

Minutes of the 124<sup>th</sup> Port Ludlow Drainage District  
Regularly Scheduled Meeting  
Thursday January 8, 10:00 a.m.

**Call to order:** The 124<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chairman, Commissioner Leland Amundson at 10:00 a.m.

PLDD Commissioners present were Leland Amundson, Walter Cairns and James Laker.

The minutes of the regularly scheduled 11 December, 2008 meeting were approved as submitted.

**Expenses:**

The PLDD Commissioners discussed and approved Drainage District expenses that accrued from 11 December 2008, to 07 January 2009, as amended, for the total amount of \$22,075.52. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
09-001	SUSAN BARTKUS	219.33
09-002	LEE AMUNDSON	1,174.80
09-003	WALTER CAIRNS	140.00
09-004	GRAY & OSBORNE	723.91
09-005	L&I	2.25
09-006	VIRGINIA BROWN	200.00
08-074	SEATON/BANK OF AMERICA	19,615.23

**Public Forum:**

- North Bay resident Elizabeth Van Zonneveld brought to the Commissioners attention some erosion to the Libbey Court drainage swale on the lower side of Montgomery Lane that she observed while walking through that area. Commissioners and Engineer Nancy Lockett will visit the site to see what is needed.
- Mel Caskey a resident of Teal Lake Village asked Commissioners what annexation to the PLDD would entail. Commissioner Cairns reported that he was invited by South Bay resident, Tom McKay to attend a meeting on February 3, 2008 about this matter. Chairman Amundson explained that prior discussions about annexation focused on how it would be initiated either by petition or election, and that South Bay would be joining solely for maintenance purposes, not capital improvement projects. South Bay has sediment and detention ponds and some South Bay residents have expressed interest in having the PLDD take care of maintenance, in order to have Teal Lake Village also join in Annexation, this would have to be contiguous, both areas would need to join.

**Old Business:**

1. The **Montgomery/Condon Lane Drainage Improvement Project** has been completed. Engineer Nancy Lockett reported that the Jefferson County portion was \$40,292.57. Chairman Amundson confirmed that this has been reimbursed to the PLDD. PLDD has sent in the notice of completion from Public Works, the retainage just needs to be released to Seton. Chairman Amundson reported that the retainage will be released when the funding is available from the budget.
2. The **McCurdy Lane** project is complete. Engineer Lockett reported that the contractor, Seton has not yet sent

the final voucher with their signature back. After they send this back and the Department of Revenue is satisfied, the retainage fee will be sent to them. The project ran approximately 5% over the bid due to installation of extra catch basins and extending the work farther than originally planned.

3. Engineer Nancy Lockett reported that Stacy Hoskins of the Department of Community Development has not contacted her back regarding the **PLDD/ Jefferson County Administrative Rule Agreement**. Ms. Lockett is trying to find out who will now be working on the draft agreement since the former liaison with PLDD, Karen Beres, was laid off in Jefferson County cutbacks. Ms. Lockett will continue to try and contact Stacy Hoskins. Chairman Amundson explained for guests that since April, 2008 the PLDD has been working with the Planning Staff to comprise what would best serve both entities regarding the Status of proposed Unified Development Code (UDC) changes that were submitted to the county in April of 2006 by the PLDD, regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last. The PLDD had been advised to go through an administrative change via Jefferson County Planning Staff for these changes rather than a UDC Amendment, in which case the County would be forced to charge high fees. PLDD Commissioners agreed that whatever the case, a written agreement of some form needed to be obtained.
4. The **Rainier to Oak Bay Greenbelt Drainage** project was briefly discussed. Engineer Lockett reported that the PLDD application for a Public Works Trust Fund (PWTF) Design loan has been reviewed and is currently on the PWT agenda for approval next Tuesday, January 13, 2009. The Construction Loan could be applied for this May and would be at ½% interest with the funding being accessible for construction in July of 2010.
5. The **Drainage Issues on Foster and Jackson Lanes** along with the nearby Green Belt area, and two (2) Jefferson County projects, are being surveyed this week reported Engineer Lockett. Commissioner Cairns pointed out that the PLDD noticed settlement to the roadway after the culvert was installed under Montgomery Lane in front the detention pond on Oak Bay Road. Ms. Lockett stated that at this time the Jefferson County proposal is to slip line the area, she has discussed solutions with Jefferson County.
6. **Area Annexation** was discussed during the Public Forum portion of this meeting.
7. A past article in the Port Ludlow Voice publication, submitted by the **South Bay Community Trails Committee** (SBCTC) requested volunteer help on the lower Rainier Trail. Chairman Amundson previously reported speaking with Ludlow Maintenance Commission (LMC) President about the Greenbelt Committee and the Trails Committee holding off on any modifications until after the PLDD planned improvements are completed in 2010. This past month Secretary James Laker spoke with his neighbor who is on the Trails Committee; they've agreed that both the PLDD and the Trails Committee will confer with each other prior to conducting any work on the trails, Mr. Laker informed his neighbor that any work the PLDD does that would disrupt the trail would be restored by the PLDD.

#### **New Business:**

- Discussion was held regarding lot #'s 1-2-023 & 1-2-022 on Condon Lane, belonging to Mike and Elizabeth Fessler. Ted Buehler, Chairman of the LMC Greenbelt Committee (GBC) stated that Mr. Fessler is concerned that water flow j's from a berm, saturating and eroding his embankment. PLDD Commissioners stated that the drainage pipe in that area has been closed, the water is now diverted to another outfall, and any water coming through his property would now be coming from the road. Elizabeth Van Zonneveld reported that Mr. Fessler submitted a letter from his attorney to the LMC who will be discussing this issue on January 10, 2009; Commissioners stated that they will try to attend.
- Engineer Nancy Lockett notified Secretary Commissioner Laker that according to regulations, it's time to advertise for the new Small Works and Engineering Services roster for 2009 through 2011.
- Former PLDD Commissioner Richard Regan reminded Commissioners and Engineer Lockett that the outfalls along the bluffs should be checked.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday February 12, 2009 at 10:00 a.m., at the Beach Club in the Bay View Room.

The January 8, 2009 meeting adjourned at 10:40 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker  
Drainage District  
Secretary

Walter Cairns  
Drainage District  
Commissioner

Lee Amundson  
Drainage District  
Chairman & Treasurer