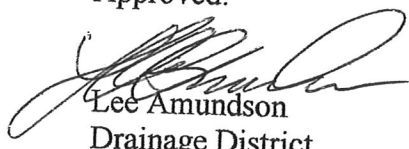
Respectively Submitted:

  
James Laker  
Drainage District  
Secretary

Approved:

  
Richard Regan  
Drainage District  
Chairman

Approved:

  
Lee Amundson  
Drainage District  
Treasurer