RESOLUTION #2021-05

Port Ludlow Drainage District
Jefferson County, Washington
P.O. Box 65261, Port Ludlow, WA 98365

A Resolution of the Board of the Port Ludlow Drainage District Repealing and Replacing Resolution 2021-04 to Correct an Error to the Approved 2022 Annual Budget

WHEREAS, the Port Ludlow Drainage District (PLDD) is a Special Purpose District formed under RCW 85.38 for the purpose of operating a drainage district in Jefferson County; and

WHEREAS, the PLDD under RCW 85.38.170 is required to prepare and approve an annual budget to be used by the Jefferson County legislative authority and treasurer to impose a special assessment to properties within the District pursuant to the PLDD Assessment Methodology, ordinance No. 06-0817-20, approved by the Jefferson County Commission at its August 17, 2020 meeting; and

WHEREAS, the PLDD Board of Commissioners adopted Resolution 2021-04 approving the 2022 Annual Budget at Special Meeting #0284 on November 11,2021; and

WHEREAS, an omission was subsequently identified in the approved 2022 annual budget.

WHEREAS, Exhibit A to this resolution includes the corrected budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners approve and adopt the 2022 budget presented in Exhibit A in the amount of $110,070 with an assessment of $60,000 for calendar year 2022.

PASSED at Special Meeting #0285 of the Port Ludlow Drainage District Board of Commissioners this 18th day of November 2021.

Gary Rygmyr, Commissioner 1 (Chair)

Vacant, Commissioner 2

Michael Nilssen, Commissioner 3

EXHIBIT A
PORT LUDLOW DRAINAGE DISTRICT 2022 BUDGET

2022 BUDGET REQUEST
JEFFERSON COUNTY

FUND 695: P L DRAINAGE DIST

Account Number	Name	2021 BUDGET	2022 REQUEST
Revenues			
695001010.36800.00.0000	SPECIAL ASSESSMENT REVENUE	60,000	60,000
695001010.36111.00.0000	INVESTMENT INTEREST		-
695001040.36111.00.0000	INVESTMENT INTEREST		-
Total Revenues		**60,000**	**60,000**
Expenditures			
695001010.53120.78.0010	PWTF LOAN PAYMENT	2,000	-
695001010.53120.82.0000	INTEREST ON LOAN REPAYMENT	90	-
695001010.53150.10.0010	ADMISTRATIVE PERSONNEL	7,560	9,570
695001010.53150.10.0020	COMMISSIONER MEETINGS	4,190	4,670
695001010.53150.20.0010	FWH & FICA	910	1,190
695001010.53150.20.0020	WA-L&I/ESD	40	320
695001010.53150.31.0020	OFFICE SUPPLIES	740	1,060
695001010.53150.31.0030	FIELD EXP-DRAINAGE MAINT OPER	21,840	23,060
695001010.53150.31.0040	FIELD TEMPORARY LABOR	2,650	2,650
695001010.53150.41.0010	ENGINEERING - GENERAL DISTRICT	12,600	12,980
695001010.53150.41.0015	ENGINEERING-CAPITAL PROJECTS		10,500
695001010.53150.41.0025	FOSTER LANE ENGINEERING	-	-
695001010.53150.41.0020	ENGINEERING- BUDGET ASSISTANCE	4,200	4,200
695001010.53150.41.0030	ASSESSMENT ROLL PREPARATION	1,050	1,090
695001010.53150.41.0050	PROJECT REVIEW	2,150	-
695001010.53150.41.0060	UNATICP. ENGINEERING COSTS	1,580	4,790
695001010.53150.41.0100	LEGAL	8,450	9,270
695001010.53150.41.0150	PROF. SERVICES - CLERK	3,150	3,280
695001010.53150.41.0160	RECORDING SECRETARY	2,360	-
695001010.53150.42.0010	POSTAGE	130	190
695001010.53150.43.0010	COMMISSIONER TRAVEL EXPENSE	420	420
695001010.53150.44.0000	ADVERTISING	190	190
695001010.53150.45.0010	RENT	1,160	630
695001010.53150.46.0000	INSURANCE	4,340	5,430
695001010.53150.47.0000	WEB SITE RENEWAL	2,730	1,560
695001010.53150.48.0040	STATE AUDITOR	-	1,260
695001010.53150.49.0000	MISCELLANEOUS	630	210
695001010.53150.51.0020	ELECTION COSTS		11,550
695001010.59431.60.0000	CAPITAL OUTLAY		-
695001010.59431.60.0020	WWTP DITCH IMPROVEMENTS	-	-
695001040.58810.00.0000	PRIOR PERIOD CORRECTION	-	-
Total Expenditures		85,160	110,070

EXHIBIT A

Revenue — **PLDD 2022 Budget**

Assumptions: 1. Surplus/Deficit = Estimated Cash Account at the end of 2021 .
2. Maintenance Contract with Yard Dogs. Equal Payment of $1,830 (includes WSST every month).
3. Assume all service providers increase 3% cost of living increase.

