

DRAFT

**Port Ludlow Drainage District
Board of Commissioners' Meeting #0341
Thursday, September 11, 2025 at 10:00 AM**

ZOOM and In Person Meeting

Beach Club, 121 Marina View Drive, Gallery Room, Port Ludlow WA 98365

Join Zoom Meeting

<https://us06web.zoom.us/j/88362626371?pwd=F1pX3DT8pd9N7D8cUwMacdHnvrDfuf.1>

Meeting ID	883 6262 6371
Passcode	848454

Topic: PORT LUDLOW DRAINAGE DISTRICT REGULAR BUSINESS MEETING

For Telephone Audio-only: Dial 1 (253) 215-8782 and use the Meeting ID and Passcode above. This option will allow you to listen to the meeting live on your telephone. **If you wish to provide public comment press *9 to “raise your hand”.** Participation will be up to the Chair of the meeting.

If you do not have access to a phone, please email commish@pldd.org or districtadmin@pldd.org for help joining the meeting.

1. Call to Order

2. Roll Call

3. Commissioner Communications

Review of any communications by the commissioners.

4. Public Comment

The public comment period allows members of the public to comment, limited to three minutes each, on any items not specifically listed on the Agenda or items listed on the Consent Agenda. Prior to any public comment, members of the public must first be recognized by the Chair or the designated Chair of the meeting, and are not permitted to disrupt, disturb, or otherwise impede the orderly conduct and fair progress of the Commission's meeting.

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5. Consent Agenda

Items 5.a and 5.b, listed below on the consent agenda have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.

Consent Action: *Approve a motion to accept the Consent Agenda as presented.*

5.a. Approve minutes August 14, 2025 #0340.

5.b. Voucher Summary: voucher numbers V25-104 through V25-112 in the amount of \$3,906.15; payroll \$1,004.15, supplies \$11.00 and services \$2891.00.

6. Old Business

6. a. Election Updates – (Cole)

Recommended Action: review timelines as required by Jefferson County Elections

6.b. Website Update and Maps (Mountain):

Recommended Action: utilizing new maps from Gray and Osborne; review and update recommendations for the website with new information. Will review updates from July 29 special meeting.

6.c. Operations Review – (Mountain)

Recommended Action: updates on use of Port Ludlow's Association's e-navigator system to notify residents of any updates of the district.

6.d. 2026 Budget – (Nilssen)

Recommended Action: Review the final draft of the 2026 budget and review the timeline and requirements to adopt it.

6.e Resolution 2025-001 Commissioner Compensation Increase – (Nilssen)

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Recommended Action: review communications with attorneys and consider adoption of resolution.

7. New Business

7.a Jim Pearson, Jefferson County Public Works, has offered to discuss with the commissioners how the rate payer assessment system analysis is set up.

8. Financial Reports (Nilssen):

8a. Financial Reports:

Recommended Action: The Commissioners will review the District monthly reports on financial activities.

9. Administrative Coordinator Reports: (Christianson)

Updates as needed.

10. Signing the Documents will be done via Adobe E-Sign within 5 business days of the approval as provided for in Resolutions 2020-01 and 2020-02, or in person as needed.

11. Meeting Adjournment