

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 7th Regularly Scheduled Meeting
10 AM, 11 July, 2001

Call to order and Approval of Minutes:

The 7th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Drainage District Secretary Richard Regan, with the first order of business was approval of the Minutes of the 13 June, 2001 meeting. The PLDD Commissioners approved the minutes as written. Commissioner Cairns did not attend this meeting.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 13 June to 11 July 2001 for the total amount of \$ 15,566.34. A breakdown of this total is shown below.

Voucher Number	Amount	Item Description
01-024	\$15,181.85	Jefferson County
01-025	\$80.32	Commissioners Expenses (Cairns)
01-026	\$226.71	Staff Expense (book keeping) (Thayer)
01-027	\$77.46	Commissioners Expenses (Wilke)

Public Forum:

No one in attendance requested to speak on any Drainage District subject at this time of the meeting.

Old Business:

1. The PLDD Commissioners are still working on setting up a PLDD voice mail at the Beach Club.
2. Discussions were held pertaining to Assessment Formulation methodology. Mr. Barry Baker P. E., Gray and Osborne Inc., was asked to give an overview of work done on the subject. He reported that after prolonged discussions held at the previous PLDD meetings a combined gross-impervious assessment method with a 35/65 split was found to be the most beneficial for the district. It will be presented to the County Commissioners at the Public Hearing which will take place at the Beach Club 24 July 2001. At that time the County Commissioners will accept or amend it. All PLDD residents are advised to attend.

The PLDD Commissioners clarified that this particular assessment is used exclusively for Drainage District maintenance and operations. A comprehensive study of the Drainage District needs to be completed before the budget can be set. Gray and Osborne Inc. will send out research teams to identify the drainage problems in the district, prioritize the repairing projects and estimate the costs. Monitors will be set to collect data over a period of time. A six-year Capital Improvement Plan will then be developed. All projects will be discussed at the Drainage District meetings held at the Beach Club second Wednesday of the month at 10 AM.

A suggestion was made by the audience to ask the county commissioners to remove LMC properties included into PLDD from PUD assessment roll.

Further discussions were held pertaining to assessment of the greenbelts. The PLDD Commissioners recommend that the assessment of the greenbelts and parks be 0. Forested lots will not be excluded from the assessment as those parcels, although currently undeveloped, have a potential to be developed in the future.

Mrs. Bartlett opposed recommended assessment methodology on behalf of the owners of the five-acre lots. She argued that open spaces, such as their five-acre lots absorb water into ground and do not cause any run-offs. They do not contribute to the drainage problems of the North Bay. The Bartletts have preserved all the original vegetation on their lots. They have also installed a retention pond and underground piping for their drainage purposes. They feel that gross area assessment unjustly affects privately held undeveloped lots and recommend collecting assessment only from impervious areas.

3. Mr. Blair Burroughs, PLDD attorney, has prepared a resolution to establish a permanent regular meeting time and place. PLDD meetings are held on the second Wednesday of the month at 10 A.M. at the Beach Club.
4. Selection of liability and errors and omissions insurance for the PLDD will be discussed during regular August 2001 meeting.
5. Mr. Burroughs has prepared a letter to Jefferson County pertaining to lack of sediment and erosion control facilities for the 5-acre lots now being developed.
6. Mr Burroughs has also prepared a letter to Jefferson County to establish an inter-local agreement between the PLDD and the County pertaining to review of any construction plans that will impact drainage.
7. Mr. Baker reported that Public Works Trust Fund and the State Centennial Grand status would be available about the 1st week of August.

New Business:

1. Discussions were held pertaining to establishing a resolution to adopt Department of Ecology design standards for rainfall runoff control facilities. Mr. Baker supported the idea but noted that enforcement of those standards would have to come from the county and/or state. PLDD Commissioners favored establishment of an inter-local agreement between the PLDD and the county pertaining to review of the drainage plans for the new constructions. New Department of Ecology Manual is now being drafted. Further discussions of the issue are planned for the next meeting.
2. Drainage easement description work is in progress.
3. Review of 6-year projections on M & O and watershed study pay back is to be presented at the next meeting.
4. Jefferson County participation in Comprehensive Drainage Plan is to be further discussed.


The next regularly scheduled meeting of the Drainage District will be held on 8 August 2001.

The 11 July 2001 meeting adjourned at 11:45 AM.

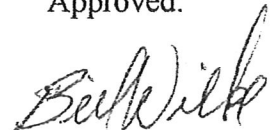
Respectively Submitted:


Richard Regan
Drainage District
Secretary

Approved:


Walt Cairns
Drainage District
Chairman

Approved:


Bill Wilke
Drainage District
Treasurer