

**Port Ludlow Drainage District (PLDD)**  
**August 13, 2020**  
**Board of Commissioners Special Meeting - #0264**  
**Telephonic Open Meeting**  
**Final Minutes**

The Special Meeting of the Port Ludlow Drainage District (PLDD) was called to order telephonically by Commissioner Don Forbes at 10:00 a.m. on August 13, 2020.

**1. CALL TO ORDER:** Commissioner Don Forbes called the meeting of the Port Ludlow Drainage District to order at 10:00 a.m. Commissioner Forbes noted that the PLDD is operating under Emergency Proclamation 20-28 from Governor Inslee dated March 24, 2020, waiving and suspending the portions of OPMA RCW 42.30 that require in-person meetings in order to avoid public gathering. Under the proclamation the PLDD is not providing speaker phones. The meeting is being conducted telephonically.

Commissioner Forbes read the Agenda items into the record.

**2. ROLL CALL:** Commissioner Don Forbes and Commissioner Deborah Helleson were present. Recording Secretary Cammy Brown was also present.

**3. AGENDA APPROVAL:**

Commissioner Forbes went over the Agenda.

**MOTION:** Commissioner Deborah Helleson made a motion to approve the Agenda as presented. Commissioner Don Forbes seconded the motion. Motion carried unanimously.

**4. CONSENT AGENDA:**

- a. Review and Approval of Meeting Minutes dated July 9, 2020.
- b. Review and Approval of Vouchers #20-44 thru 20-51. Voucher total of \$8958.81. This includes the 2021 Enduris insurance payment of \$4,129. As of July 31, 2020, PLDD account balances totaled \$243,993.15 as reported by Jefferson County Treasurer.

**MOTION:** Commissioner Deborah Helleson made a motion to approve the Consent Agenda as presented. Commissioner Don Forbes seconded the motion. Motion carried unanimously.

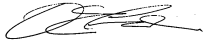
**5. Signing of documents will be done within five business days of the approval as provided for in Resolutions 2020.01 and 2020.02.**

**6. MEETING ADJOURNMENT:**

**MOTION:** Commissioner Deborah Helleson made a motion to adjourn the August 13, 2020, Special Meeting of the Port Ludlow Drainage District. Commissioner Donald Forbes seconded the motion. Motion carried unanimously. Meeting adjourned at 10:04 a.m.

Minutes prepared by Cammy Brown, Recording Secretary

Approved:



09 / 10 / 2020

\_\_\_\_\_  
Commissioner Don Forbes, Chair

\_\_\_\_\_  
Date



09 / 10 / 2020

\_\_\_\_\_  
Commissioner Deborah Helleson

\_\_\_\_\_  
Date

*The Port Ludlow Drainage District (PLDD)  
meeting minutes are recorded and posted on the website.*