

Port Ludlow Drainage District (PLDD)
February 11, 2021
Board of Commissioners Special Meeting - #0272
Conference Call - Open Meeting
Revised Final Minutes

1. CALL TO ORDER: Commissioner Don Forbes called the Special Meeting of the Port Ludlow Drainage District to order at 10:00 a.m. Commissioner Forbes noted that the PLDD is operating under Emergency Proclamation 20-28 from Governor Inslee dated March 24, 2020, waiving and suspending the portions of OPMA RCW 42.30 that require in-person meetings in order to avoid public gathering. Under the proclamation the PLDD is not providing speaker phones. The meeting is being conducted telephonically.

Commissioner Forbes read the Agenda items into the record.

2. ROLL CALL: Commissioner 1 Vacant, Commissioner Don Forbes, and Commissioner Deborah Helleson were present. Recording Secretary Cammy Brown was also present.

3. AGENDA APPROVAL: Commissioner Forbes went over the Agenda.

MOTION: Commissioner Deborah Helleson made a motion to approve the Agenda with a typo corrected. Commissioner Donald Forbes seconded the motion. Motion carried unanimously.

4. CONSENT AGENDA: Commissioner Forbes read the items, noting the minutes from the previous meeting, in the Consent Agenda to be approved and for the record, gave an overview of the detailed items in the Voucher Summary.

a. Review and Approval of Special Meeting No. 0271 minutes dated January 14, 2021.

b. Review and Approval of Voucher #21-011 for payroll in the amount of \$719.86 and Vouchers 21-012 thru 21-017 for payment of District expenses totaling \$5,739.25. Total for all Vouchers was \$6,459.11. Account balance as of January 31, 2021 is \$237,849.46 with a loan balance of \$17,929 per Jefferson County Treasurer.

MOTION: Commissioner Deborah Helleson made a motion to approve the Consent Agenda as presented. Commissioner Donald Forbes seconded the motion. Motion carried unanimously.

5. SIGNING OF DOCUMENTS: Signing of documents will be done individually and electronically by commissioners within five business days of the approval as provided for in Resolutions 2020.01 and 2020.02.

6. MEETING ADJOURNMENT:

MOTION: Commissioner Deborah Helleson made a motion to adjourn Special Meeting 0272 of the Port Ludlow Drainage District. Commissioner Donald Forbes seconded the motion. Motion carried unanimously. Meeting adjourned at 10:06 a.m.

Minutes prepared by Cammy Brown, Recording Secretary

Approved:



Commissioner Don Forbes, Chair

06 / 10 / 2021

Date



Commissioner Deborah Helleson

06 / 10 / 2021

Date

*The Port Ludlow Drainage District (PLDD)
meeting minutes are recorded and posted on the website.*

TITLE	0272 corrected minutes
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06 / 09 / 2021
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VIEWED

06 / 10 / 2021
 17:05:52 UTC

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06 / 10 / 2021
 17:06:15 UTC

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06 / 10 / 2021
 17:08:44 UTC

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 17:09:06 UTC

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06 / 10 / 2021
 17:09:06 UTC

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