

Minutes of the 215th Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday, July 14, 2016 10:00 AM
~Approved~

Call to Order:

The July 14, 2016 Port Ludlow Drainage District (PLDD) Meeting was Called to Order in the Bay View Room at the Ludlow Maintenance Commission (LMC) Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 a.m. by Chair Commissioner Jim Boyer.

Roll Call:

Commissioner Boyer, present. Commissioner Wilcox, present. Commissioner Uyeda, present. A quorum was reached.

Attendance:

Engineer Nancy Lockett, Administrative Assistant Sue Bartkus. Guests included: Allison Arthur, Brian Belmont, Michael Bishop, Walter Cairns, Stan Kadish, and Mel & Katie Smith.

Minutes:

Commissioner Wilcox made a motion to approve the Minutes of the June 9, 2016 Regular Meeting. Commissioner Uyeda seconded the motion. Commissioner Boyer carried the motion. Motion approved 3-0.

Expenses: Commissioner Wilcox made a motion to approve the vouchers from June 6, 2016 to July 11, 2016. Motion was seconded by Commissioner Uyeda. Motion was carried by Commissioner Boyer. Motion approved 3-0.

Voucher Number	Item Description	Amount
16-044	Susan Bartkus	467.29
16-045	Dept. of L & I	23.78
16-046	Jim Boyer	755.00
16-047	Allen Uyeda	570.00
16-048	Dwayne Wilcox	798.00
16-049	Artemis Computing	736.70
16-050	Yard Dogs Landscaping	1,270.36
16-051	Seton Construction	4,819.36
16-052	Gray & Osborne Inc.	4,984.99
16-053	Glessing & Associates	72.62
Total		\$14,498.10

PLDD Cash Account	\$ 131,906.66
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,478.14
Expenses – Current Month from above	\$ (14,498.10)
NET TOTAL ALL ACCOUNTS	\$ 163,886.70
Special Assessment	\$ 89,999.29
PAID TO DATE	\$ (49,607.12)
UNPAID (REMAINING)	\$ 40,392.17

New Business:

Commissioner Wilcox announced that Commissioner Boyer would be moving out of state and was therefore resigning his position as of this day. He then read an announcement regarding the empty Commissioner position, noting that it will be posted on the PLDD website, The Jefferson County Leader, The Voice, The Navigator, and sent via email from the Ludlow Maintenance Commission (LMC). A notification letter, along with Commissioner Boyer's resignation letter will be delivered to the County directly after this day's meeting.

Commissioner Wilcox and Commissioner Uyeda will review applications submitted by those individuals willing to accept serving the remaining four years of Commissioner Boyer's term during the August 25, 2016 Workshop meeting. Per RCW 85.38.070, it will be up to Jefferson County Commissioners to appoint a new PLDD Commissioner; they do however consider the standing Commissioners recommendations.

A motion was made by Commissioner Wilcox to appoint himself as replacement Chair. Commissioner Uyeda seconded and carried the motion. Motion approved 2-0.

Old Business:

1. Engineer Lockett gave an estimate of the remaining payments for the **Cascade Lane** project. The project has cost approximately \$36,000.00 less that the original estimate, coming in at approximately \$196,000.00.
2. Nancy also reported that the notification letters regarding the **PLDD Assessment Methodology Public Hearing** meeting were sent out to residents. The hearing will take place in the Jefferson County Commissioners Chambers on August 8, 2016 at 10:00 a.m.
3. Engineer Lockett noted that a chronological schedule of completed PLDD projects will be forwarded to Diane Allen of Artemiscomputing to be posted on the PLDD website.

Public Forum:

Ron Gregory noted that a curtain drain on McCurdy Lane was full of brambles covering the catch basin and needed to be cleaned up. Nancy will look at the site and call either Yard Dogs or Jefferson County to attend to it.

LMC Manager Brian Belmont thanked Jim Boyer for his service as a PLDD Commissioner and as a former Board Member of the LMC. Commissioners Uyeda and Wilcox also thanked Mr. Boyer. All wished him well. Katie Smith noted that as a Commissioner, Boyer had been better paid than any other Commissioner.

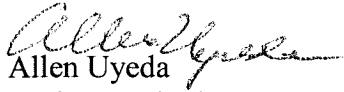
Commissioner Wilcox made a motion to adjourn the meeting at 10:53 a.m. Motion was seconded and carried by Commissioner Uyeda. Motion approved 2-0.

The next regularly scheduled meeting of the PLDD will be held on Thursday, August 11, 2016 in the Bay View room at the Beach Club at 10:00 a.m.

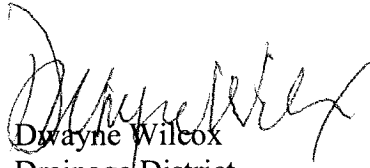
Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Approved:



Allen Uyeda
Drainage District
Commissioner



Dwayne Wilcox
Drainage District
Commissioner