

**Port Ludlow Drainage District (PLDD)**  
**P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Commissioners' Regular Meeting # 221**  
**Thursday, January 12 at 10:00 AM**  
**Held at the Beach Club**  
**121 Marina View Drive, Port Ludlow, WA. 98365**

**Call to order:**

**Roll Call:**

**Consent Items:**

1. Approval of Regular December 08, 2016 Regular Meeting Minutes.
2. Approval of Payroll Warrant/transaction #17-001 in the amount of \$ 529.00
3. Approval of the Other Vouchers/warrants(number #17-002 -#17-007) from December 5, 2016 to January 8, 2017 in the amount of \$17,101.10 for an overall Total of \$17,630.10

Payroll/ Warrant	Item	Description	Amount
17-001	Susan Bartkus (Payroll )	23 Hours	529.00
<b>Voucher/Warrant</b>			
17-002	Artemis Computing	Website Update & Maintenance	1,468.40
17-003	Yarddogs Landscaping	Maintenance & Site Monitoring	1,270.36
17-004	Gray & Osborne	November Engineering Services, Assessment Roll, Project Review	2,933.92
17-005	Gray & Osborne	December Engineering Services	1,823.79
17-006	Seton Construction	Release of Retainage for Cascade	8,907.13
17-007	Seaman Law Firm	Phone & Letter	697.50
Total Vouchers			17,630.10

PLDD Cash Account	126,765.66
PLDD Reserve Account	40,000.00
PLDD Interest Income Reserve Fund	6,606.93
Expenses – Current Month from above	(17,630.10)
<b>NET TOTAL ALL ACCOUNTS</b>	<b>155,742.49</b>
Special Assessment	89,999.29
PAID TO DATE	(89,862.73)
UNPAID (REMAINING)	136.56

Expenses – Year to Date (Feb-Dec 2016)	166,424.77
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**Public Forum:** Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

**Correspondence:**

1. County Auditor Budget Memo of December 20, 2016 - Revisions
2. Jefferson County Commissioners' Letter - Confirmation of PLDD Commissioner \$5,000 Bond Amount (original dated 11.9.2016, resent 12.8.2016)

**New Business:**

1. Glessing & Associates Engagement Letter 2017 – Signature of PLDD
2. Resolution –“Appointment of Agent to Receive Claims for Damages” (RCW 4.96.020); update to Resolution #5 filed with County Auditor 3.15.2007.

**Old Business:**

1. Combined Survey of WWTP Project for Overflow Containment / Easement process & Survey for Montgomery project; survey timeline and project planning. Signature of PLDD
2. PLDD – LMC - County Agreement for Drainage Plan Review; Status of 11.7.2002 Agreement.
3. Commissioner per diem – November 14, 2002 Minutes \$70 per diem
4. Status of Seton Construction Contract - Retainage Release (State Certification of Payment – ESD, Dept. of Revenue, L&I)
5. Public Works Attorney recommendations

**Commissioner's Reports and Comments:****Adjourn Regular Business Meeting**