

# Port Ludlow Drainage District

Post Office Box 65261  
Port Ludlow 98365

Minutes of the 19<sup>th</sup> Regularly Scheduled Meeting  
10 AM, 11 July, 2002

## Call to order and Approval of Minutes:

The 19<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business was approval of the Minutes of the 13 June 2002 regularly scheduled meeting. Minutes were approved as written.

## Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 13 June to 11 July 2002 for the total amount of \$8,542.54. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
02-048	\$22.96	Bank of America (Payroll Taxes)
02-049	\$3.47	Department of L&I
02-050	\$3,812.43	Gray & Osborne (Comprehensive Plan)
02-051	\$4,405.00	Jefferson County Treasurer
02-052	\$22.50	Legal (Lawler Burroughs & Baker, P.C.)
02-053	\$134.96	Bookkeeping (Thayer)
02-054	\$138.48	Payroll (Wilson)
02-055	\$2.79	Reimbursement (Wilson)

## Public Forum:

Ms. Vallery Durling (11 Foster Lane), a principle in the appeal of the LMC Greenbelt Committee recent decision pertaining to cutting down four evergreens in the greenbelt area off the Pioneer Lane, informed the Commissioners that LMC Board of Trustees decided to delay the appeal hearing earlier scheduled for July 13, 2002. Ms. Durling researched recent decisions of the LMC Greenbelt Committee and expressed her serious concerns about a great number of requests involving Pioneer Lane greenbelt.

## Old Business:

1. Discussions were held pertaining to the transfer of the Area 7 drainage easements to the PLDD. The Commissioners received a letter from PLA conforming Area 7 homeowners association decision to transfer their drainage facilities to the PLDD. Barry Baker, Gray & Osborne Inc., compared the Plat maps of Area 7 to the topographic maps produced by an aerial survey. The survey showed that Area 7 Plats matched their topography except in the northern part where the facility had been extended. Legal description of the easement in question will be changed to incorporate the results of the engineering survey. The Commissioners instructed Gray & Osborne to evaluate current condition of Area 7 facilities in order to estimate their immediate and future maintenance costs. The report must be completed prior to the transfer. The Commissioners intend to request that PLA contributes to the immediate maintenance costs from the maintenance assessment funds collected from the Area 7 homeowners.
2. The PLDD has received a letter from the County responding to the two letters sent to the Jefferson County Commissioners regarding County participation in the Comprehensive Plan. The letter indicated County's wiliness to cooperate with the PLDD to the extent possible within their current budget, including sharing information, dealing with specific problems identified within the County's road system, and having a County representative attend PLDD meetings. The County assigned one of their engineers Bob Turpin to work with the District.
3. Mr. Baker gave an update on the progress of Comprehensive Plan Study. He reported that topographic mapping of the area identifying four drainage basins and several sub-basins was now completed and computerized water run off model should be finished by late August. According to Mr. Baker, preliminary model results should be available for the September public workshop.

An aerial photograph of the District was put together and will soon be available for posting in the Beach Club.

Drainage issues questionnaires have been collected. Data is being processed. The Commissioners are expecting a summary sometime next month. A public workshop will be held to discuss drainage problems and possible solutions in September 2002.

Mr. Baker also noted that Gray & Osborne engineers started writing the first chapters of the Comprehensive Study Report. General chapters should be available for the Commissioners' review in September.

4. Discussions were held pertaining to PLDD involvement in drainage issues brought up by the LMC membership to the LMC Committees. A draft of an inter-local agreement with LMC which would allow PLDD to review drainage related issues brought up to ACC and Greenbelt Committees was informally presented to the Greenbelt Chairman Ross Robson earlier this month and received a negative

response. The Commissioners emphasize that PLDD intends to comment on the proposed work and make recommendations regarding drainage issues involved, not approve or disapprove the decisions of the LMC Committees. A motion was made to formally present proposed inter-local agreement to the LMC Board of Trustees at their upcoming meeting scheduled for July 15, 2002. The Commissioners hope that an agreement with LMC could be reached.

5. Discussions were held pertaining to achievement of an inter-local agreement with the County, which would allow the District to review plans for the new and remodel construction intended within the District boundaries. Mr. Baker made a recommendation to change PLDD comment time from "3 days" to "3 working days." The change was noted. A draft of the agreement will be presented to the County as soon as final corrections are incorporated.

**New Business:**

1. Discussions were held pertaining to proposed revision of the Greenbelt Tree Removal Policy. A motion was made to send a letter to the LMC stating PLDD position regarding greenbelt tree removal. The Commissioners expressed their grave concerns about drainage and privacy. They strongly recommend that PLDD expertise be followed when questions of greenbelt use are raised. Motion passed.

Commissioner Regan wrote a review of Greenbelt Committee Guidelines. Following discussion, a motion was made to send this review to LMC. Motion passed.

2. Discussions were held pertaining to the PLVC Trail Committee intentions to develop trail system through LMC greenbelts. Commissioners agreed that trailing small greenbelts require removing trees, which inevitably leads to drainage problems and invasion of privacy. Commissioner Regan brought to the attention of the Commissioners and the audience a letter sent to the Co-Chairmen of the PLVC Committee by Nan Smith, sharing Commissioners' concerns about trail development in the North Bay. Mr. Regan also introduced a letter from PLVC Trail Committee, recognizing the concerns expressed and assuring that no work planned would be done without public involvement. Commissioner Regan was invited to attend the meeting called to discuss Ms. Smith's letter. The meeting will be held on for Monday, July 17, at the Bay Club. Following discussion, the Commissioners agreed that PLDD official trail policy was in order.
3. The Commissioners discussed drainage problems associated with the bank erosion at the base of the bluff near the Libby Court and at the drain outfall under Oak Bay Road near the West end of the marina. Mr. Turpin, the County engineer, was asked to look into the problem discussed. Immediately after this meeting Commissioner Laker agreed to escort Mr. Turpin to the Oak Bay Road site. The bank erosion at the base of the bluff near Libby Court is not considered a drainage problem at this time.