Case Number:

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Drainage Complaint Form: This form should be used to report surface water drainage issues within the Port Ludlow Drainage District (PLDD). Maps of the PLDD boundaries and infrastructure can be found on the District's website at https://www.pldd.org/about/index.php or on the District's Bulletin Board located near the Beach Club office, 121 Marina View Drive, Port Ludlow.

Contact Information: Date:_____

Name:

Address:

Phone and Email

Complaint Information:

Location/Address of Drainage Issue*

PLDD Facility that is the subject of the complaint (.e.g.

Brief Description of the Drainage Issue. Please feel free to provide photos or maps.

Brief Description of when the problem was first observed, frequency and duration of problem?

Case Number:

Have you contacted the Port Ludlow Drainage District Previously? If so please explain the reason and outcome?

Summary Log of PLDD Response to Complaint:

Conclusions:

Site Visits

Date	Attendees to Site Visit

Complaint Considered at Board of Commissioner Meeting

Date/Meeting Number	Summary Discussion and Action from the Meeting (s)

Log of Emails related to Case No._____

Date	Sender	Subject

Case Number:

Log of Written Communications

Date	From:	To:	Subject

Attachments:
Photos, Maps, Written Communications.