

Minutes of the 192nd Port Ludlow Drainage District
 Regularly Scheduled Meeting
 Thursday August 14, 2014 10:00 AM
 ~ Approved ~

The August 14, 2014 PLDD Meeting was Called to Order in the Bay View Room at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 a.m. by Chair Commission Dwayne Wilcox.

Roll Call: Chair Commissioner Wilcox, present. Commissioner Uyeda, present. Commissioner Boyer, present. A quorum was reached.

Attendance: Administrative Assistant Sue Bartkus, Engineer Nancy Lockett. Guests included: Brian Belmont, Ron Gregory, Art Moyer, Richard Reagan, Katie & Mel Smith, and Dan Toeppe.

Minutes: Commissioner Wilcox made a motion to approve the minutes of the July 10, 2014 Regular Meeting. Commissioner Uyeda seconded the motion. Commissioner Boyer carried the motion. Motion approved 3-0.

Expenses: Commissioner Wilcox reviewed expenses, explaining each charge for guests. Commissioner Uyeda made a motion to approve the vouchers from July 9, 2014 through August 5, 2014 for a total \$5,050.44. Motion was seconded by Commissioner Boyer. Motion was carried by Commissioner Wilcox. Motion approved 3-0.

Voucher Number	Item Description	Amount
14-049	Susan Bartkus (wages)	\$523.63
14-050	Yard Dog Landscaping (July maint.)	\$1,270.36
14-051	Artemis Computing (quarterly website maint.)	\$225.00
14-052	Enduris (yearly insurance)	\$2,897.00
14-053	Glessing & Associates (bookkeeping)	\$134.45

Review of Financial Summary

PLDD CASH ACCOUNT	\$253,600.83
PLDD RESERVE ACCOUNT	\$ 40,000.00
PLDD INT. INCOME RESERVE FUND	\$ 6,330.38
EXPENSES – CURRENT MONTH FROM ABOVE	\$ (5,050.44)
NET TOTAL ALL ACCOUNTS	\$294,880.77
SPECIAL ASSESSMENT 2014	\$150,400.00
PAID TO DATE	\$(82,361.57)
UNPAID (REMAINING)	\$ 68,038.43

Public Forum:

Guest Ron Gregory thanked the PLDD for making sure that the meeting agenda was posted onto the website. Commissioner Boyer explained that it sometimes takes a while just prior to the meeting before the agenda can be finalized.

Katie Smith asked if there would be meeting minutes for the July 31, 2014 workshop, or for future workshops. Commissioner Boyer responded that there would not be minutes for the July 31, 2014 meeting as it was a walk through at the site, but that future workshops would have minutes taken.

Ron Gregory asked about the Jefferson County response to the letters (content can be read in the July 2014 Meeting Minutes) that PLDD had sent to the Jefferson County Commissioners and to the Public Works Director/County Engineer, Monte Reinders, P.E.. Chair Commissioner Wilcox noted that no response had been given by the County Commissioners, but that Mr. Reinders had responded with the following letter, dated July 17, 2014:

Dear Sirs:

Public Works is in receipt of your two letters dated July 10th requesting that Public Works make immediate changes to the public right of way to accommodate new drainage patterns proposed by the PLDD. Specifically, the PLDD is requesting that Public Works do the following:

- *Install two driveway culverts where no ditch currently exists at the end of Trader Lane to accommodate runoff that the PLDD desires to route in that direction from private property.*
- *Block a culvert on Rainier Lane to divert water into ditches on Rainier and Walker instead of allowing it to proceed down the greenbelt.*

Public Works will not be able to accommodate these requests. The PLDD may, however, apply for permits to perform work on the right of way as it has done with great success in the past (Condon Lane, Oak Bay Road, Montgomery Lane, etc.). As a condition of performing work in the public right of way, the PLDD would need to demonstrate through its licensed engineers that the downstream system is capable of accommodating the 100 – year flow and make any necessary upgrades to the drainage system as required. In previous projects, the PLDD has used engineers from Gray and Osborne to perform this analysis and design since that firm has already completed a drainage model for the entire basin; however, the choice of engineers remains with the PLDD.

The PLDD was established as a mechanism to prioritize and fund Stormwater retrofits to correct drainage issues in the basin, which it has done successfully since its formation. At times the PLDD may determine that the best solution for providing better drainage on property is to make retrofits in the right of way. If that is the case, the PLDD is responsible for funding those retrofits as it has done in the past,

*Respectfully,
Monte Reinders, P.E.
Jefferson County Public Works Director/ County Engineer*

*Cc:
Jefferson County Board of Commissioners
Philip Morley, Jefferson County Administrator
Paul Walter, Road Superintendent
David Alvarez, Deputy Prosecuting Attorney*

Ron Gregory stated that he has suggested how to do things, and that the PLDD needs to be put onto the Jefferson County Commissioner Meeting Agenda regarding the County's

responsibilities in North Bay, it needs to be a public event. Commissioners responded that they would be continuing to press the County, and that they would be consulting with attorney Seaman for his opinion on the matter.

Guests and Commissioners had further discussion regarding the culverts on Rainier and Cascade Lanes, including the memorandum of understanding with Yard Dog to clear the area on the greenbelt to determine where the drainage goes. There will be no dirt disturbed just some clearing of brush and ferns. Engineer Lockett noted that there is a total survey of the area for that analysis. Commissioner Boyer made a motion that the PLDD send a memo to the Ludlow Maintenance Commission about the PLDDs intended brush clearing in the greenbelt, and that the PLDD will notify the LMC at least five days prior so Greenbelt Committee members can be present. Commissioner Wilcox seconded the motion, Commissioner Uyeda carried the motion. Motion approved 3-0.

Old Business:

1. Commissioner Wilcox noted that two culverts are not present on two driveways on **Trader Lane** and Jefferson County's response is that they won't do anything. The consulting attorney for PLDD, Shane Seaman has been contacted and he has sent a response letter suggesting that there are provisions that PLDD has the authority to direct Jefferson County to pay for it. We want to let the public know that we're working on it. Mr. Gregory responded that under the RCW's there are two arguments the legal and the political. The political is that we're being doubly taxed and we need it on record as to where they stand. Many guests weighed in on the topic.
2. Chair Commissioner Wilcox stated that the PLDD is reviving the possibility of going forward with the proposed **Cascade Lane** project. When asked about proceeding, Engineer Lockett noted that it was too late to proceed this year, the job would have to be advertised, go out for bid, and that per RCW's the PLDD would be required to accept the lowest bid from a qualified contractor. Engineer Lockett also noted that the project has not been permitted yet, SEPA determination would need to be done, a final set of plans, construction and permitting easements (they have already been prepared) would need to be filed, and LMC easement is needed. The best bet would be to go to bid in early spring and to have the project done next year. Brian Belmont, LMC General Manager asked if improvements would need to be done further down to handle the increased flow. Engineer Lockett responded that the pipe would go from Rainier, down Walker to Olympic and then Cascade. The pipe in the grassy reserve area at the end of Walker is failing and would need to be replaced. Ron Gregory addressed Engineer Lockett, noting that he has looked at her plan, and a large part should be paid for by Jefferson County. It should not be the total responsibility of PLDD. The County should be responsible for some of the components. Mr. Moyer noted that once the water gets into the County ditch it is their responsibility. Engineer Lockett reviewed that the Cascade Flood Abatement Project is the result of the public objecting to the former Rainier to Oak Bay Project, this is the second best alternative to alleviate the flow. Commissioners asked guests,

do the constituents want us to proceed with a lawsuit, or to do the work? Commissioner Boyer stated to the guests, if you've listened to Nancy's comment, this is the alternative that the public choose, and the preliminary approval was given by the County. Commissioner Boyer asked Engineer Lockett that just to clarify the matter, could SEPA begin immediately. Engineer Lockett noted that it could, the Public Works Trust Fund Loan (PWTFL) was still available until 2016. Dan Toepper noted that the Parks District is going forward.

The August 14, 2014 PLDD Regular Meeting adjourned at 11:24 a.m.

The next regularly scheduled meeting of the PLDD will be held on Thursday, September 11, 2014 in the Bay View room at the Beach Club. The next Workshop meeting will be held on Thursday August 21, 2014 in the Gallery room at the Beach Club.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Dwayne Wilcox
Drainage District
Commissioner

Allen Uyeda
Drainage District
Commissioner

Jim Boyer
Drainage District
Commissioner