

**Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365**

Agenda for Board of Commissioners' Regular Meeting # 0245

Thursday, February 14, 2019 at 10:00 AM

**Held at the Training Room – Port Ludlow Fire Hall
Port Ludlow Fire & Rescue - Headquarters Fire Station 31
7650 Oak Bay Road, Port Ludlow, WA 98365**

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage-related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
 - a.** Review and Approval of December 13, 2018 Regular Meeting Minutes
 - b.** Review and Approval of January 10, 2019 Regular Meeting Minutes
 - c.** Approval of Voucher/Warrants #19-008 - #19-012 from January 1, 2019 through January 31, 2019 in the amount of \$2,933.60 (Vouchers and Financial detail attached)
- 7. Old Business:**
 - a.** LMC Memorandum of Understanding–Drainage Control (MOU / BMP – *Pending Status*)
- 8. New Business:**
 - a.** Resolution 2018-05 (Commissioner Compensation)
- 9. Engineer Reports:**
 - a.** Discussion with Jefferson County Dept. of Community Development (DCD), David Wayne Johnson, Associate Planner – Port Ludlow Lead Planner
 - i.** DCD Applications Process – revisions to 2009 document
 - ii.** Potential Future Plat Development
- 10. Commissioners' Reports and Comments:**
 - a.** Commissioner Compensation – Attorney Response
 - i.** Voucher #18-057 – Legal Opinion
 - b.** Monthly vs. Quarterly Meetings – County Auditor & Legal Responses
 - c.** Commissioner Activities, Reports
- 11. Signing of Documents:**
- 12. Meeting Adjournment:**

VOUCHER SUMMARY 2/14/2019

VOUCHER NUMBER	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
19-008	GLESSING & ASSOCIATES, CPA Accounting Services for Jan, and 1099s (5 hrs)	\$ 300.00		\$ 300.00
19-009	GRAY & OSBORNE Engineering Services ending Dec 31 (2.50 hrs): Dec meeting.	\$ 426.65		\$ 426.65
19-010	OGDEN MURPHY WALLACE Legal Services through Dec 31 (1.3 hrs): Review Invoice processing, commissioner compensation.	\$ 408.20		\$ 408.20
19-011	PENINSULA LEGAL SERVICES, LLC Recording Secretary Services for Dec and Jan (10 hrs): Meeting Attendance and Transcription.	\$ 300.00		\$ 300.00
19-012	YARDDOGS LANDSCAPING Maintenance Services for Jan; Inspect and Service all Sites.	\$ 1,498.75		\$ 1,498.75
		<u>\$ 2,933.60</u>	<u>\$ -</u>	<u>\$ 2,933.60</u>
PLDD Financial Information				
PLDD Cash Account-010 - January 31, 2019 (Includes monthly Interest of \$201.25)				\$ 80,966.06
Expenses - Current Month from Above				<u>\$ 2,933.60</u>
PLDD Cash Account-010 - Subtotal (after today's Vouchers)				\$ 78,032.46
PLDD Investment Account - 010				\$ 100,000.00
PLDD Investment Account - 010 Interest (from inception 12/2017 Included on Line 1)				\$ 2,066.63
PLDD Reserve Account - 040				\$ 46,800.00
PLDD Reserve Account - 040 Interest (Balance on 1/31/2019)				<u>\$ 1,096.48</u>
Net TOTAL All Accounts				<u>\$ 225,928.94</u>
2019 Special Assessment				\$ 80,000.00
Assessment Paid to Date (Included on Line 1)				<u>\$ 183.17</u>
Unpaid 2018 Assessment (remaining)				<u>\$ 79,816.83</u>
Expenditures - Calendar Year to Date (Jan 1 - Jan 31, 2019)				\$ 6,229.19
Expenditures - County Budget Year to Date (Jan 22 - Jan 31, 2019)				\$ 6,229.19