

**Agenda for Board of Commissioners' Special Meeting # 0284**

**Tuesday, November 11, 2021, at 10:00 AM**

**You can join this virtual meeting by using the following options**

Join Zoom Meeting

<https://us06web.zoom.us/j/88527934192>

Meeting ID: 885 2793 4192

**This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand”. Participation will be up to the Chair of the meeting.**

**Audio =only:** Dial 1 (253)215-8782, Meeting ID: 885 2793 4192

This option will allow you to listen to the meeting live. **If you wish to provide public comment press \*9 to “raise your hand”. Participation will be up to the Chair of the meeting.**

**Per Proclamation by the Governor; Amending and Extending Proclamations 20-05 and 20-20 et seq. There will be no in-person component available for this meeting as no outside parties currently have access to the use of the Port Ludlow Firehall. If this changes a public phone will be made available PLDD meeting will be conducted telephonically only**

**If you do not have access to a phone, please email [commish@pldd.org](mailto:commish@pldd.org) or [districtadmin@pldd.org](mailto:districtadmin@pldd.org) for help joining the zoom meeting.**

**1. Call to order:**

**2. Roll Call:**

**3. Agenda Approval:**

**4. Public Comment:** *The public comment period is for any items not specifically listed on the current Agenda or for items listed on the Consent Agenda. The Chair may place time limits on public comments to allow the meeting to be conducted in an efficient and orderly manner.*

**5. Executive Session:** Review of a new Port Ludlow District Position Description – Administrative Coordinator and pay scale (not open to the public).

**6. New Business**

- a. Review potential to extend Yarddogs three year contract for Maintenance Services for an additional two years per section 9 (*Contract Term*) of the existing December 13, 2018 agreement.

**Recommended Action:** Review the contract and provide direction on whether or not to extend the contract or solicit a request for proposal for Maintenance Services of the Port Ludlow Drainage District facilities.

- b. Discussion of Resolution 2020-01, A Resolution of the Port Ludlow Drainage District Repealing Resolution 2018-02 and Authorizing Quarterly Regular Meetings of the Commission and the Use of Telephonic Special Meetings of Certain Designated Functions and Providing Procedures and Limitations Regarding Such Special Meetings.  
**Recommended Action:** Review and Discuss Resolution 2020-01.
- c. Discussion of Port Ludlow Drainage District email processes.

**7. Old Business:**

- a. Consider approval of Resolution 21-04 approving the 2022 Port Ludlow Drainage District 2022 Budget:  
**Recommended Action:** Approve Resolution 21-04.
- b. Consider approval of a contract for Engineering Consulting Services with Gray & Osborne, Inc. from 2021-2023 with the option of a three year extension.  
**Recommended Action:** Approve a Motion authorizing the Chair to Execute a Contract for Engineering Services with Gray & Osborne, Inc.

**Commissioners' Reports and Comments/Information:**

- a. **Report:** Tour of Port Ludlow Drainage District Facilities at the November, 4, 2021 Special Meeting [0282].

- 8. Signing of Documents** will be done within 5 business days of the approval as provided for in Resolution 2020-01 and 2020-02.

**9. Meeting Adjournment**