

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Minutes for Commissioners' Special Meeting
Wednesday, January 18, 2018 at 9:00 AM
Held at the Beach Club
121 Marina View Drive, Port Ludlow, WA. 98365

Call to Order: Meeting was called to order by Chair Commissioner Uyeda at 9:00 a.m. in the Gallery Room of the Beach Club, 121 Marina View Drive, Port Ludlow, Washington 98365

Roll Call: Commissioner Allen Uyeda present. Commissioner Katie Smith present. Commissioner Don Forbes present. No absences. Assistant Sue Bartkus.

Purpose: Commissioners called this Special Meeting to process payroll warrants for payment due to the United States Treasury –Internal Revenue Service and the Department of Labor & Industries (L & I) prior to the required January 31, 2017 tax filing deadlines. Due to a power outage on January 11, 2017, PLDD accountant Glessing & Associates office was closed. In an attempt to make sure that PLDD payroll warrants/vouchers were paid, Commissioner Smith and assistant Bartkus prepared the Regular Payroll/Voucher Summary for the month of January, but did not process the following obligations.

Consent Items:

1. Approval of Payroll Warrant Transaction # 17-P02 to the United States Treasury –Internal Revenue Service \$1,361.84; Payroll Warrant Transaction # 17-P03 to the Department of Labor & Industries for \$19.97, for **Total Payroll Warrants of \$1,381.81**
2. Approval of the Other Voucher/warrant to Glessing & Associates for \$90.00.
3. Total of Vouchers/Payroll Warrant Transactions for 01/13/2017 = **\$1,471.81**

Commissioner Forbes made a motion to approve the Consent Items. Commissioner Smith seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

Chair Commissioner Uyeda signed the US Treasury-IRS and L & I annual forms to be sent directly to those entities (copies were made for the files and the County).

Public Forum: The only guest at this day's meeting was Mel Smith.

New Business:

On January 13, 2017 former PLDD Commissioner Walt Cairns confirmed with Chair Uyeda through the Agenda, Minutes, and recording of the 137th PLDD Commissioners Meeting, held on February 11, 2010 the following from the minutes:

Commissioner Walter Cairns notified Commissioner Secretary Laker and Chairman Commissioner Amundson that as of July 1, 2008, Washington State changed RCW.85.86380, which increased the meeting pay for special district Commissioners from \$70.00 per meeting, to \$90.00 per meeting. By a motion made, seconded and approved, Commissioners accepted this pay increase

Chair Commissioner Uyeda asked that Commissioner roles and duties be put onto the next agenda for discussion. Commissioner Smith noted that a Commissioner billing pattern should be established by resolution, according to the County Auditor.

Commissioner Forbes made a motion to adjourn the meeting at 9:26 a.m. Commissioner Smith seconded the motion. Chair Commissioner Uyeda carried the motion. Motion approved 3-0.

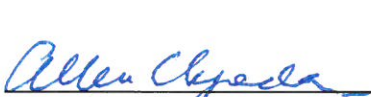
The next regularly scheduled meeting of the PLDD will be held in the Bay View Room of the Beach Club, 121 Marina View Drive, on Thursday February 09, 2017 at 10:00 a.m.

Respectfully prepared by
Sue Bartkus


Approved:

Approved:

Approved:



Allen Uyeda, Chair
Drainage District
Commissioner 3



Don Forbes
Drainage District
Commissioner2



Katie Smith
Drainage District
Commissioner 1