

**Port Ludlow Drainage District (PLDD)  
P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Meeting # 0289**

**March 10, at 10:00 AM**

**ZOOM Open Meeting**

**Port Ludlow Fire District Meeting Hall, 7650 Oak Bay Road, Port Ludlow WA 98365**

**March 10, 2022, at 10:00 AM**

**ZOOM Open Meeting**

**COVID-19 NOTICE NO IN-PERSON PUBLIC ATTENDANCE IS ALLOWED AT THE MEETING PURSAUNT TO JEFFERSON COUNTY RESOLUTION NO. 45-21**

**Port Ludlow Drainage District**

<https://zoom.us/j/91670899547?pwd=R0ZpMVhYc2tUTGkzUVJHQ1VRR0s3dz09>

**Meeting ID: 916 7089 9547    Passcode: 328854**

This option will allow you to join the meeting live. You will need to enter an email address. **If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand”.** Participation will be up to the Chair of the meeting.

**Audio-only: Dial 1 (253) 215-8782 Meeting ID: 916 7089 9547    Passcode: 328854**

This option will allow you to listen to the meeting live. **If you wish to provide public comment press \*9 to “raise your hand”.** Participation will be up to the Chair of the meeting.

**If you do not have access to a phone, please email [commish@pldd.org](mailto:commish@pldd.org) or [districtadmin@pldd.org](mailto:districtadmin@pldd.org) for help joining the meeting.**

**Per Proclamation by the Governor; Amending and Extending Proclamations 20-05 and 20-20 et seq. There will be no in-person component available for this meeting as no outside parties currently have access to the use of the Port Ludlow Fire Hall.**

- 1. Call to Order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Comment:** *The public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner.*

## 5. CONSENT AGENDA:

Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.

**Consent Action:** *Approve a motion to accept the Consent Agenda as presented.*

- a. Minutes February 17, 2022, Special meeting 0288.
- b. Minutes March 3, 2022, Workshop W2022-1
- c. 289 Voucher Summary: numbers 22-007 through 22-013 totaling \$3,746.13 with \$528.14 for payroll and \$3,28.13 for goods and services.

## 6. COMMISSIONER COMMUNICATIONS:

### 7. OLD BUSINESS

7.a. Follow-Up With Agreements for Maintenance At Ludlow Cove II "Cottages", Ebb Tide Court And Waterhouse Lane.

**Recommended Action:** Receive an update from the Chair and the District's Consulting Engineer, Barry Baker of Gray & Osborne, Inc. and identify next steps.

7.b. Report on Information Technology and progress with the recently purchased laptop.

**Recommended Action:** Receive a report from Chair Rygmyr.

## 8. NEW BUSINESS:

8.a. Review of Resolution 2018-04 A Resolution of the Board of Commissioners of the Port Ludlow Drainage District Revising the Schedule for Payment of Commissioner Compensation and Resolution 2018-05 A Resolution of the Board of Commissioners of the Port Ludlow Drainage District, Revising Commissioner Compensation and Establishing an Effective Date.

**Recommended Action:** Consider preparation of a resolution to revise the Commissioner Compensation so that it is equitable for elected Commissioners and review the schedule for payment of Commissioners for meeting attendance and the schedule for submitting requests for reimbursements.

8.b. Discussion of March 3, 2022, Workshop W2202-1 and identification of future workshop topics (protocols for communication, information technology, records management).

**Recommended Action:** Discuss the workshop and identify next steps.

## 9. REPORTS:

### 9.a. Report of Financial Activities

**Recommended Action:** The Commissioners will receive a report on the financial activities of the District from Commissioner 3.

**10. Signing of Documents** will be done via Docu-Sign within 5 business days of the approval as provided for in Resolution 2020-01 and 2020-02.

**11. MEETING ADJOURNMENT.**