

**Minutes of the 213th Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday, May 12, 2016 10:00 AM
~ Approved ~**

Call to Order: The May 12, 2016 Port Ludlow Drainage District (PLDD) Meeting was Called to Order in the Bay View Room at the Ludlow Maintenance Commission (LMC) Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:01 a.m. by Chair Commissioner Jim Boyer.

Roll Call: Commissioner Boyer, present. Commissioner Wilcox, present. Commissioner Uyeda, present. A quorum was reached.

Attendance: Engineer Nancy Lockett, Administrative Assistant Sue Bartkus. Guests included: Brian Belmont, Stan Kadish, John Maki, and Mel & Katie Smith.

Minutes: Discussion of the error of the action of reopening the April 14, 2016 Regular meeting was held. Commissioners opened the floor for comments about this action. They noted that the meeting was only reopened to clarify a vote on approval of the Amended Minutes of the February 25, 2016 meeting, and that vote was now null and void. Commissioner Boyer made a motion to delay approval of Amended Minutes of the February 25, 2016 Workshop Meeting Minutes until copies of each set of minutes could be viewed side by side during the June PLDD meeting. Commissioner Wilcox seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

Commissioner Boyer made a motion to approve the April 14, 2016 Regular Meeting Minutes. Commissioner Wilcox seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

Commissioner Wilcox made a motion to approve the Minutes of the April 28, 2016 Workshop Meeting Minutes. Commissioner Uyeda seconded the motion. Commissioner Boyer carried the motion. Motion approved 3-0.

Expenses: Commissioner Wilcox made a motion to approve the vouchers (with corrections) from April 11, 2016 to May 6, 2016. Motion was seconded by Commissioner Uyeda. Motion was carried by Commissioner Boyer. Motion approved 3-0.

Voucher Number	Item Description	Amount
16-033	Susan Bartkus	\$ 914.78
16-034	Glessing & Associates	\$ 227.50
16-035	Yard Dogs Landscaping	\$1,270.36
16-036	Seaman Law Firm	\$ 22.50
16-037	Department of Commerce	\$2,131.64
16-038	Port Townsend Leader	\$ 227.50
Total		\$4,794.28

PLDD Cash Account	\$203,717.48
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,451.06
Expenses – Current Month from above	\$ (4,794.28)
NET TOTAL ALL ACCOUNTS	\$245,374.26
Special Assessment	\$ 89,999.29
PAID TO DATE	\$ (36,704.44)
UNPAID (REMAINING)	\$ 53,294.85

Correspondence: No written correspondence was reviewed.

Old Business:

1. The agenda item # 1 was discussed with the Minutes approval as noted above.
2. Commissioner Boyer noted that the **Fire Department Sinkhole** solution would be addressed by the Fire Departments Engineers and discussed during their next meeting.
3. The recent **Pioneer Sinkhole** located between Keefe and McCurdy Lane was discussed. The problem seems to have been rectified; the County reported to Chair Boyer that they observed the area and they don't see an issue there. Monitoring of the area by PLDD will continue.
4. Engineer Lockett and the Commissioners briefly discussed the **Outfall Inspections**. Nancy will be preparing a report for the Commissioners using the photographs provided by the aerial drone service.
5. Commissioner Boyer noted that Gary Martin, and Annette Isaksen, residents of **Gamble Lane** reported to him that they are happy with the berm work that Jefferson County recently performed on their road. Future work may be necessary as the material is gravel (on Annette's property) and may not hold up over time. Brian Belmont spoke with Gary, who was very pleased that the runoff is no longer inundating his property.
6. Resident John Maki, of 20 Pathfinder Lane, was present at this day's meeting to report problems with the ditch adjacent to his wife, Yoshino Rosenstein's property, located at **33 Adventurer Lane**. The ditch appears to be clogged and causing water to back up, showing up at Yoshino's garage door. Engineer Lockett reported sending an email to Jefferson County, asking them to clean out the ditch; she also noted that the ditch isn't graded well enough to carry the water down. Commissioner Boyer noted that the lack of maintenance has caused settlement of silt to build up, but now that Engineer Lockett has alerted the County, they should take action.
7. Stan Kadish, owner of **41 Foster Lane** indicated that the down slope close to his house was beginning to slide and that there was basically a creek running on the LMC property next to his house. Mr. Kadish asked if Engineer Lockett could take a look at the area. Engineer Lockett and Commissioner Uyeda agreed to observe the area directly after the meeting.
8. During the May 26, 2016 Workshop Commissioners will discuss with **Engineer Lockett and Russ Lowry of Yard Dogs, the PLDD areas of concentration**. This will be to help

facilitate constructing a Memorandum of Understanding (MOU) with Jefferson County. Engineer Lockett will prepare information for the meeting.

9. Engineer Lockett noted that Jim Pierson of Jefferson County had contacted her regarding the **PLDD Assessment Methodology** review, which would need to be addressed at a Jefferson County Public Hearing, prior to August 8, 2016, as required by Washington State. A letter needs to be sent out to District owners, notifying them of the review, and a letter would need to be sent to Jefferson County by the PLDD Commissioners stating that the PLDD would like to continue with the same Assessment Methodology. Engineer Lockett estimates that the County will charge the District approximately \$600.00 for the process, and the postage for the mailing would cost approximately \$800.00 to \$900.00. Commissioner Boyer made a motion to have Nancy facilitate with the County, send them a letter, and to have Gray and Osborne mail the letter to residents. Commissioner Wilcox seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.
10. Discussion of the **Cascade Lane** project was held. Engineer Lockett will observe the area and complete a punch list of final items that need to be done.
11. Engineer Lockett noted that she was **reviewing a drainage plan** for Johnson on **Schooner Lane**. Plat easement was discussed. Engineer Lockett will investigate and discuss the matter further with Jefferson County.
12. Discussion of **Condon Lane** will be delayed until Richard Babaian is in the area.

Commissioner Uyeda made a motion to adjourn the meeting at 11:03 a.m. Motion was seconded by Commissioner Wilcox. Motion was carried by Commissioner Boyer. Motion approved 3-0.


The next regularly scheduled meeting of the PLDD will be held on Thursday, June 9, 2016 in the Bay View room at the Beach Club at 10:00 a.m.

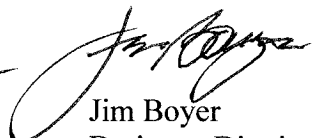
Respectfully Submitted by: Susan Bartkus, Administrative Assistant

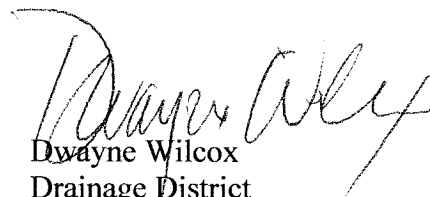
Approved:

Approved:

Approved:


Allen Uyeda
Drainage District
Commissioner


Jim Boyer
Drainage District
Commissioner


Dwayne Wilcox
Drainage District
Commissioner