

**Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365**

Agenda for Board of Commissioners' Regular Meeting # 0252

Thursday, September 12, 2019 at 10:00 AM

Held at the Port Ludlow Fire Hall

**Port Ludlow Fire & Rescue - Headquarters Fire Station 31
7650 Oak Bay Road, Port Ludlow, WA 98365**

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage-related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
 - a.** Approval of Voucher/Warrants #19-048 - #19-052 from August 1, 2019 through August 31, 2019 in the amount of \$6,812.81 (Vouchers and Financial detail attached)
- 7. New Business:**
 - a.** 2020 Election Filing Week Approval / Dec 9 - 13
 - b.** List of Eligible Voters
- 8. Signing of Documents:**
- 9. Meeting Adjournment:**

VOUCHER SUMMARY 9/12/2019

VOUCHER NUMBER	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
19-048	GLESSING & ASSOCIATES, CPA Accounting Services for July SAW-PFMLA and Account set-up; August Accounting Services (3.3 hrs)	\$ 198.00	\$	198.00
19-049	GRAY & OSBORNE, INC. Engineering Services ending August 17 (13 hrs); Project Review; Budget Assistance; Commissioner Meeting August.	\$ 2,296.06	\$	2,296.06
19-050	OLYMPIC PENINSULA CONSTRUCTION, INC. Release of 10% Retainage for Condon Lane Project.	\$ 2,400.00	\$	2,400.00
19-051	PENINSULA LEGAL SECRETARIAL SERVICES Recording Secretary Services for June 13 and July 11 (14 hrs); Meeting Attendance & Transcription.	\$ 420.00	\$	420.00
19-052	YARDDOGS LANDSCAPING, INC Monthly Maintenance Services for August; Inspect and Service all Sites.	\$ 1,498.75	\$	1,498.75
		<u>\$ 6,812.81</u>	<u>\$ -</u>	<u>\$ 6,812.81</u>

PLDD Financial Information

PLDD Cash Account-010 - August 31, 2019 (Includes monthly Interest of \$184.57)	\$ 62,290.20
Expenses - Current Month from Above	<u>\$ 6,812.81</u>
PLDD Cash Account-010 - Subtotal (after today's Vouchers)	\$ 55,477.39
PLDD Investment Account - 010	\$ 100,000.00
PLDD Investment Account - 010 Interest Paid (from inception 12/2017 Included on Line 1)	\$ 3,433.31
PLDD Reserve Account - 040	\$ 48,000.00
PLDD Reserve Account - 040 Cash non-interest bearing (Balance on 8/31/2019)	<u>\$ 544.37</u>
Net TOTAL All Accounts	<u>\$ 204,021.76</u>
2019 Special Assessment	\$ 80,000.00
Assessment Paid to Date (Included on Line 1)	<u>\$ 45,728.64</u>
Unpaid 2019 Assessment (remaining)	<u>\$ 34,271.36</u>
Expenditures - Calendar Year to Date (Jan 1 - Aug 31, 2019)	\$ 71,817.20
Expenditures - County Budget Year to Date (Jan 22 - Aug 31, 2019)	\$ 71,817.20