

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 26th Regularly Scheduled Meeting
10 AM, 12 December, 2002

Call to order and Approval of Minutes:

The 26th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business was approval of the Minutes of the 24 October, 14 November, and 26 November 2002 regularly scheduled meetings. Minutes were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 14 November to 12 December 2002 for the total amount of \$4,013.35. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
02-087	\$47.82	Bank of America (Payroll Taxes)
02-088	\$288.59	Payroll (Wilson)
02-089	\$5.58	Reimbursements (Wilson)
02-090	\$2,392.24	Gray & Osborne Inc. (Comprehensive Plan)
02-091	\$507.84	Gray & Osborne Inc.
02-092	\$280.00	Commissioners' Expenses (Laker)
02-093	\$345.00	Legal (Lawler Burroughs & Baker, P.C.)
02-094	\$146.28	Bookkeeping (Thayer)

Public Forum:

Michael Bishop, 84 Goliah Lane, requested a copy of the PLDD budget for the years 2002 and 2003. Ms. Wilson was instructed to provide Mr. Bishop with information requested.

Old Business:

1. The PLDD Commissioners were given an update on the progress of the Comprehensive Plan Study. Barry Baker, Gray & Osborne Inc., submitted several draft chapters of the Comprehensive Plan for the Commissioners' review. A completed draft of the plan should be ready before the end of the year. The extended project list will include cost estimates. Rain gages will remain set until the plan is completed. Following brief discussion, the Commissioners instructed Mr. Baker to obtain a copy of the Jefferson County Small Works Roster.

2. Discussions were held pertaining to PLDD insurance and bondage. Commissioner Amundson brought in an application package for liability insurance provided by Washington Governmental Entity Pool. Upon thorough examination of the policy offered, the Commissioners agreed that more research and legal advice is necessary to resolve this issue.
3. The PLDD Commissioners were happy to report that PLA have authorized a transfer of Area 7 Easements for Detention Pond and related facilities to the PLDD. The easement will be recorded as soon as easement drawings are redone to meet recording standards. Mr. Baker was instructed to make the necessary corrections. The PLDD is still waiting for LMC to sign and return the easement for the portion of the Area 7 system that is within the greenbelt.
4. Discussions were held pertaining to maintenance of the Detention Pond facility. Although overgrown with blackberries and alders the facility is functioning properly. Therefore, Mr. Baker recommended postponing pond maintenance till the summer of 2003.
5. The Commissioners discussed the North Bay Condo project. Cost estimates for this project should be available within a few weeks, the work could start early next year. A special meeting with the Condo owners will be set up to familiarize the later with the proposed project and discuss cost sharing.
6. The Commissioners checked on the status of the 2003 assessment roll preparation. Mr. Baker reported that assessment roll data has been received from the County. All new information current on November 25 is now being incorporated into previously prepared assessment roll, which will be sent to the County Auditor's office. The County requested that tax information be submitted by December 15. The County must have the information by December 31, 2002.
7. To date, no action has been taken by the County regarding approval of an interlocal agreement, which would allow the District to review plans for new and remodel construction intended within the District boundaries. The Commissioners intend to pursue the signing of the formal agreement with the County.
8. The Commissioners set up a meeting with the newly elected County Commissioner Wendi Wrinkle. This meeting will be held at 10 a.m. on Tuesday, December 17, 2002 at the Beach Club.
9. The Commissioners received a letter from Blair Burroughs, the PLDD attorney, responding to request made by Walt Taylor, 111 Condon Lane, to send a letter to the Jefferson County Public Utility District No. 1 requesting allocation of funds for PLDD projects. It is Mr. Burroughs' professional opinion, that although PLDD can legally accept funds from Jefferson County Public Utility District No. 1, the PUD is not required to transfer any such funds to the PLDD. Therefore, whatever transfer

being made would have to be the result of mutual agreement and understanding. Mr. Taylor received a copy of Mr. Burroughs' letter.

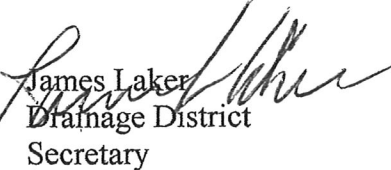
New Business:

1. Commissioner Laker attended the meeting of the Port Ludlow Village Council. Among the items discussed at that meeting was possible takeover of the local water and sewer facilities, currently owed by the PLA, by the Port Ludlow Water and Sewer District (PLSWD), which is yet to be formed. During the discussion that followed, it was established that if indeed formed the PLWSD could take over the current responsibilities of the PLDD, therefore providing for the PLDD's dissolution.
2. A motion was made to hold next PLDD meeting on Tuesday, January 7, 2002 instead of Thursday, January 9. Motion carried.

The next regularly scheduled meeting of the Drainage District will be held on 7 January 2003.

The 12 December 2002 meeting adjourned at 11:30 AM.

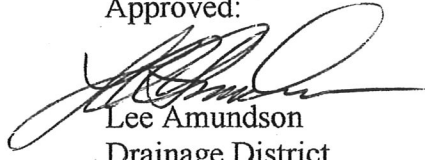
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer