

PORT LUDLOW DRAINAGE DISTRICT

Post Office Box 65261
Port Ludlow, 98365 Washington

Minutes of 3rd Regularly Scheduled Meeting
10AM, 14 March 2001

Call to Order and Approval of Minutes:

The 3rd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Walt Cairns, with the first order of business was approval of the Minutes of the 14 February 2001 meeting, the special meeting on 28 February 2001 and the special meeting on 7 March 2001. The PLDD Commissioners approved the minutes as written, with the exception of the 14 February 2001 minutes where some minor wording pertaining to the hiring of the attorney was added. This change was noted on the minutes and then approved.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 14 February to 14 March 2001 for the total amount of \$5152.21. A breakdown of this total is shown below

Voucher Number	Amount	Item Description
01004	\$ 156.00	Commissioners Expenses (Carins)
01005	\$ 4566.65	County Auditor (election cost)
01006	\$ 123.50	Jefferson Co. <u>Leader</u> (legal advertisement)
01007	\$ 140.00	Commissioners Expenses (Regan)
01008	\$ 70.00	Commissioners Expenses (Wilke)
01009	\$ 96.06	Staff Expense (book keeping)

Public Forum:

No one in attendance requested to speak on any Drainage District subject at this meeting.

Old Business:

1. The hiring of a clerk to attend PLDD meetings to take minutes, attend to phone messages, and accomplish other clerical duties as required was again discussed. The advertisement for a temporary employee placed on the LMC bulletin board has not resulted in finding a person for this position. Agreement was reached that an advertisement will be placed in the Leader and an article will be included in the Village Voice to help recruit for this position.

2. The establishment of a phone number and the purchasing of an answering machine were approved by the PLDD Commissioners. Dick Smith LMC business manager will look into the possibility of adding a 437-number to the Beach Club phone system for the Drainage District use. The phone expense will be paid by PLDD. An answering machine or voice mail will answer this line at all times. There has not been any action on this item of business as yet.
3. The PLDD Commissioners approved obtaining a business license, and obtaining a file cabinet at the 14 February 2001 meeting. Both of these actions are underway.
4. The assessment formulation study is in progress with the Engineering Firm of Gray and Osborne Inc. (G&O). The study is to be completed before 1 September 2001. When the study is completed the PLDD Commissioners and Jefferson County Commissioners will hold a public meeting to present the study findings to the Residents in the District. Commissioner Carins will ask G&O for an upgrade of the study priority in order to have it completed earlier than scheduled.
5. The PLDD has an e-mail address, which is pldraind@easywebtv.com.
6. The Commissioners discussed the interest rate that Jefferson County is charging PLDD for the loan of up to \$44,500. By Jefferson County resolution 96-00 the rate is 6.45% on the actual money used.
7. The PLDD Commissioners agreed to prepare PLDD Resolution 2001-2 that will establish a meeting time and place for the District's regularly scheduled meeting. The resolution will state that the regularly scheduled meeting will be held on the second Wednesday of each Month at 10 AM at the LMC Beach Club, until further notice. This resolution will be an item of business at the next regularly scheduled meeting.

New Business

1. The revised proposed contract with the attorney, Mr. Blair Burroughs was discussed and agreement was reached that another revision is required to make the contract acceptable to the PLDD Commissioners. Commissioner Carins will make the proposed changes and it will be sent to the attorney for his consideration.
2. The PLDD Commissioners agreed to invite one or more of the Jefferson County Commissioners to the next regularly scheduled meeting to discuss County participation in the future studies and other work that PLDD needs to accomplish.
3. The PLDD Commissioners agreed to invite the Jefferson County Treasurer to a future meeting to discuss financial procedures.
4. The PLDD Commissioners agreed to request that the engineering firm of Gray and Osborne prepare a contract price proposal and a scope of work for locating all

drainage easements and agreements held by various entities throughout the District and transfer these easements and agreements to the PLDD. This work will also include the preparation of a PLDD boundary map at a scale to be determined prior to the onset of the work.

5. The next meeting of the Drainage District will be held on 11 April 2001.

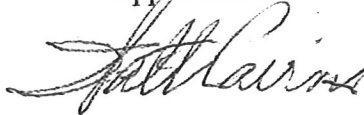
The 14 March 2001 regularly scheduled meeting adjourned at about 12 Noon

Respectively Submitted:



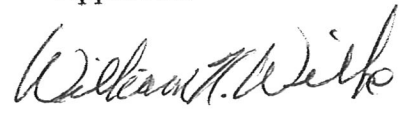
Richard Regan
Drainage District
Secretary

Approved:



Walt Cairns
Drainage District
Chairman

Approved:



Bill Wilke
Drainage District
Treasurer