

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Agenda for Commissioners' Regular Meeting # 0223

Thursday, March 9, 2017 at 10:00 AM

Held at the Beach Club

121 Marina View Drive, Port Ludlow, WA. 98365

Call to order:

Roll Call:

Consent Items:

1. Approval of the February 9, 2017 Regular Meeting Minutes
2. Approval of Payroll Warrant Transaction #17-P05 in the amount of \$573.49
3. Approval of the Other Voucher/Warrants #17-015 - #17-018 from February 03, 2017 to March 01, 2017 in the amount of \$4,453.79
4. Overall Payroll Warrant and Voucher Warrants in the total amount of \$5,027.28

Payroll/ Warrant Transactions	Vendor	Vouchers (Warrant)	Payroll Warrant	Description	Total
17-P05	Susan Bartkus (Payroll)		\$573.49	27 hours wages	\$ 573.49
Voucher/Warrant					
17-015	Artemis Computing	\$445.00		Project Work, Website Maint.	\$ 445.00
17-016	Glessing & Associates	\$120.00		Accounting Services: 2/2 1.1 hr., 2/3 .3 hr., 2/6 .5 hr., 2/8 .1 hr.	\$ 120.00
17-017	Gray & Osborne Inc.	\$2,445.83		February Invoices – Projects: include survey company work, General Engineering (mtg. & atty. Interviews), 2 project reviews	\$2,445.83
17-018	Yarddogs Landscaping, Inc	\$1,442.96		Inspect & service all sites as needed. Emergency inspection and troubleshooting, 81/111 Condon Lane	\$1,442.96
Total Payroll/Vouchers		\$4,453.79	\$573.48		\$5,027.28

Financial Information:

PLDD Cash Account	\$104,582.10
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,657.93
Expenses – Current Month from above	\$ (5,027.28)
NET TOTAL ALL ACCOUNTS	\$146,212.75
Special Assessment	
PAID TO DATE	(3,539.57)
UNPAID (REMAINING)	(3,539.57)

Expenses – Calendar Year to Date (2017)	\$30,750.41
Expenses – Budget Year to Date (Jan 23 – Mar 2017)	\$ 13,120.31

Public Forum:

Anyone in the audience having related comments and or statements may bring them to the attention of the Commissioners.

Correspondence: Log book available for review at each Regular Meeting:

Item No.	Date of Document	Correspondence - Topic
1.	02/09/2017	Ogden Murphy Wallace Attorney Angela G. Summerfield - Signed Letter of Engagement for PLDD Legal Services
2.	02/10/2017	Commissioner Smith email letter to Walter Cairns regarding 2007 Legislative amendment to RCW 85.38.075; history of OFM adjustments setting maximum commissioner per diem.
3.	02/14/2017	David Wayne Johnson – Comprehensive plan update, meeting invite prior to Feb 28.
4.	02/15/2017	Lynn Scharf – Upcoming Enduris Renewal Review for New Policy Year Sept 2017
5.	02/22/2017	Notice of March 31 Deadline for Jefferson County Comprehensive Plan Goals & Policies Assessment Submittals
6.	02/24/2017	Allan Kiesler – Email inquiry regarding his (parcel # 821175004 on Bluebird Lane) Zone 2.
7.	02/24/2017	Anita & Dave Weakley - thank you letter regarding Chair's site visit to 81 & 111 Condon Lane
8.	02/27/2017	Chair's Letter of appreciation and notification of change sent to former PLDD legal counsel.
9.	02/28/2017	David Wayne Johnson – Comprehensive Plan Goals & Policies Review
10.	03/02/2017	Enduris Renewal Review, online update due March 29, New plan year Sept. 1, 2017

Old Business:

1. Easement Status with OWSI - Waste Water Treatment Plant (WWTP) Overflow Containment Project
2. Resolution #2017-01 Schedule for Payment of Commissioner Compensation
3. Resolution #2017-02 Establish an Approval Process by Way of Consent Agenda
4. Resolution #2017-03 Agent to Receive Claims for Damages

New Business:

1. Condon Lane Outfall (Project #9) Water Seepage from catch basin connection to pipe

Engineer Reports:

1. Feb 8 -Site Plan Review for Jefferson County Bldg. Permit application 17-00047, lot 27, Ludlow Cove II
2. Feb 8 -Site Plan Review for Jefferson County Bldg. Permit application 17-00043, lot 12, Ludlow Cove II
3. Feb 8 -Site Plan Review for Jefferson County Bldg. Permit application 17-00040, lot 34, Ludlow Cove II
4. Feb 8 -Site Plan Review for Jefferson County Bldg. Permit application 17-00035, lot 22 Ludlow Cove II
5. Feb 21 -Site Plan Review for Jefferson County Bldg. Permit application 17-00055, lot 135 Explorer Lane
6. Feb 21 -Site Plan Review for Jefferson County Bldg. Permit application 17-00056, lot 147 Explorer Lane

Commissioners' Reports and Comments:

1. Report of Chair's Discussion & Site Visits to 81 & 111 Condon Lane (Feb. 11, 13)
2. Report of Chair's Discussion & Site Visits to 117 Pioneer (date – Feb xx)
3. Report of Chair's Discussion regarding lot # 2-3-147 Explorer (date – Feb xx)
4. Commissioner Smith, Washington State Auditor's Office Annual Report Filing (completed March 8)
5. Commissioner Forbes, Strengthening Communication & Coordination with Jefferson County

Meeting Adjournment: