

Minutes of the 144th Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday September 9, 2010 10:00 a.m.

~ Approved ~

Call to order: The 144th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chairman Commissioner Leland Amundson at 10:00 a.m.

Attendance: Present were Chairman Commissioner Leland Amundson and Commissioner Walter Cairns. Commissioner Secretary James Laker was absent from this meeting.

Minutes: PLDD Commissioners approved the Minutes of the regularly scheduled August 12, 2010 meeting as written.

Expenses:

By a motion made and carried the PLDD Commissioners approved Drainage District expenses that accrued from August 11, 2010 through September 8, 2010 for a total for a total of **\$3,066.82**

VOUCHER#	VENDOR	AMOUNT
10-062	WALT CAIRNS	90.00
10-063	GRAY & OSBORNE	2,679.57
10-064	VIRGINIA BROWN	297.25

Public Forum:

- Engineer Nancy Lockett reported that in June the PLDD met with Jim Pearson of Jefferson County, Pastor Kevin Hunter of Grace Christian Center, and the engineer in charge of the proposed new building construction by the church, to be located on the intersection of Oak Bay Road and Osprey. The church group proposed a drainage plan that utilized roof runoff, with infiltration as means of drainage. Engineer Lockett wrote a response to this proposal indicating the PLDD's disagreement with this method of drainage for this area. Because of the impervious surface, detention would be the desired method. Infiltration would increase instability to the slope and would not be a feasible solution. Detention would be in compliance with the 2005 Department of Ecology (DOE) manual standards, which also require a geotechnical report to be done if infiltration were to be utilized within 1,000 feet of a shoreline. Ms. Lockett prepared a letter to send to the church and Jefferson County stating the PLDD opinion of this issue. By a motion made, seconded and unanimously carried, Commissioner directed Engineer Lockett to send these letters. Ms. Lockett will continue to examine this issue.
- **(7:49)** Ludlow Maintenance Commission (LMC) Greenbelt Committee (GBC) member Ted Buehler did not hear the GBC cited in the above mentioned motion and requested that his committee receive a copy of the letter; Commissioners assured Mr. Buehler that it would be done. Mr. Buehler asked if the PLDD would be in charge of approving this drainage plan, but Commissioner Cairns and Engineer Lockett informed him that for that area it would be Jefferson County that would make the decision. Further discussion concerning detention plans occurred.

- (38:15) Mel & Katie Smith reported speaking with small works contractor Joe Thompson who recommended that larger rocks be placed in the Baldwin Lane ditch near Smiths home as directed by Commissioners during the July 2010 PLDD meeting. Engineer Lockett observed that the area does need to be cleaned out as well as widening the dispersion area at the exit to decrease the velocity of the water when flowing, recommending that this be done as a temporary solution, with a more permanent solution to be worked into the 2011 budget. All parties agreed to visit the site after this day's meeting to look at the area.

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New Business:

- (13:49) Commissioner Cairns indicated that the formation of a PLDD Operating Maintenance Manual, including Engineer Locketts proposal, should be a 2011 budget item as it may stretch the 2010 budget beyond what is available. Commissioner Cairns also noted that an updating of the PLDD Comprehensive Plan should be done as well, as the current plan and maps are out of date. Chairman Commissioner Amundson indicated that he would be preparing the budget soon, as it is required by November and that he would confer with Commissioner Cairns about these matters. Commissioner Cairns reiterated that cost proposals from Engineer Lockett were needed to acquire accurate data for the budget.
- (17:30) Richard Babaian, a resident of Condon Lane attended this day's meeting to discuss an asphalt driveway that his neighbor recently installed, which Dr. Babaian worries will increase runoff onto his and other neighbors across the street. Dr. Babaian asked that the contractor install a berm to divert the water, but the party declined. Dr. Babaian indicated that there is already a problem with runoff on this street and wondered whether the PLDD could help with a solution to this matter. Engineer Lockett and Commissioner Cairns were consulted prior to this meeting, with Ms. Lockett reporting that she had contacted Jefferson County to discuss the area, as part of the driveway would be in the county right-of-way. Further discussion ensued about how a berm would be the solution; meanwhile Ms. Lockett will contact Jefferson County and see what or if anything can be done. Dr. Babaian asked that if the berm is refused by the owner and neither Jefferson County, or the PLDD can make his neighbor put in a berm, what could he do to alleviate the problem. Commissioner Cairns did advise him that a curtain drain would be possible.
- (34:00) Commissioners authorized administrative assistant Sue Bartkus to purchase a needed five drawer file cabinet by a motion made, seconded, and unanimously approved.

Old Business:

1. (45:30) Engineer Lockett reported after the August meeting to Commissioners that the list of Public Works Trust Fund Loans have come out with the PLDD being 36th on the list of projects that may receive funding, with this being reviewed near the end of the year by the Washington State Governor, and near the first of the year by the Legislature. Commissioner Cairns reported receiving a telephone call from the office. This will be going to the Governor's office, but money won't be appropriated until next spring.

2. (48:11) Discussion was held concerning the Waste Water Treatment Plant Ditch landscaping deterioration and possible steps that could be taken to alleviate this matter before all vegetation is completely destroyed. Some recordings and all minutes from that time period have been reviewed to no avail, but Engineer Lockett stated that she will review more recordings of the meetings to ascertain which residents had agreed to take on this task.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday October 14, 2010 at 10:00 a.m., at the Beach Club in the Bay View Room.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer