

**Port Ludlow Drainage District (PLDD)  
P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Regular Meeting # 0246**

**Thursday, March 14, 2019 at 10:00 AM**

**Held at the Training Room – Port Ludlow Fire Hall  
Port Ludlow Fire & Rescue - Headquarters Fire Station 31  
7650 Oak Bay Road, Port Ludlow, WA 98365**

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage-related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
  - a.** Review and Approval of February 14, 2019 Regular Meeting Minutes
  - b.** Approval of Voucher/Warrants #19-013 - #19-016 from February 1, 2019 through February 28, 2019 in the amount of \$3,035.95 (Vouchers and Financial detail attached)
- 7. Old Business:**
- 8. New Business:**
  - a.** Pope Way/ Condon Lane Catch Basin/Pipe Connection (Recurring problem )
    - i.** Board Approval to Authorize Preparation of Small Works Specifications
- 9. Engineer Reports:**
- 10. Commissioners' Reports and Comments:**
  - a.** Commissioner Activities, Reports
  - b.** SAO Biennial Audit for years 2016-2017
- 11. Signing of Documents:**
- 12. Meeting Adjournment:**

**VOUCHER SUMMARY      3/14/2019**

<b>VOUCHER NUMBER</b>	<b>VENDOR (Services)</b>	<b>Vouchers (warrant)</b>	<b>Payroll warrant/ transaction</b>	<b>Total</b>
19-013	GLESSING & ASSOCIATES, CPA Accounting Services for Feb ( 2.2 hrs)	\$ 132.00		\$ 132.00
19-014	LUDLOW MAINTENANCE COMMISSION Annual 2019 Facility Usage Agreement; records storage.	\$ 1,308.00		\$ 1,308.00
19-015	OGDEN MURPHY WALLACE Legal Services through Jan 31 (0.3 hrs): Process for commissioner reimbursement.	\$ 97.20		\$ 97.20
19-016	YARDDOGS LANDSCAPING Maintenance Services for Feb; Inspect and Service all Sites.	\$ 1,498.75		\$ 1,498.75
		<u>\$ 3,035.95</u>	<u>\$ -</u>	<u>\$ 3,035.95</u>
<b>PLDD Financial Information</b>				
<b>PLDD Cash Account-010 - February 28, 2019</b> (Includes monthly Interest of \$183.14)				\$ 83,234.09
<b>Expenses - Current Month from Above</b>				<u>\$ 3,035.95</u>
<b>PLDD Cash Account-010 - Subtotal</b> ( after today's Vouchers)				\$ 80,198.14
<b>PLDD Investment Account - 010</b>				\$ 100,000.00
<b>PLDD Investment Account - 010 Interest</b> (from inception 12/2017 Included on Line 1)				\$ 2,249.77
<b>PLDD Reserve Account - 040</b>				\$ 46,800.00
<b>PLDD Reserve Account - 040 Interest</b> (Balance on 2/28/2019)				<u>\$ 1,182.19</u>
<b>Net TOTAL All Accounts</b>				<u>\$ 228,180.33</u>
<b>2019 Special Assessment</b>				\$ 80,000.00
<b>Assessment Paid to Date</b> (Included on Line 1)				<u>\$ 5,201.66</u>
<b>Unpaid 2019 Assessment</b> (remaining)				<u>\$ 74,798.34</u>
<b>Expenditures - Calendar Year to Date</b> (Jan 1 - Feb 28, 2019)				\$ 9,162.79
<b>Expenditures - County Budget Year to Date</b> (Jan 22 - Feb 28, 2019)				\$ 9,162.79