

# Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 15<sup>th</sup> Regularly Scheduled Meeting  
10 AM, 13 March, 2002

## Call to order and Approval of Minutes:

The 15<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order with the first order of business was selection of responsibilities by the newly elected PLDD Commissioners. Richard Regan is the Chairman, Leland Amundson is the Treasure, and James Laker is the Secretary. The Minutes of the 13 February regularly scheduled meeting were approved as written.

## Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 13 February to 13 March 2002 for the total amount of \$8,644.55. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
02-016	\$151.33	Commissioner's expenses (Cairns)
02-017	\$21.65	Foster Press
02-018	\$2,189.93	Legal (Gottlieb, Fisher & Andrews, PLLC)
02-019	\$323.84	Engineering (Gray & Osborne Inc.)
02-020	\$3,765.52	Election Cost (Jefferson County Auditor)
02-021	\$1,660.50	Legal (Lawler & Burroughs)
02-022	\$380.38	Bookkeeping (Vicki Thayer)
02-023	\$146.85	Commissioner's expenses (Wilke)
02-024	\$4.56	Interest (American Marine Bank)

## Public Forum:

1. Greg McCarry, PLA, informed the Commissioners that Area 7 Homeowners Association meeting is scheduled for the following week. Area 7 has it's own Drainage Detention Facility.
2. Shelly Solomon, County Public Works, presented Barry Baker, Gray & Osborne Inc., with County prepared charts of the culverts located within the PLDD boundaries. Ms. Solomon mentioned that culverts on Fort and Oak Bay roads would need to be pumped out in spring and fall. This work is normally done by the Department of Public Works. Discussion followed.

**Old Business:**

1. Mr. Baker gave an update on the Comprehensive Plan Study. First information has been collected from three previously installed rain flow meters. There are no long-term records available. However, new records show significant differences in rain flow patterns. Mr. Baker has also noted that his office started receiving information from PLDD residents regarding existence or lack of drainage problems on their properties. Mr. Baker also acknowledged that PLA Water Plant personnel were very helpful in providing Gray and Osborne with drainage information necessary for the Comprehensive Study.
2. Discussions were held pertaining to the transfer of the Area 7 drainage easements to the PLDD. Legal descriptions of these easements have been prepared earlier. Mr. McCarry indicated that most of the easements described belong to the LMC and only three are located on privately owned lots. Mr. Cairns corrected that assessments conveyed for drainage only had never been transferred to the LMC and, therefore, remained under the County's control. Following discussion, a suggestion was made by Mr. McCarry supported by Mr. Cairns to initiate a title search for the easements in question.
3. Commissioners discussed a letter from the LMC asking that PLDD pays a \$2000 annual fee for use of LMC meeting rooms, and other items such as use of copy machine, bulletin board space, telephone, etc. and some staff assistance. Following discussion, decision making on this issue was deferred until the next PLDD meeting.
4. A motion was made by Commissioner Laker to give PLDD Treasure Amundson an authority to make draw requests on the line of credit with the American Marine Bank. Motion passed.
5. A motion was made by Commissioner Laker to send PLDD Newsletter and Questionnaire to all PLDD customers. Motion passed.
6. Mr. Baker explained to the Commissioners the procedures necessary to draw from Washington State loans received by the PLDD for completion of the Comprehensive Storm Water Management Plan.
7. No response has been received to the two letters sent to the Jefferson County pertaining to the County's participation in the Comprehensive Plan. Bob Turpin, County Engineer present at this meeting, participated in discussion that followed. Mr. Turpin promised PLDD Commissioners to pass their request for response to the County Commissioners.

**New Business:**

1. The Commissioners discussed the condition of the County right of ways. Underground placement of conduits for new electric power lines is being done for the

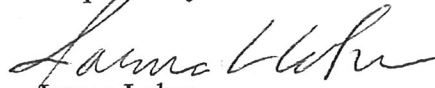
Puget Sound Energy. In the process, the work crew does not clean up the ditches after themselves. Mr. Turpin was asked to look into this problem. Commissioners also noted that a number of culverts are deteriorating and are due for replacement. Mr. Turpin suggested that Commissioners e-mail some pictures documenting the problems found to the County Commissioners for a review.

2. A motion was made by Commissioner Amundson to change regularly scheduled PLDD meeting time to 10:00 am on the second Thursday of the month. Motion passed.

The next regularly scheduled meeting of the Drainage District will be held on 11 April 2002.

The 13 March 2002 meeting adjourned at 11:48 AM.

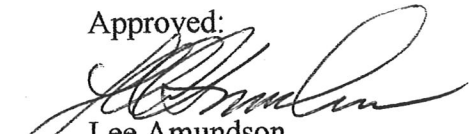
Respectively Submitted:

  
James Laker  
Drainage District  
Secretary

Approved:

  
Richard Regan  
Drainage District  
Chairman

Approved:

  
Lee Amundson  
Drainage District  
Treasurer