

Minutes of the 142<sup>nd</sup> Port Ludlow Drainage District  
Regularly Scheduled Meeting  
Thursday July 08, 2010 10:00 a.m.

~ Approved ~

**Call to order:** The 142<sup>nd</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chairman Commissioner Leland Amundson at 10:00 a.m.

**Attendance:** Present were Chairman Commissioner Leland Amundson and Commissioner Walter Cairns and Commissioner Secretary James Laker.

**Minutes:** PLDD Commissioners deferred approval of the Minutes of the regularly scheduled 10 June, 2010 meeting Minutes until corrected.

**Expenses:**

By a motion made and carried the PLDD Commissioners approved Drainage District expenses that accrued from 09 June, 2010 to 07 July, 2010 for a total of **\$2,307.54**. A breakdown of this total is shown below:

VOUCHER#	VENDOR	AMOUNT
10-050	GRAY & OSBORNE	1,374.47
10-051	L&I	6.03
10-052	WAYNES LANDSCAPING	607.04
10-053	VIRGINIA BROWN	230.00
10-054	WALT CAIRNS	90.00

**Public Forum:**

- Ludlow Maintenance Commission (LMC) President Elizabeth Van Zonneveld stated that rather than grant a general easement to the PLDD to perform work on Greenbelt reserve areas, the LMC would prefer to do so on a case by case basis. By a motion made, seconded and unanimously carried, Chair Leland Amundson rescinded his written request to the LMC for a blanket easement.

**Old Business:**

1. (7:53) Chair Commissioner Amundson telephoned small works contractor Joe Thompson, to have him speak with **Clarence & Katherine Garrison, owners of lot #'s 2-3-205 and 2-3-206, 33 Adventurer Lane**, about the removal of their request for the PLDD to perform work that would alleviate runoff that is coming from an adjacent reserve area, down the slope and onto their lot. Chairman Commissioner Amundson will ask Mr. & Ms. Garrison for a liability release.
2. (16:00) The **Rainier to Oak Bay Greenbelt Drainage** project was discussed briefly. Engineer Nancy Lockett reporting that design will be done, pending the allocation of funding.
3. (16:21) Engineer Lockett had nothing new to report regarding the **Water Flow into the Bioswales and the Detention Pond**. Previously, Commissioner Walter Cairns requested that there be a study to investigate this area, he became concerned because he hadn't observed any water coming down into the bioswale and he suspects that there must be an obstruction with the water going somewhere else. Engineer Nancy Lockett reported that

she was able to obtain the original Detention Pond plans from Larry Smith, president of Olympic Water & Sewer (OWS) and she was able to make usable copies, but she was still trying to obtain the original drainage design report, which is needed before any steps are taken to correct failures. The area had been modified, possibly after the play area was moved there sometime in the 1990's.

4. (17:17) Engineer Lockett reported that work is complete for the **Machias Loop Project**, the surveyors placed flags to mark where the driveway area is so the Orchanians will know where to park, and will obtain an easement for any future work needed. Ms. Lockett reported that she spoke with owner Merrilee Mount, and Ms. Mount was very happy with the work done for the **Foster/Jackson Lane Project**.

**New Business:**

- (20:00) Commissioner Cairns reported that a letter had been received from the LMC Greenbelt Committee regarding cutting back saplings, Engineer Lockett will look it over.
- (21:00) Engineer Lockett reported that the landscaping in the area by the Wastewater Treatment Plant (where PLDD work had been performed) has been neglected.
- (24:00) Engineer Lockett looked at the ditch on Baldwin Lane by Mel & Katie Smiths home. The Smiths looked at another area where quickset was used to alleviate rock displacement, and they now think that putting some quickset in their ditch would be a good solution to the problem of the shifting rocks there. By a motion made, seconded and unanimously approved, Commissioners directed Engineer Lockett to have small works contractor Joe Thompson perform this work for time and materials as billed by Mr. Thompson.
- (29:00) Commissioner Cairns reported that there has been unapproved tree cutting above the Detention Pond adjoining the Greenbelt. Resident Dwayne Wilcox stated that the LMC has been unable to enforce the tree cutting regulations and covenants. Much discussion was held pertaining to tree cutting issues. Commissioners commented that tree cutting approval/denial is not the PLDD's purview, but it does need a *tree cutting information form* filled out and submitted for tracking purposes, as per RCW requirements. Commissioner Laker will approach the owner of the property where tree cutting has been done (as he lives near the site) and ask him to fill out a PLDD information sheet.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday August 12, 2010 at 10:00 a.m., at the Beach Club in the Bay View Room.

The July 08, 2010 regular meeting of the Port Ludlow Drainage District adjourned at 10:45 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker  
Drainage District  
Secretary

Walter Cairns  
Drainage District  
Commissioner

Lee Amundson  
Drainage District  
Chairman & Treasurer

