

**Port Ludlow Drainage District (PLDD)**  
**August 12, 2021**  
**Board of Commissioners' Special Meeting - #0279**  
**Final Minutes**

1. **CALL TO ORDER:** Commissioner Don Forbes called the August 12, 2021, No. 0279, Special Meeting of the Port Ludlow Drainage District Commission to order at 10:00 a.m. and noted that the PLDD is operating under Governor's Emergency Proclamation Covid and Health Protection but more specifically we are also operating now under OPMA 20-28.15 for Phase 3 Healthy Washington Plan that still mandates that the Port Ludlow Fire Hall remains closed to meetings. Therefore, this is a fully electronic meeting.

2. **ROLL CALL:** Commissioner 1 vacant, Commissioner 2 Donald Forbes and Commissioner 3 Deborah Helleson were present. Recording Secretary Cammy Brown was present also.

3. **AGENDA APPROVAL:** Commissioner Forbes went over the Agenda.

**MOTION:** Commissioner Deborah Helleson made the motion to approve Agenda as presented. Commissioner Donald Forbes seconded the motion. Motion carried unanimously.

4. **CONSENT AGENDA:** The following items were approved under one motion:

- a. Minutes from Meeting 0278, July 8, 2021.
- b. Voucher Summary 0279, Request: Numbers 21-056 thru 21-064 totaling \$10,424.21. Payroll in the amount of \$257.48.

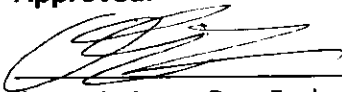
**MOTION:** Commissioner Deborah Helleson made a motion to approve the Consent Agenda as presented. Commissioner Donald Forbes seconded the motion. Motion carried unanimously.

5. **SIGNING OF DOCUMENTS** will be done within 5 business days of the approval as provided for in Resolutions 2020-01 and 2020-02.

6. **ADJOURNMENT:** Commissioner Don Forbes adjourned the Special Meeting of the Port Ludlow Drainage District at 10:04 a.m.

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Minutes prepared by  
Cammy Brown, Recording Secretary

**Approved:**

  
\_\_\_\_\_  
Commissioner Don Forbes, Chair

8/23/21  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Commissioner Deborah Helleson

\_\_\_\_\_  
Date


*Please note the Port Ludlow Drainage District (PLDD) meetings are audio recorded and are available by request at the PLDD website at [www.pldd.org](http://www.pldd.org).*


| HDR | DUE DATE  | INVOICE DATE | INVOICE NUMBER     | VENDOR NUMBER | REMIT NUMBER | VENDOR NAME                   | DESCRIPTION           | INVOICE TOTAL | ORG CODE | OBJECT CODE | AMOUNT-DTL |
|-----|-----------|--------------|--------------------|---------------|--------------|-------------------------------|-----------------------|---------------|----------|-------------|------------|
| 1   | 9/27/2021 | 8/17/2021    | 21-065 [280]       | 8925          |              | MARY PAXTON                   | REIMBURSE Recordator  | 638.09        | 69500589 | 598400      | 638.09     |
| 1   | 9/27/2021 | 8/6/2021     | 853885 V21-066-280 | 5610          |              | 695 OGDEN MURPHY WALLACE PLLC | LEGAL THROUGH JULY 31 | 573.10        | 69500589 | 589400      | 573.10     |
|     |           |              |                    |               |              |                               |                       | 1211.19       |          |             | 1211.19    |

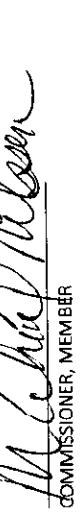
I, THE UNDERSIGNED BOARD OF COMMISSIONERS DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN, THAT ANY ADVANCE PAYMENT IS DUE AND PAYABLE PURSUANT TO A CONTRACT OR IS AVAILABLE AS AN OPTION FOR FULL OR PARTIAL FULFILLMENT OF A CONTRACTUAL OBLIGATION, AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST JEFFERSON COUNTY AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

September  
MONTH

TOTAL WARRANT AMOUNT:

  
CHAIRMAN, COMMISSIONER

  
COMMISSIONER, MEMBER

  
COMMISSIONER, MEMBER