

RESOLUTION No. 2016-02
A RESOLUTION OF THE BOARD OF COMMISSIONERS
PORT LUDLOW DRAINAGE DISTRICT
P.O. Box 65261, Port Ludlow, WA. 98365

Declaring the intent of the District to approve the attached budget for the calendar year 2017

In the amount of
\$ 187,000

With an assessment of
\$ 118,600

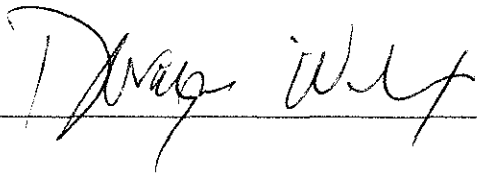
WHEREAS, the Port Ludlow Drainage District (PLDD) operates a drainage system in Jefferson County, Washington; and

WHEREAS, the Board of Commissioners of the District, operating pursuant to RCW85.38.170, has determined that it is in the public interest and the interest of the properties served by the District to approve this budget, presented in an open public meeting held on Thursday October 13, 2016 in the Bay View Room of the Beach Club, 121 Marina View Drive, Port Ludlow, WA. 98365, at 10:00 a.m.

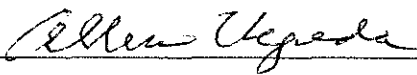
NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Commissioners, Port Ludlow Drainage District, Jefferson County, Washington.

By a motion made, seconded and approved this day, October 13, 2016.

Signed this day, October 13, 2016 by the Port Ludlow Board of Commissioners.



Chair Commissioner Dwayne Wilcox



Commissioner Allen Uyeda



Commissioner Katie Smith

Revenue **PLDD 2017 Budget FINAL**

Assumptions: 1. Cash Account of approx. \$114,000 at the end of 2016 after completion of Cascade. No change in Capital Reserve.

Surplus/Deficit from previous year (estimated)	\$	114,000
Capital Reserve	\$	46,500
Balance Forward	\$	114,000
Operating Budget Carryover	\$	45,000
Subtotal	\$	69,000
Assessment	\$	118,600
Total Expenses	\$	187,600

- 2. Loan Repayment assumes remaining balance of design loan (\$27,890)
- 3. 20 year loan @0.5% interest. Annual payment decreases slightly each year: \$2,121.68 (2017) - \$1992.19 principal \$129.49 interest
- 4. Maintenance Contract with Yard Dogs. Equal Payment every month.

Expenses		Total	January	February	March	April	May	June	July	August	September	October	November	December
Personnel	\$	9,700	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804	\$ 804
695001010.53150.10	.0010	Secretary (Sue Bartkus)	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700
		Payroll Taxes												
695001010.53150.20	.0010	FWH & FICA	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
	.0020	WA L&I	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00	14.00
Field Expenses	\$	17,600	\$ 1,350	\$ 1,350	\$ 1,540	\$ 1,540	\$ 1,540	\$ 1,540	\$ 1,540	\$ 1,540	\$ 1,540	\$ 1,350	\$ 1,350	\$ 1,350
695001010.53150.31	.0010	Misc Supplies												
	.0030	Drainage Maintenance Operations	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350
695001010.53150.411	.0020	WWTP Ditch Landscape Maintenance												
		Temporary Labor			190	190	190	190	190	190	190			
Engineering	\$	15,000	\$ 930	\$ 730	\$ 930	\$ 740	\$ 940	\$ 740	\$ 940	\$ 730	\$ 930	\$ 5,730	\$ 930	\$ 730
695001010.53150.411	.0010	General District Engineering including Meetings	7,000	580	580	580	590	590	590	580	580	580	580	580
695001010.53150.411	.002	Budget Assistance	2,500									2,500		
695001010.53150.411	.0030	Assessment Role & Certification	2,500									2,500		
695001010.53150.411	.0040	Update Comprehensive Plan												
695001010.53150.411	.0050	Project Review	1,800	150	150	150	150	150	150	150	150	150	150	150
695001010.53150.411	.0060	Unanticipated Engineering Costs	1,200	200		200		200		200			200	
695001010.53150.411	.0015	Engineering - Capital Projects	\$ 500	\$ 9,500	\$ 5,500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 5,500	\$ 5,500	\$ 500	\$ 500
		Montgomery Lane/Libby Ct Drainage Improvement	5,000	2,500	2,500									
		Montgomery Lane/Libby Ct Drainage Survey	2,000	2,000										
		Montgomery Lane/Libby Ct Drainage CM	5,000							2,500	2,500			
		WWTP Overflow Ditch	5,000	2,500	2,500									
		WWTP Overflow Ditch Survey	2,000	2,000										
		WWTP Overflow Ditch CM	5,000							2,500	2,500			
		Miscellaneous Design Project	6,000	500	500	500	500	500	500	500	500	500	500	500
Commissioners Meeting, Mileage & Expenses	\$	6,800	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560	\$ 560
695001010.53150.10	.0020	Meetings/District Business	6,000	500	500	500	500	500	500	500	500	500	500	500
695001010.53150.43	.0010	Mileage/Travel Expense	720	60	60	60	60	60	60	60	60	60	60	60
Miscellaneous/Office Expenses	\$	9,800	\$ 3,066	\$ 250	\$ 250	\$ 550	\$ 250	\$ 250	\$ 550	\$ 3,350	\$ 250	\$ 450	\$ 250	\$ 250
695001010.53150.45	.0010	Rent	2,616	2,616										
695001010.53150.42	.0010	Postage/Mailings	400			100			100			100		
695001010.53150.44	.0000	Public Notices/Leader	1,200	100	100	100	100	100	100	100	100	100	100	100
695001010.53150.31	.0020	Supplies	600	100		200			200			100		
695001010.53150.46	.0000	Insurance	3,100							3,100				
695001010.53150.47	.0000	Web Site & Email Maintenance	1,800	150	150	150	150	150	150	150	150	150	150	150
Assessments/County Fees/Elections	\$	4,200	\$ -	\$ 3,000	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
695001010.53150.51	.0010	Jefferson County Fee for collecting Assesment	1,200			600								600
695001010.53150.51	.0020	Election Cost - Jefferson County State Auditor	3,000	3,000										
Loan Payments/Transfers to Reserve	\$	2,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,122	\$ -	\$ -	\$ -	\$ -	\$ -
		Replace Reserve moneys							2,122					
		Anticipated Loan Repayment - Rainier Oak Bay (Preconstruction)												
Professional Services	\$	7,900	\$ 600	\$ 600	\$ 1,300	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600
695001010.53150.41	.0100	Legal	3,600	300	300	300	300	300	300	300	300	300	300	300
695001010.53150.41	.0150	Accounting Clerk	4,300	300	300	1,000	300	300	300	300	300	300	300	300
SubTotal Expenses	\$	103,200												
Capital Improvement Plan	\$	75,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 20,000	\$ 20,000	\$ 5,000	\$ -
695001010.59431.60	.0000	Construction Costs												
	.0020	Montgomery Lane/Libby Court	45,000							20,000	20,000	5,000		
		WWTP Ditch (protection from overflow)	20,000				10,000	10,000						
		Unanticipated Storm Improvement Costs	10,000						5,000	5,000				
			177,836											
Subtotal	\$	178,200	\$ 7,810	\$ 16,794	\$ 10,884	\$ 5,894	\$ 15,194	\$ 14,994	\$ 12,616	\$ 13,084	\$ 30,184	\$ 34,994	\$ 9,994	\$ 5,394
Budget Adjustments	\$	9,400	400.00	900.00	600.00	300.00	800.00	800.00	700.00	700.00	1,600.00	1,800.00	500.00	300.00
2017 Contingency (5%)	\$	9,400												
Total	\$	187,600	\$ 8,210	\$ 17,694	\$ 11,484	\$ 6,194	\$ 15,994	\$ 15,794	\$ 13,316	\$ 13,784	\$ 31,784	\$ 36,794	\$ 10,494	\$ 5,694

All amounts rounded \$

Revenue

PLDD 2017 Budget

	2016 Revised Budget	2016 Actual To Date (8/31/16)	Estimated - Year End	2017 Proposed
Surplus/Deficit from previous year (estimated)	\$ 264,602	\$ 212,131	\$ 212,131	\$ 114,000
Capital Reserve	\$ 46,387	\$ 46,403	\$ 46,403	\$ 46,500
Operating Budget Carryover	\$ -			\$ 45,000
Subtotal	\$ 264,602	\$ 212,131	\$ 212,131	\$ 69,000
Assessment	\$ 90,000	\$ 90,000	\$ 90,000	\$ 118,600
Total Expenses	\$ 210,237	\$ 148,463	\$ 183,340	\$ 187,600
Estimated Cash On Hand	\$ 144,365	\$ 153,668.29	\$ 118,791.19	\$ 45,000.00

Expenses

695001010.53150.10	Personnel (Secretary, FWH & FICA and L&I)	\$ 15,000	\$ 5,575.30	\$ 7,790.10	\$ 9,700
695001010.53150.31	Field Expenses (field Misc Supplies, Field O&M Field Tem	\$ 20,000	\$10,162.88	\$15,244.32	\$ 17,600
695001010.53150.411	Engineering	\$ 10,000	\$12,812.22	\$21,166.17	\$ 15,000
695001010.53150.411	.001: Engineering - Capital Projects	\$ -	\$5,642.59	\$5,642.59	\$ 30,000
695001010.53150.10	Commissioners Meeting, Mileage & Expenses	\$ 8,000	\$4,656.02	\$6,936.02	\$ 6,800
695001010.53150.45	Miscellaneous/Office Expenses 31.0020, 31.0050	\$ 11,000	\$4,667.40	\$4,667.40	\$ 9,800
695001010.53150.51	Assessments/County Fees/Elections	\$ 11,000	\$1,564.11	\$3,128.22	\$ 4,200
695001010.53120.78	Loan Payments/Transfers to Reserve	\$ 3,000	\$2,131.64	\$2,131.64	\$ 2,200
695001010.53150.41	Professional Services	\$ 29,000	\$7,181.74	\$9,789.86	\$ 7,900
695001010.59431.60	.000: Capital Improvement Plan	\$ 97,937	\$94,069.04	\$106,843.72	\$ 75,000
Subtotal		\$ 204,937	\$ 148,463	\$ 183,340	\$ 178,200
Contingency (5%)		\$ 5,300	\$ -	\$ -	\$ 9,400.00
Total		\$ 210,237	\$ 148,462.94	\$ 183,340.04	\$ 187,600