

Port Ludlow Drainage District
Post Office Box 65261
Port Ludlow 98365

Minutes of the 114th Regularly Scheduled Meeting
10:00 a.m., March 13, 2008

Call to order: The 114th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regularly scheduled 14 February 2008 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 14, February 2008 to 13 March 2008 for the total amount of \$24,434.67. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
08-008	GRAY & OSBORNE	\$ 4,976.79
08-009	KNAUSS LAW FIRM	\$ 12.00
08-010	LEE AMUNDSON	\$ 456.00
08-011	WALT CAIRNS	\$ 160.20
08-012	SUSAN BARTKUS	\$ 121.21
08-013	VIRGINIA BROWN	\$ 200.00
08-014	SETON CONSTRUCTION	\$ 18,508.47

Public Forum:

- No issues were addressed to the Commissioners by the public during this forum

Old Business:

1. Discussions were held pertaining to the **Montgomery Lane Drainage Improvement Project** (pipe between lots 51 and 52). Engineer Barry Baker sent preliminary plans to PLDD Commissioners as well as to Olympic Water and Sewer, and Jefferson County, as this will be a co-operative project with Jefferson County Public Works. The PLDD portion of the design, as submitted previously by Mr. Baker, will remain the same with the portion funded by Jefferson County to be five (5) driveway placement crossings and eighteen (18) inch pipe to get them into the system. An inter-local agreement for PLDD and Jefferson County has been prepared by Engineer Baker. PLDD Commissioners opted to assign this project to the Small Works Roster for bids. Combining the improvements to the drainage for the **North Condon Lane** catch basin, with the Montgomery Lane project was discussed at length. Engineer Baker reported that a solution to the North Condon Lane project would be more involved than previously thought. To get a structure that would control overflow, re-grading the ditch or replacing the pipe would need to be done. Therefore in order to complete these improvements properly costs would be approximately \$20,000.00, rather than the prior estimate of \$4,000.00 to \$8,000.00. Commissioner Cairns asked if this would eliminate flow to the Fessler's property, whether this would control the flow from going over the bluff, and in addition requested that the pipe be placed deep enough to accomplish this. Engineer Baker affirmed and explained how the improvements would function. Commissioner Laker stated that the PLDD's reason for doing this would be bluff erosion control. Chairman Commissioner Amundson stated that the contingency fund could absorb the addition project cost. By a motion duly made, seconded and unanimously approved PLDD Commissioners directed Mr. Baker to include improvement plans to the North Condon Lane Catch Basin Improvement Project with the Montgomery Lane Improvement Project plans.
2. Engineer Baker reported waiting for dry weather conditions to complete the **Baldwin Lane Feasibility Study**, a repair that will use expandable foam adhering to metal to re-channel flow.
3. The **McCurdy Lane Easement** project was discussed. Mr. Baker drafted easements and put together plans, which he reviewed with Commissioners. The documents have been mailed but have not been returned as yet. Easements need to be obtained from Lot numbers 118, 123, and 126. A utility easement is owned by Olympic Water and Sewer (OWS) for Lots beginning at 119-122, OWS will be contacted for permission. PLDD Commissioners as per Mr. Baker's recommendations, asked Mr. Baker to prepare a workshop regarding the McCurdy Lane project, and the other upcoming PLDD projects. This workshop would give all residents impacted by these projects an opportunity to learn what will be done, as well as answering any questions and/or concerns they may have.

4. PLDD Chairman Commissioner Amundson reported that he and Mr. Baker will be attending a Jefferson County Planning Staff meeting today at 1:00 p.m., inviting all present at today's PLDD meeting to visit with them. They will be working with the Planning Staff, who have been directed by the Jefferson County Commissioners, to work on what would serve both entities best regarding the **Status of proposed UDC changes** that were submitted to the county in April of 2006 by the PLDD. This is regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last.
5. The **North Condon Lane Catch Basin Improvement Project** was discussed previously during this meeting with the Montgomery Lane Improvement Project, and will now be considered as one project.
6. The Machiais Loop property belonging to **Cindy and John Orchanian** (lot # 1-5-010) was discussed. Considerable runoff from a 30 foot rock drain reserve overflows onto their property. Commissioners have visited the site and agree that this heavy overflow needs attention. Engineer Baker also visited the site and noted that the drainage that comes through the roadside ditch needs to be directed to the rock rip rap, sediment built up in the ditch obstructs flow. As requested by PLDD Commissioners, Mr. Baker checked the plat and found that there is an easement in place. Commissioners and Mr. Baker discussed possible solutions, and determined that this project would have to be budgeted for next year; discussion will be revisited concerning this issue in November or December of this year.
7. Chairman Commissioner Amundson reported going to the Ludlow Maintenance Commission (LMC) board meeting, as well as submitting a letter to them, prepared by Engineer Barry Baker, and endorsed by PLDD Commissioners, regarding recent Green Belt Committee (GBC) actions. Chairman Amundson relayed to the LMC that by the GBC clearing debris from an area they thought was blocking drainage, they impacted other areas that cannot handle the increased water flow. The LMC was receptive to Commissioner Amundson's request to have the GBC consult with the PLDD prior to any future work concerning drainage. It was also decided that volunteer work in regard to drainage in the Green Belt would not be feasible. Commissioner Amundson reassured LMC that any work done in the Green Belt by the PLDD would be done with the utmost care to reduce impact in these areas
8. **Plan Review for Admiralty III** has nothing new to report until the situation is resolved through Superior Court. This will be taken off the PLDD Agenda for the time being.
9. **Request for Advice** for 211 Condon Lane. Owners were concerned about losing property along their bank. Chairman Commissioner Amundson visited the site, found their pipe, and determined that the outflow would be landing on the shore, not the bluff. Residents were pleased to hear this; they will be putting in another drain to eliminate standing water. This issue will now be removed from the Agenda.

New Business:

- Commissioner Cairns has been asked to do some drainage inspection work. He expressed some concerns with possible repercussions in doing so. After discussion with Engineer Baker and Commissioners Laker and Amundson, it was determined that inspection could be done, keeping in mind that it could only be in regard to discerning that adherence to approved plans were followed or not. The proviso would be that no liability could be incurred to the PLDD due to advice given; responsibility would have to be assumed by the builder.
- Engineer Barry Baker submitted early draft plans for the Wastewater Treatment Ditch, with survey and proposed ditch line. He spent time explaining plans, which are all on Green Belt and Port Ludlow Associates (PLA) property, explaining that this will be a re-graded ditch, and will require more re-planting, replacing an existing culvert or putting in a bridge. Plans will need to be approved by PLA, and could then be advertised for opening bids in June. This area does have a recorded easement specifically for the PLDD. Mr. Baker will have a complete planting plan done.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday April 10, 2008 at 10:00 a.m., at the Beach Club in the Bay View Room.

The March 13, 2008 meeting adjourned at 10:50 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer