

Minutes of the 123rd Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday December 11, 2008, 10:00 a.m.

Call to order: The 123rd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chairman, Commissioner Leland Amundson at 10:00 a.m.

PLDD Commissioners present were Leland Amundson, Walter Cairns and James Laker.

The minutes of the regularly scheduled 13 November, 2008 meeting were approved as submitted.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that accrued from 12 November 2008, to 10 December 2008, for the total amount of \$20,986.85. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
08-067	JAMES LAKER	840.00
08-068	WALTER CAIRNS	280.00
08-069	DEPT OF ECOLOGY	6,108.50
08-070	GRAY & OSBORNE	440.49
08-071	THE LEADER	27.00
08-072	SETON CO.	13,090.86
08-073	VIRGINIA BROWN	200.00

Public Forum:

- There were no comments from the public during this meeting.

Old Business:

1. The **Montgomery/Condon Lane Drainage Improvement Project** was discussed, with Engineer Nancy Lockett reporting that the final pay estimate has been submitted, the retainage fee will be returned within 45 days. Chairman Amundson reported that the carry over will be somewhat less than the \$72,000.00 that was expected, it will be closer to \$32,000.00, a final cost will be determined after Jefferson County reimburses the PLDD for their portion of the completed work. The differential will have an effect on the assessment, and an adjustment will be made to the budget. Commissioner Cairns reported that Mr. Fessler, a resident in the Montgomery/Condon Lane area, has complained to the Green Belt Committee (GBC) about water coming onto his property, Commissioner Cairns anticipates that Mr. Fessler will soon address his concerns to the PLDD.
2. The **McCurdy Lane** project was discussed with Engineer Lockett reporting that construction is complete and the contractor, Seton has been sent the final voucher for their signature. The project ran approximately 5% over the bid due to installation of extra catch basins and extending the work farther than originally planned.
3. Engineer Nancy Lockett reported that Karen Beres of Jefferson County Department of Community Development, who was the primary contact working on the **PLDD/ Jefferson County Administrative Rule Agreement**, was recently laid off from her job. Ms. Lockett will contact Stacy Hoskins to find out who will now be working on the draft agreement. Since April, 2008 the PLDD has been working with the Planning Staff to comprise what would best serve both entities regarding the Status of proposed UDC changes that were submitted to the county in April of 2006 by the PLDD, regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last. The PLDD had been advised to go through an administrative change via Jefferson County Planning Staff for these changes rather than a UDC Amendment, in which case the County would be forced to charge high fees. PLDD Commissioners agreed that whatever the case, a written agreement of some form needed to be obtained.

4. The **Rainier to Oak Bay Greenbelt Drainage** project was briefly discussed. Engineer Lockett reported that the application for a Public Works Trust Fund (PWTF) loan has been submitted and is currently being processed by the PWTF Board of Directors.
5. The **Drainage Issues on Foster and Jackson Lanes** along with the nearby Green Belt area, and two (2) Jefferson County projects, are scheduled to be surveyed the week of January 8, 2008 reported Engineer Lockett.
6. Chairman Amundson reported speaking with a South Bay resident who will be attending the January PLDD meeting regarding an **Area Annexation** to the PLDD. Commissioner Cairns reported that he was invited by South Bay resident, Tom McKay to attend a meeting on February 3, 2008 about this matter. Prior discussions about annexation focused on how it would be initiated either by petition or election, and that South Bay would be joining solely for maintenance purposes, not capital improvement projects. South Bay has sediment and detention ponds and they are interested in having professionals take care of maintenance. Chairman Amundson stated that the benefit of such an arrangement would enhance the PLDD's ability to encourage competitive bidding on maintenance projects as there would be enough work to garner interest from more contractors.
7. A past article in the Port Ludlow Voice publication, submitted by the **South Bay Community Trails Committee** (SBCTC) requested volunteer help on the lower Rainier Trail. Chairman Amundson reported speaking with Ludlow Maintenance Commission (LMC) President about the Greenbelt Committee and the Trails Committee holding off on any modifications until after the PLDD planned improvements are completed in 2010. Secretary James Laker will attend a Trails Committee meeting to assess the situation.

New Business:

- There was discussion about the LMC, Architectural Control Committee (ACC) approving tree removal on the undeveloped lot 2-3-112, owned by David Daniels, and requested by Mr. Daniels and many of his neighbors. Commissioner Cairns (and former PLDD Chair Richard Regan in 2005) made recommendations to the petitioners of this request pertaining to construction of curtain drains on the property to prevent an expected surface water flow rate increase from impacting neighboring lots. Commissioner Cairns informed the other PLDD Commissioners that a plan would be submitted for PLDD approval.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday January 8, 2008 at 10:00 a.m., at the Beach Club in the Bay View Room.

The December 11, 2008 meeting adjourned at 10:32 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer