

Minutes of the 148th Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday January 13, 2011 10:00 a.m.

~ Approved ~

Call to order: The 148th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chair Commissioner Walter Cairns at 10:08 a.m.

Attendance: Present were Chair Commissioner Walter Cairns, Secretary Commissioner Dwayne Wilcox and Treasurer Commissioner Leland Amundson.

Minutes: PLDD Commissioners Amundson and Cairns approved the Minutes of the regularly scheduled December 9, 2010 meeting as written by Engineer Nancy Lockett, Commissioner Wilcox abstained from voting.

Expenses:

By a motion made and carried the PLDD Commissioners Amundson and Cairns approved Drainage District expenses that accrued from December 9, 2010 to January 12, 2011 for a total for a total of \$9,549.31.

VOUCHER #	VENDOR	AMOUNT
11-001	GRACEY LANDSCAPE	3,230.85
11-002	LMC	216.80
11-003	GRAY & OSBORNE	5,679.84
11-004	WALT CAIRNS	90.00
11-005	L&I	7.03
11-006	VIRGINIA BROWN	324.79

Public Forum:

Chair Commissioner Cairns announced that Jefferson County had called him to let the PLDD know that they would like to make a presentation on drainage improvements to be made near Scott Ct. on Oak Bay Road.

Old Business:

1. The **Rainier to Oak Bay** project was discussed briefly. Engineer Lockett stated that plans are almost complete; she does not hold much hope that the state legislature will disburse Public Works Trust Fund Loans this year and that if so, the PLDD will have to look at the projects and adjust as necessary. Chair Cairns reviewed this project for Commissioner Wilcox.
2. Chair Cairns reported that the Ludlow Maintenance Commission (LMC) has not been responding to the **PLDD Tree Clearing Report Form** in a consistent manner. The Architectural Control Committee (ACC) has been having requestors fill out the forms, and then submitting these to the PLDD, but the Operations (OPS) and Greenbelt (GB) committees have not. Engineer Lockett reviewed that she and Commissioner Cairns had

spoken with David Wayne Johnson last year regarding tree clearing requirements. Mr. Johnson agreed that a notification system would be welcomed by the county as monitoring is difficult, he noted that it is mandatory to comply with the Department of Ecology (DOE) Storm water Manual requirements in Jefferson County, the only exception would be if a forestry permit were issued. Ms. Lockett noted that the DOE wrote the Storm Water Manual to be used as a guide *unless* a jurisdiction adopts these rules as mandatory (which is the case in Jefferson County). Commissioner Wilcox commented that there is no consequence referred to or notified to the LMC, Engineer Lockett replied that it is a county ordinance and notification letters were sent to all district owners. Chair Commissioner Cairns stated that the PLDD operated on a co-operative basis, this in keeping with our interlocal agreement. In the last 2 or 3 years this has not been the case, and that it is the PLDD's position to take care of the data, not to issue approval, all the PLDD needs is the location and the drip line of trees to be cut, and it would keep a record of what was removed up to 7,000 square feet. By a motion made, seconded and unanimously approved Commissioners resolved that the PLDD will obtain the enforcement procedure from Jefferson County pertaining to the negligence of the LMC to report tree clearing activity in violation of the 2005 Washington State Storm Water Manual.

New Business:

- Updating and maintenance of the PLDD Website was discussed. Needed are photographs of Commissioner Wilcox and Engineer Lockett as well as an updated project list.
- Chair Commissioner Cairns requested that it would be beneficial to have as a standard item on the meeting agenda the current cash position of the PLDD cash reserve, this to be posted on the minutes with a regular balance shown after the vouchers are deducted.
- Engineer Lockett reported that the new PLDD assessment role was sent to Judy Morris (Jefferson County Treasurer). Jefferson County re-mapped and some changes occurred varying from 150 square feet to 1,500 square feet.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday February 10 at 10:00 a.m., at the Beach Club in the Bay View Room.

The January 13, 2011 regular meeting of the Port Ludlow Drainage District adjourned at 10:41 a.m.

Respectfully Submitted:

Approved:

Approved:

Dwayne Wilcox
Drainage District
Secretary Commissioner

Walter Cairns
Drainage District
Chair Commissioner

Lee Amundson
Drainage District
Treasurer Commissioner