

**Port Ludlow Drainage District**  
**Post Office Box 65261**  
**Port Ludlow 98365**

Minutes of the 109<sup>th</sup> Regularly Scheduled Meeting  
10:00 a.m., 11 October, 2007

**Call to order:** The 109<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 13 September 2007 meeting. The minutes were approved as written.

**Expenses:**

- The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 13 September 2007 to 11 October 2007 for the total amount of \$41, 803.19. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
07-066	LMC	216.80
07-067	SETON CONSTRUCTION	39,895.86
07-066	WALTER CAIRNS	140.00
07-067	KNAUSS LAW FIRM	378.00
07-066	JAMES LAKER	700.00
07-067	SUSAN BARTKUS	115.44
07-068	OLGA WILSON	152.37
07-069	L&I	4.72
07-070	VIRGINIA BROWN	200.00

**Public Forum:**

- Discussions were held with Green Belt Committee (GBC) co-chairpersons Jack Riggen and Larry Scott, in regard to removal costs for the large Sitka spruce near Mel and Katie Smith's property. By a motion duly made, seconded and unanimously carried Port Ludlow Drainage District (PLDD) Commissioners agreed to abide by their original decision; the PLDD will pay half of the removal cost by Yeoman Tree Service and will accept Mr. and Mrs. Smiths offer to pay the other half (approximately \$580.00 each).
- GBC Chairpersons agreed to the removal of a large Douglas fir located on the Libby Court Green Belt Easement during this PLDD Small Works Roster project by Joe Thompson. PLDD Commission Walter Cairns will write the Green Belt Request and tag the tree to be removed.
- Discussion was held pertaining to the Green Belt Committee granting an easement to Mr. Gary Wright, lot number 1-3-029, for his proposed new house construction drainage plan. PLDD Commissioner Walter Cairns, will inform the owner to apply to the GBC for an easement.
- Extensive discussion occurred with residents of McCurdy and Pioneer Lanes about the letter they had received a letter from PLDD Engineer Barry Baker pertaining to PLDD addressing drainage problems on these properties. Residents asked PLDD Commissioners and Mr. Baker for further clarifications of this issue. Mr. Baker illustrated the problems with drainage in this area, including direction of flow due to the slope, and how the PLDD would need to look more closely at the area prior to designing a solution. By a motion duly made, seconded and unanimously approved PLDD Commissioners directed Mr. Baker to obtain right of entry and/or easement permission from the residents, so he may conduct further analysis. In addition Commissioners reassured those residents present that costs incurred by this project, including installation, vegetation replacement and future maintenance would be paid for by the PLDD.

**Old Business:**

1. Engineer Barry Baker reported that the Foster Lane Drainage Improvement Project is essentially done. The paving work will exceed the estimate, but Jefferson County has agreed to pay this as county staff directed the paving crew to do the additional work.
2. The Condon Lane Outfall Project is now functional but not yet complete. Mr. Baker and PLDD Commissioners were impressed with the expertise by Seton Construction, who installed this project with very little impact to the surrounding area. Commissioner Cairns did express concern with tracks left on the driveway of the neighbors to the south.
3. Discussions were held pertaining to the Montgomery Lane Drainage Improvement Project (pipe between lots 51 and 52). Mr. Baker reported on his survey of this area, submitting a draft plan to PLDD Commissioners. He will be sending a copy to Jefferson County as well as to Olympic Water and Sewer.
4. The Baldwin Lane Feasibility Study was discussed, with Engineer Baker reporting his findings, and possible solutions. By a motion duly made, seconded and unanimously carried, PLDD Commissioners authorized Mr. Baker to co-ordinate with Jefferson County, and take whatever steps necessary to plug the perforated pipe to the culverts north and south of Baldwin Lane.
5. A meeting with Jefferson County to discuss drainage method agreement was unable to be arranged by PLDD attorney Ted Knauss, due to conflicting schedules with the parties to be invited. If the UDC changes become approved, this meeting will not be necessary. Chairman Amundson will be speaking with John Fishbach when he delivers the vouchers to find out what progress has transpired so far, if there has been no further progress, Chairman Amundson will try to get it on the agenda for the next County Commissioners meeting.

**New business:**

1. Libby Court Maintenance Contract, a small works roster project, was discussed. Commissioner Cairns reporting that he went to assess this area with Joe Thompson. They concluded that the problem is not with the pipe; tree roots have grown and are interfering with the drainage pipe and pushed the asphalt up. Mr. Thompson gave a verbal estimate to Commissioner Cairns for \$700.00, not including the tree removal, stating that work that needs to be done can be done within one day. By a motion duly made, seconded and unanimously carried Commissioner Cairns was authorized up to \$2,000.00 to obtain Joe Thompson to perform the work necessary, including tree removal (approved by the GBC during the public forum portion of this meeting).
2. Budget surplus was discussed, with Chairman Amundson submitting all figures to Commissioners Laker and Cairns, resulting in 2008 assessments being approximately twenty percent less than last year. It was decided to hold the annual public PLDD budget meeting in conjunction with the regular 8 November, 2007 PLDD meeting, changing the time to 7:00 PM to encourage more public participation. Notices will be posted.
3. Commissioner Cairns brought up the issue of some interest being expressed by South Bay in joining the PLDD in the near future, with the possibility of only maintenance and operation fees, not construction being part of their assessment.
4. TV inspections of many North Condon Lane pipes were done by Engineer Baker; some were not able to be surveyed due to being clogged by debris. Mr. Baker does not recommend doing the catch basin improvement prior to the pipes being cleaned out. Chairman Amundson asked Mr. Baker to check with Jefferson County as to responsibility for this, as these are County right of way areas, but some involve private driveways.
5. Commissioner Cairns submitted copies of the approved drainage plan for the Wrights on lot number 1-3-029, one for PLDD records, and one for the Architectural Control Committee.
6. The Port Ludlow Associates (PLA) Ludlow Cove II development was briefly discussed. There will be 42 5,000 square foot lots; these will be on the site of the old log dump area.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday November 8, 2007, 7:00 p.m. at the Beach Club in the Bay View Room.

The October 11, 2007 meeting adjourned at 11:42 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker  
Drainage District  
Secretary

Walter Cairns  
Drainage District  
Commissioner

Lee Amundson  
Drainage District  
Chairman & Treasurer