

Minutes of the 181st Port Ludlow Drainage District
 Regularly Scheduled Meeting
 Thursday, September 12, 2013 10:00 AM
 ~ Approved ~

The September 12, 2013 PLDD Meeting was Called to Order at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 AM by Commission Elizabeth Van Zonneveld.

Roll Call: Chair Commissioner Wilcox, absent with excuse. Commissioner Uyeda, present. Commissioner Van Zonneveld, present. A quorum was reached.

Attendance: Engineer Nancy Lockett, Administrative Assistant Sue Bartkus. Guest, Walt Cairns, former PLDD Commissioner

Minutes: Commissioner Uyeda made a motion to approve the minutes of the August 8, 2013 180th Regular Meeting. Commissioner Van Zonneveld seconded the motion. Motion approved 2-0.

Expenses: Commissioner Uyeda made a motion to approve the vouchers from August 7, 2013 through September 11, 2013 for a total of \$4,754.51. Motion was seconded by Commissioner Van Zonneveld. Motion approved 2-0.

Voucher Number	Item Description	Amount
13-051	Susan Bartkus	\$ 184.70
13-052	Yard Dog Landscaping	\$1,270.36
13-053	Allen Uyeda	\$ 540.00
13-054	Artemis Computing	\$ 170.00
13-055	Gray & Osborne Inc.	\$2,589.45

Financial Summary

PLDD Cash Account	\$153,472.30
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,291.52
Expenses – Current Month from above	\$ (4,754.51)
NET TOTAL ALL ACCOUNTS	\$195,009.31
Special Assessment 2013	\$167,600.00
PAID TO DATE	\$ 92,628.64
UNPAID (REMAINING)	\$ 74,971.36

New Business: No new issues were discussed

Old Business:

1. The need to have a **Capital Improvements Review and Budget Review Workshop Meeting** was discussed and scheduled for Wednesday, September 25, 2013.
2. An **Annual Budget Meeting for 2014** is scheduled to be held on November 20, 2013 at 10:00 AM in the Bay View room of the Beach Club. A Public Notice will be submitted

to the Port Townsend Leader for publication and a notice will be put onto the website at least two weeks prior to the Budget Meeting.

3. Engineer Lockett submitted a written report of the **Shoreline and Bluff Survey** she conducted on August 20, 2013 with Geotech Siew Tan. Mr. Tan, of PanGeo, Inc., will be sending PLDD Commissioners a separate Geo Tech report. Commissioner Uyeda and Ludlow Maintenance Commission (LMC) General Manager Brian Belmont also participated in the survey walk. A copy of this report will be available for review on the Drainage District Bulletin Board. Ms. Lockett noted that there were no appreciative differences observed to the condition of the bluff and the outfalls in comparison to the May, 2011 survey.
4. Engineer Lockett reported that plans for the **Rainier Sports Court** project solution were discussed with Monte Reinders of Jefferson County and he was amenable to them. Russ Lowry of Yard Dogs Landscaping will be looking at the site with Engineer Lockett directly after this day's meeting.
5. Permit approval conditions were given for the **Trader Lane Project**. Engineer Lockett will speak with David Wayne Johnson about the project when he returns from vacation sometime next week. Commissioner Uyeda made a motion to have Engineer Lockett proceed with plans and specifications for the Trader Lane Project to be put up for bid on the Small Works roster. Commissioner Van Zonneveld seconded and carried the motion. Motion approved 2-0.
6. Engineer Lockett reported that a SEPA consult would be needed for the **Cascade Lane Flood Abatement Project** because the pipe will be larger than 8" in diameter. She will be walking through the site with David Wayne Johnson. Easements will be needed, they are prepared but there is a need to get County and private property requirements first.

The next regularly scheduled meeting of the PLDD will be held on Thursday, October 10, 2013 in the Bay View room at the Beach Club. The, September 12, 2013 meeting adjourned at 10:39 a.m.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Elizabeth Van Zonneveld
Drainage District
Commissioner

Dwayne Wilcox
Drainage District
Commissioner

Allen Uyeda
Drainage District
Commissioner