Surplus/Deficit from 2021 (estimated)	**$ 220,959**
Investment Account + Interest (Account 010)	**Included above**
Cash Balance Forward	**Included above**
Capital Reserve + Interest (Account 040)	**Included above**
Assessment	**$ 60,000**
Total Expenses	**$ 110,070**
Estimated Year End Balance	**$ 170,889**

Expenses — **Rounded with 5% Contingency**

			Total	January	February	March	April	May	June	July	August	September	October	November	December
	Personnel	**$ 15,750**	**$ 15,750**	**$ 840**	**$ 839**	**$ 2,066**	**$ 839**	**$ 839**	**$ 2,066**	**$ 839**	**$ 839**	**$ 2,066**	**$ 839**	**$ 839**	**$ 2,066**
695001010.53150.10.0010	Administrative Personnel		$ 9,570	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00	$ 759.00
695001010.53150.10.0020	Meetings/District Business		$ 4,670			$ 1,110			$ 1,110			$ 1,110			$ 1,110
695001010.53150.20.0010	FWH & FICA		$ 1,190	64.00	63.00	155.00	63.00	63.00	155.00	63.00	63.00	155.00	63.00	63.00	155.00
695001010.53150.20.0020	WA - ESD		$ 320	17.00	17.00	42.00	17.00	17.00	42.00	17.00	17.00	42.00	17.00	17.00	42.00
	Field Expenses	**$ 25,710**	**$ 25,710**	**$ 1,830**	**$ 1,830**	**$ 2,190**	**$ 2,190**	**$ 2,190**	**$ 2,190**	**$ 2,190**	**$ 2,190**	**$ 2,190**	**$ 1,830**	**$ 1,830**	**$ 1,830**
695001010.53150.31.0010	Misc Supplies		$ -												
695001010.53150.31.0030	Drainage Maintenance Operations		$ 23,060	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830	$ 1,830
695001010.53150.31.0020	Temporary Labor		$ 2,650			$ 360	$ 360	$ 360	$ 360	$ 360	$ 360	$ 360			
	Engineering	**$ 18,860**	**$ 18,860**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 1,410**	**$ 2,440**	**$ 1,410**	**$ 1,410**
695001010.53150.41.0010	General District Engineering including Meetings		$ 12,980	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030	$ 1,030
695001010.53150.41.0030	Assessment Roll & Certification		$ 1,090										$ 1,030		
695001010.53150.41.0050	Project Review		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
695001010.53150.41.0060	Unanticipated Engineering Costs		$ 4,790	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380	$ 380
695001010.53150.41.0015	**Engineering - Capital Projects**	**$ 10,500**	**$ 10,500**	**$ -**	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,000**	**$ -**	**$ -**	**$ -**
	Miscellaneous Design Project		$ 10,500	.		$ 5,000		$ -				$ 5,000			
	Commissioners Meeting, Mileage & Expenses	**$ 420**	**$ 420**	**$ -**	**$ -**	**$ 100**	**$ -**	**$ -**	**$ 100**	**$ -**	**$ -**	**$ 100**	**$ -**	**$ -**	**$ 100**
695001010.53150.43.0010	Mileage/Travel Expense		$ 420			$ 100			$ 100			$ 100			$ 100
	Miscellaneous/Office Expenses	**$ 9,270**	**$ 9,270**	**$ 584**	**$ 114**	**$ 114**	**$ 484**	**$ 114**	**$ 114**	**$ 1,184**	**$ 5,284**	**$ 114**	**$ 484**	**$ 114**	**$ 114**
695001010.53150.45.0010	Rent		$ 630							$ 600					
695001010.53150.42.0010	Postage/Mailings		$ 190	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15
695001010.53150.44.0000	Advertising		$ 190	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15	$ 15
695001010.53150.31.0020	Supplies		$ 1,060	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84	$ 84
695001010.53150.46.0000	Insurance		$ 5,430								$ 5,170				
695001010.53150.47.0000	Web Site Maintenance & Renewal		$ 1,560	$ 370			$ 370			$ 370			$ 370		
695001010.53150.49.0000	Miscellaneous Filing/Recording Fee		$ 210	$ 100		$ -		$ -		$ 100		$ -		$ -	
695001010.53150.48.0000	**Assessments/County Fees/Elections**	**$ 12,810**	**$ 12,810**	**$ -**	**$ 12,200**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
695001010.53150.51.0020	Election Cost - Jefferson County		$ 11,550		$ 11,000	$ -									
695001010.53150.48.0040	State Auditor		$ 1,260		$ 1,200										
	Loan Payments/Transfers to Reserve	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	Replace Reserve moneys														
695001010.53120.78.0010	PWTF Loan Principal Repayment		$ -							$ -					
695001010.53120.82.0000	Loan Interest		$ -							$ -					
	Professional Services	**$ 16,750**	**$ 16,750**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**	**$ 995**
695001010.53150.41.0020	Budget Assistance		$ 4,200										$ 4,000		
695001010.53150.41.0100	Legal		$ 9,270	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735	$ 735
695001010.53150.41.0150	Accounting Clerk		$ 3,280	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260	$ 260
695001010.53150.41.0160	Recording Secretary		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	SubTotal Expenses	**$ 110,070**													
	Capital Improvement Plan	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
695001010.59431.60.0000	Unanticipated Storm Improvement Costs		$ -							$ -	$ -				
695001010.53150.49.0100	**Contingency**	**$ -**	$ 110.070												
		$ 110,070	$ -												
				$ 5,942	**$ 18,257**	**$ 12,469**	**$ 6,214**	**$ 5,825**	**$ 7,219**	**$ 6,949**	**$ 11,254**	**$ 12,469**	**$ 6,917**	**$ 5,447**	**$ 6,841**