

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Minutes for Board of Commissioners' SPECIAL Meeting # 0237s

Monday, May 15 26, 2018 at 10:00 AM

Held at the Fire Hall –Training Room
7650 Oak Bay Road, Port Ludlow, WA. 98365

Call to Order: Meeting was called to order by Chair Commissioner Forbes at 10:01 a.m. in the Training Room of the Port Ludlow Fire & Rescue Headquarters Fire Station 31, 7650 Oak Bay Road, Port Ludlow, Washington 98365.

Roll Call: Commissioner 1- Katie Smith present. Chair Commissioner 2- Don Forbes present. Commissioner 3 -Deborah Helleson excused absence.

Guests: Walt Cairns and Mel Smith.

Public Forum: No drainage issues were brought to the Commissioners' attention.

Chair Commissioner Forbes stated the **purpose of this Special Meeting** is to replace the regular May 10 meeting and to process vouchers for the month.

Business:

1. Approval of Voucher/Warrants #18-027 - #18-031 from April 1, 2018 through April 30, 2018 in the amount of \$6,002.63 (Voucher and Financial detail attached).

Commissioner Smith made a motion to approve the vouchers as submitted. Chair Commissioner Forbes seconded the motion. Motion carried 2-0.

Commissioner Smith shared a draft agenda for June 14, noting that will be a full agenda. Discussion followed regarding the potential items.

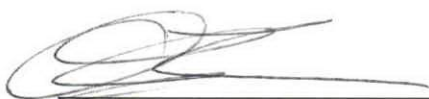
Meeting Adjournment:

Commissioner Smith made a motion to adjourn the meeting. Chair Commissioner Forbes seconded the motion. Motion carried 2-0.

The May 15, 2018 special meeting of the Port Ludlow Drainage District adjourned at 10:17 p.m.

The next regularly scheduled meeting of the PLDD will be held in the Training Room of the Port Ludlow Fire and Rescue Station, 7650 Oak Bay Road, Port Ludlow, on Thursday, June 14, 2018 at 10:00 a.m.

Approved:



Don Forbes, Chair
Drainage District
Commissioner 2

Approved:



Katie Smith
Drainage District
Commissioner 1

Approved:

EXCUSED ABSENCE

Deborah Helleson
Drainage District
Commissioner 3

VOUCHER SUMMARY 5/15/2018

VOUCHER NUMBER	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
18-027	DEPARTMENT OF COMMERCE PWTF Annual Loan Payment #9 (\$1,992.19 principal + \$119.53 interest)	\$ 2,111.72	\$	2,111.72
18-028	GLESSING & ASSOCIATES, CPA, INC. PS Accounting Services (3.0 hours for April).	\$ 180.00	\$	180.00
18-029	GRAY & OSBORNE INC General Engineering Services for March (12.5hrs); Commissioner Meeting, Special Commissioner Meeting and County Response.	\$ 2,114.15	\$	2,114.15
18-030	OGDEN, MURPHY & WALLACE ATTORNEYS March Legal Services(1.2hrs); OPMA Special meetings, Executive Sessions, Email exchange, recordings, teleconferencing.	\$ 326.40	\$	326.40
18-031	YARDDOGS LANDSCAPING INC Monthly Maintenance Services for April; Inspect & Service all sites.	\$ 1,270.36	\$	1,270.36
TOTAL VOUCHERS		\$ 6,002.63	\$ -	\$ 6,002.63

PLDD Financial Information

PLDD Cash Account-010 - April 30, 2018 (Includes Interest of \$133.92)	\$ 77,537.20
Expenses - Current Month from Above	\$ 6,002.63
PLDD Cash Account-010 - Subtotal	\$ 71,534.57
PLDD Investment Account - 010	\$ 100,000.00
PLDD Investment Account - 010 Interest (Included on Line 1)	\$ 133.92
PLDD Reserve Account - 040	\$ 46,800.00
PLDD Reserve Account - 040 Interest (Balance on 4/30/2018)	\$ 381.95
Net TOTAL All Accounts	\$ 218,716.52
2018 Special Assessment	\$ 87,000.00
Paid to Date (Included on Line 1)	\$ 37,229.51
Unpaid 2018 Assessment (remaining)	\$ 49,770.49

Expenses - Calendar Year to Date \$ 25,740.76

Expenses - County Budget Year to Date (Jan 22 - April 30, 2018) \$ 18,125.19